

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 16, 2018
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for January 16, 2018 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko/Yeager, Joe Zerwas, Don Waller, and Claire Luger

ABSENT: None.

Also Present: Mark Vierling, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Marty Powers, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 2, 2018

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 2, 2018 AS SUBMITTED.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider **Resolution 18-01-08** a resolution declaring the administrative department items surplus property and authorizing the administrative department to dispose of items through public auction or disposal process.

Council Member Waller – Questioned whether the ballot boxes had any historical value. It was determined that they did not.

MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER WALLER, TO APPROVE RESOLUTION 18-01-08 A RESOLUTION

DECLARING THE ADMINISTRATIVE DEPARTMENT ITEMS SURPLUS PROPERTY AND AUTHORIZING THE ADMINISTRATIVE DEPARTMENT TO DISPOSE OF ITEMS THROUGH PUBLIC AUCTION OR DISPOSAL PROCESS.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

3. Report of the Public Safety Director, Paul Hoppe, for January 10, 2016
4. Report of City Building Official, Fred Weck, IV, for January 12, 2016
5. Report of City Attorney, Mark Vierling, for January 11, 2018
6. Report of City Engineer, Mark Erichson, WSB for January 11, 2018
7. Report of Public Works Superintendent, Marty Powers, for January 10, 2018

Council Member Waller – Asked to pull item #3 for discussion. He asked how high our aerial ladder went and whether it had the ability to take care of a three-story building.

Public Safety Director Hoppe – Explained that it is designed for a three story building, but did not know the exact specifications.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

8. To consider **Resolution 18-01-09** resolution Adopting the 2017 Chisago County Hazard Mitigation Plan.

Public Safety Director Hoppe – Explained that FEMA requires the City to have an updated Hazard Mitigation Plan in order to qualify for FEMA reimbursement grants, in case of disaster.

Council Member Nanko/Yeager - Noted that the 2017 Chisago County Hazard Mitigation Plan was very general and asked if the City had a more detailed plan somewhere that outlined the steps that needed to be taken if, for example, an F5 tornado came through town.

Public Safety Director Hoppe – Explained that kind of detail was included in the Emergency Operations Plan, which will also be updated sometime this year.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 18-01-09 RESOLUTION ADOPTING THE 2017 CHISAGO COUNTY HAZARD MITIGATION PLAN.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

9. To accept the resignation of Ken Meyer from the Planning Commission and Advertise for the Open Seat on the Planning Commission

City Administrator Linwood – Explained that due to a change in Commissioner Meyer's work

schedule he would no longer be able to serve on the Planning Commission.

Mayor Iverson – Stated that she wanted to publicly acknowledge that Commissioner Meyer has done a great job and served the City well in his 12 years of service.

A MOTION WAS MADE BY COUNCILMEMBER WALLER, SECONDED BY COUNCILMEMBER ZERWAS, TO ACCEPT THE RESIGNATION OF KEN MEYER FROM THE PLANNING COMMISSION AND ADVERTISE FOR THE OPEN SEAT ON THE PLANNING COMMISSION

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 10.** To consider a City Council Work Session to discuss 2018 goals and initiatives for January 29, 2018 at 6:00PM

The Council discussed some potential schedule conflicts with the proposed date.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A CITY COUNCIL WORK SESSION TO DISCUSS 2018 GOALS AND INITIATIVES FOR JANUARY 24, 2018 AT 6:00PM

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 11.** To discuss the 2018 Street Replacement Project Feasibility study progress

City Engineer Erichson – Explained that there had been pretty good attendance at the January 3, 2018 public information meeting with the effected property owners along Pioneer Road. He noted that the road widths are from 22 to 24.5 feet. He stated that the absolute widest it could tolerate is 28 feet, but he recommends the base option of 24 feet. He said that they also discussed going a little bit wider than that also to accommodate pedestrians. He asked for guidance from the Council as to the width they would support.

Council Member Waller – Asked if the road would have striping and what the soil borings showed. He asked if the materials removed would still be usable.

City Engineer Erichson – Stated that the roadway will be striped and that there was a lot of variability in the soil borings. He stated that much of the material is very silty, holds moisture and allows for a lot of movement, so it would not be usable.

Council Member Waller – Confirmed that 260th Street was also being done as part of Pioneer Rd.

City Engineer Erichson – Stated that because of the depth of most of the existing ditches, this project shouldn't require a lot of additional dredging and the impact should be minimal.

