

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 17, 2019
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for April 17, 2019 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: NONE

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Marty Powers, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Jackie Anderson, 25484 East Comfort Drive– Stated that she is here on behalf of the Forest Lake/Comfort Lake Watershed District Board. She invited Council and residents to an Open House/State of the Watershed meeting on April 30, 2019 from 6:00 to 8:00 p.m. She gave an overview of some of the topics that will be covered at the meeting.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for April 2, 2019

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR APRIL 2, 2019 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Special Meeting” of the Wyoming, Minnesota City Council for April 9, 2019

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR APRIL 9, 2019 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of April 3, 2019 through April 17, 2019.
4. To consider **Resolution 19-04-31** a resolution disposing of Public Works surplus property.
5. To consider **Resolution 19-04-32** a resolution disposing of Public Safety surplus property.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for April 11, 2019
7. Report of City Building Official, Fred Weck, IV for April 11, 2019
8. Report of City Attorney Mark Tom Loonan for April 11, 2019
9. Report of City Engineer Mark Erichson, WSB for April 11, 2019
10. Report of Public Works Superintendent Marty Powers for April 10, 2019

Mayor Iverson – Noted that she would like to pull item 10 for discussion.

Councilmember Zerwas – Noted that he would like to pull item 6 for discussion. He asked Public Safety Director Hoppe about the award at last night's event.

Public Safety Director Hoppe – Stated the entire department got an Excellence in Innovation Award.

Councilmember Zerwas – Asked when the new trucks for the department are expected.

Public Safety Director Hoppe – Stated that they should be here by the end of the month.

Mayor Iverson – Stated that regarding item 10, she wanted to acknowledge how great the new ADA compliant picnic tables are.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

11. To consider the Park Advisory Commission (PAC) recommendation for park signage along the trails at Fireside Park

City Administrator Linwood – Noted that Girl Scout Troop #55686 had visited at the April PAC meeting. He stated that the Troop is working on their Silver Award Project and would like to place informative and possibly interactive signage on the wood chipped trails at Fireside Park. He explained that it would be geared towards younger children and tie in with the bee and butterfly theme of the park. He noted that there are no permits that would be required. He stated that Public Works Superintendent Powers has offered to donate some used posts for the project. He explained that the PAC felt that it was a good project and recommended approval.

Public Works Superintendent Powers – **Stated** that the Troop was basically looking to adopt the park and some of the signage would basically be like a treasure hunt for the younger children and would identify some of the flowers and plants, the bird houses and bat houses and other things that can be found in the park.

Council Member Luger - Stated that one of the ideas was having a QR code on the signs to make it more of an interactive activity.

City Administrator Linwood – Stated that the Troop just needs to know that the Council supports their efforts before they begin fundraising.

Council Member Nanko Yeager – Asked who would maintain the signs after they are installed.

Public Works Superintendent Powers – Stated that the Troop had asked what type of signs the City would prefer. He stated that he told them they would like a metal sign similar to street signs and had passed along the supplier information for that type of sign. He stated that type of sign is considered a 20-year sign so it would need to be determined at the end of the 20 years if Public Works or the Girl Scouts would take on the replacement costs for the signs.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE THE PARK ADVISORY COMMISSION RECOMMENDATION FOR PARK SIGNAGE ALONG THE TRAILS AT FIRESIDE PARK.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

12. To consider the request from the Park Advisory Commission to have a Park Tour Work Session Meeting on April 22, 2019 at 5:00 PM

City Administrator Linwood – Explained that the PAC would like to conduct their annual Park Tour Work Session meeting on April 22, 2019.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE REQUEST FROM THE PARK ADVISORY COMMISSION TO HAVE A PARK TOUR WORK SESSION MEETING ON APRIL 22, 2019 AT 5:00 PM.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

13. To consider hiring Sabrina Gorr on probationary status as a full-time Building Inspector at a starting wage of \$26.90/HR and employment to commence tentatively on April 22, 2019

City Administrator Linwood – Explained that the history of the efforts to fill this position and gave an overview of the how the City came to this candidate. He explained that there are many cities throughout the State looking to fill Building Inspector positions, and once the interview process was completed, staff felt it made sense to get it before the Council for action as soon as possible.

Zoning Administrator Weck – Gave an overview of the interview process and noted that Ms. Gorr currently does not have her Building Official Limited License, but has taken the prerequisite class and is ready to take the test. He stated that he is confident that she will do well on the test based on what he saw with her out in the field. He stated that he recommends the City hire Ms. Gorr as a full-time Building Inspector, with a 6-month probationary period, and subject to her passing the State of Minnesota Building Official Limited Certification exam within 6 months of her hire date.

Mayor Iverson – Confirmed that this position was already a 2019 budgeted item.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE HIRING SABRINA GORR ON A PROBATIONARY STATUS AS A FULL-TIME BUILDING INSPECTOR AT A STARTING WAGE OF \$26.90/HR WITH EMPLOYMENT TO TENTATIVELY COMMENCE ON APRIL 22, 2019, SUBJECT TO OBTAINING THE STATE OF MINNESOTA BUILDING OFFICIAL LIMITED CERTIFICATION WITHIN 6 MONTHS OF THE HIRE DATE.

Roll Call Vote:

<i>Councilmember Zerwas:</i>	<i>Aye</i>
<i>Councilmember Nanko Yeager:</i>	<i>Nay</i>
<i>Councilmember Schilling:</i>	<i>Abstain</i>
<i>Councilmember Luger:</i>	<i>Aye</i>
<i>Mayor Iverson:</i>	<i>Aye</i>

14. To consider Resolution 19-04-33 a resolution receiving quotation and authorizing the direct purchase of a control panel for lift station #10 on County 30 and installation in the amount of \$34,546.00

Public Works Superintendent Powers – Explained that the control panel at lift station #10 is almost 40 years old and has started to rust out. Staff is recommending replacing it with the same cabinet that is being used throughout the City which will help with replacement parts and familiarity for staff.

Mayor Iverson – Noted that this item had been included in the CIP and was budgeted at \$60,000 and asked why there was such a large difference.

Public Works Superintendent Powers – Explained that the pricing information he received last year was around \$50,000, so for budgeting purposes, he added 10%, but after detailed investigation, the cost will be much lower than he had anticipated.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 19-04-33, A RESOLUTION RECEIVING QUOTATION AND AUTHORIZING THE DIRECT PURCHASE OF A CONTROL PANEL FOR LIFT STATION #10 ON COUNTY 30 AND INSTALLATION IN THE AMOUNT OF \$34,546.00.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

15. To consider Medication Dropbox Agreement between the City of Wyoming and Chisago County

Public Safety Director Hoppe – Explained that they have been working with the County to get a medication drop box for about the last year so residents won't have to drive up to Center City in order to safely dispose of unwanted medications. He stated that the County will provide the box and are also willing to cover the cost of collection and disposal. He noted that the box will be located in the lobby of the Police Department.

Council Member Nanko Yeager – Asked if this would be an indoor box and whether it would be available 24/7.

Public Safety Director Hoppe – Noted that it will be indoor and only available during business hours which are 8:00 a.m. to 4:00 p.m.

Council Member Luger – Asked how often the medication will be collected by the County.

Public Safety Director Hoppe – Stated that it is usually done on a quarterly basis, or when the box is full.

Council Member Schilling – Noted that the city he works in has this type of box in their lobby and explained that it is used quite often by their residents.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MEDICATION DROPBOX AGREEMENT BETWEEN THE CITY OF WYOMING AND CHISAGO COUNTY.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider the interim user agreement between the City of Wyoming and Chisago County for the Armor Radio System