Mayor Iverson – Asked for City Engineer Erichson's professional recommendation for this project.

City Engineer Erichson – If the Council would like to see more room for pedestrians, he feels the roadway should be widened. He stated that he is not asking for a specific decision from the Council tonight, but merely wanted some guidance in how to proceed. He stated that he doesn't think the road should be anything less than 24 feet wide.

Mayor Iverson – Asked if the feasibility study could include 26 and 28 feet and include the flashing feedback signs for speed limit.

There was a consensus of the Council to complete a feasibility study for Pioneer Road at 24, 26, and 28 feet and 24 feet for 260th Street.

City Administrator Linwood – Gave an overview of the street assessment policy in relation to this project. He stated that there are a number of properties that take access via easement and private shared driveways. It is staff's opinion that these parcels do have direct access onto Pioneer Road and should receive an assessment.

Mayor Iverson – Asked whether the shared driveways would split the assessment 50/50 or each pay the full assessment amount.

City Engineer Erichson – Stated that each occupied parcel would be considered one unit.

The Council asked if paving the gravel road at Indian Trail would be part of this project.

City Administrator Linwood – Stated that it could be included as an option, but the residents would need to petition for inclusion, since that portion of the project would be assessed at 100%.

There was a consensus of the Council to include the parcels that take access via easement and private shared driveways in assessing for this project.

Mayor Iverson – Stated that she would like the Council to take a look at the overall Assessment Policy to ensure transparency.

CLAIMS:

12. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of January 3, 2018 through January 16, 2018

Council Member Nanko/Yeager – Questioned the finance charges on page 4 of the Visa bill.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JANUARY 3, 2018 THROUGH JANUARY 16, 2018 AND DISPUTE THE FINANCE CHARGE ON THE VISA CARD.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Waller – Attended the EDA where the Comprehensive Plan, billboards and discussed the downtown area and size. He attended the first Sewer Commission meeting today.

Council Member Zerwas – Attended the Sewer Commission meeting and noted that Mark Nelson stated that the plant is running really well. The tanks are maintaining at 10 degrees C. He stated that they received a check in the amount of \$2,579 as an insurance dividend from the League of Minnesota Cities. The Capital Improvement Plan for the next 10 years came out to an amount of \$5.6 million, but for 2019-2020 there are things that have to be taken care of and that will cost in excess of \$1 million.

Council Member Nanko/Yeager – Attended the community meeting for the 2018 road project.

Council Member Luger – Attended the Park Board. They reviewed the top goals that they would like to accomplish in 2018: landscape around the park signs, planting wildflowers at Fireside Park, involvement in Stagecoach Days, perhaps with a 5K event, the tree lighting event, and if the 5K doesn't work out, creating a fitness initiative throughout the City.

Mayor Iverson – Attended the EDA meeting, the Pioneer Road project open house and the Planning Commission meeting. The Planning Commission worked on goals and reviewed the ordinance on architectural standards. She attended the pancake breakfast at Meadows on Fairview, with the proceeds benefitting the Wyoming Fire Relief Fund. She invited residents to the Council Work Session on Debt Modeling for Street Replacement on January 17, 2018 at 6:00 PM at City Hall.

13. To consider entering a close session under MN State Statute 13D.01-05 to discuss the current standing of the City of Wyoming's involvement in the Flushable Wipes Lawsuit and information regarding a settlement of one of the defendants.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER WALLER, TO ENTER A CLOSED SESSION UNDER MN STATE STATUTE 13D.01-05 TO DISCUSS THE CURRENT STANDING OF THE CITY OF WYOMING'S INVOLVEMENT IN THE FLUSHABLE WIPES LAWSUIT AND INFORMATION REGARDING A SETTLEMENT OF ONE OF THE DEFENDANTS.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

City Attorney Vierling – The City Council is in closed session to review matters of litigation regarding the City of Wyoming and Proctor and Gamble, case number 15-CV-02101. He noted that all Council Members are present as well as City Administrator Linwood. The closed session will not be recorded for the sake of attorney client privilege. He asked that the recorder be turned off.

City Attorney Vierling – The Council is back in session after a closed session that was from approximately 7:56PM to 8:15PM. All members of the Council are present. No formal motions were taken as part of the closed session, but Council did instruct staff on strategy and direction.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE JANUARY 16, 2018 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:16PM

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
FEBRUARY 20, 2018
7:00PM