Public Safety Director Hoppe – Explained the background of the discussion with the County on the use and ownership of the radio system. He noted that once the City takes possession of the radios, the City no longer qualifies for the subscriber agreement with the County and will need a new user agreement which identifies that the City owns the radios but is allowed to use them on the County and State system. He stated that there has been a group of people collaborating and working to create a new agreement that everyone is happy with and noted that the current agreement will expire on December 31, 2019. He gave a brief description of the Armor Radio System.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE THE INTERIM USER AGREEMENT BETWEEN THE CITY OF WYOMING AND CHISAGO COUNTY FOR THE ARMOR RADIO SYSTEM.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider setting a work session date of May 1, 2019 at 5:30 PM for a Street and Project Tour

City Administrator Linwood – Explained that this is an annual tour that the Council started doing in 2017 which gives the Council a chance to “get boots on the ground” and look at items throughout the City. He noted that he is planning to ask Split Rocks if they are willing to donate the use of their bus again so the Council can tour together.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE SETTING A WORK SESSION DATE OF MAY 1, 2019 AT 5:30 PM FOR A STREET AND PROJECT TOUR.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Mayor Iverson – Noted that before the Council moves onto the Council Reports, she would like to take a moment to address concerns about the conduct of Council Member Nanko Yeager that is in violation of the City Code of Conduct, specifically towards City staff. She read aloud of portion of the City Code of Conduct. She noted that on several occasions, Council Member Nanko Yeager has publicly criticized staff and would like it noted that this conduct will no longer be allowed. She explained that if it happens again, she will call Council Member Nanko Yeager out of order and she will no longer be allowed speak on the topic. She noted that disrespectful and backhanded comments towards fellow Council Members will also not be tolerated, per the policy. She stated that this will serve as the only warning on this matter and no further violation of the City Code of Conduct will be tolerated. She encouraged the full Council to review the City Code of Conduct and ensure that they are acting in accordance with its guidelines.

Council Member Nanko Yeager – Asked if the Mayor had specific times and dates for the alleged incidents because she does not interact with Board and Commission Members or staff outside of City Administrator Linwood.

Mayor Iverson – Stated that she does have this information and will provide them to her after the meeting.

City Attorney Loonan – Noted that there is no need for further comment and explained that this is a verbal warning and no formal action will be taken. He stated that he understands the Council Member Nanko Yeager would like to respond, but the meeting should move on simply noting the warning.

Council Member Zerwas – Attended the Sewer Commission meeting this week and gave a brief overview of what has been happening with the system.

Council Member Schilling– Attended the Sewer Commission meeting, the EDA meeting, the Emergency Council meeting, the informational meeting on the Veteran’s Memorial and the Town Hall meeting.

Council Member Nanko Yeager – Attended the Council/EDA workshop meeting, the special Council meeting, the Respectful Workplace training, the Veteran’s Memorial meeting, the Board of Equalization meeting, and the Town Hall meeting.

Council Member Luger– Attended the Council/EDA workshop meeting, and the Respectful Workplace meeting. She thanked Public Works Superintendent Powers for his service to the City. She stated that the City has appreciated both his work ethic and his professionalism.

Mayor Iverson – Attended the Council/EDA workshop, the special Council meeting, the Respectful Workplace training, the Veteran’s Memorial meeting, the Board of Equalization

meeting and the Town Hall meeting. She stated that she had also attended the Minnesota Chief of Police Association 2019 Awards Banquet last night. She stated that she has never attended an event like this and noted the pride present in all the attendees was palpable. She stated that the City received the Excellence in Innovation Award for the Wyoming Police Department for the Growth Through Opportunity (GTO) program. She stated that this is the second year in a row that the City's department was chosen for this award and is the first time in the history of this award that the same department was chosen for back to back awards. She stated that she feels the whole community benefitted from the GTO program and hopes that it can be duplicated in the near future. She gave a description of some of the videos that were shared during the awards ceremony of the heroic actions taken by the officers throughout the State. She read aloud the names of every member of the Wyoming Police Department and thanked them for all they do to protect the residents and their willingness to run into dangerous situations. She thanked the family members of the police department for sharing their loved ones so everyone in the City can be safe.

MAYOR IVERSON ADJOURNED THE APRIL 17, 2019 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:41 PM

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
MAY 7, 2019
7:00PM