

**APPROVED MINUTES
CITY COUNCIL
SPECIAL MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 17, 2018
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Special Meeting of the Wyoming City Council for October 17, 2018 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko/Yeager, Joe Zerwas, Don Waller, and Claire Luger

ABSENT: None

Also Present: Mark Vierling, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Marty Powers, Public Works Superintendent, Mark Vierling, Eckberg and Lammers

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: None

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for October 2, 2018**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 2, 2018 AS SUBMITTED.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA: NONE

COMMUNICATIONS:

2. Report of the Public Safety Director, Paul Hoppe for October 11, 2018
3. Report of City Attorney Mark Vierling for October 11, 2018
4. Report of City Engineer Mark Erichson, WSB for October 11, 2018
5. Report of Public Works Superintendent Marty Powers for October 10, 2018

OLD BUSINESS: NONE

NEW BUSINESS

6. To consider **Resolution 18-10-94** a resolution establishing water and sewer rates for 2019-2023 and SAC and WAC fees for 2019-2023 based on the rate study completed by Springsted Incorporated, Inc.

Mayor Iverson – Stated that she would like to table this item, but suggested that perhaps City Administrator Linwood would like to speak on it first.

City Administrator Linwood – **Stated** that it is up to Council discretion if they would like him to speak on it.

Mayor Iverson - Stated that she would like to have more discussion at a Work Session and have time to look over the suggestions that were made regarding policies and the reserve funds.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO TABLE DISCUSSION OF RESOLUTION 18-10-94 A RESOLUTION ESTABLISHING WATER AND SEWER RATES FOR 2019-2023 AND SAC AND WAC FEES FOR 2019-2023 BASED ON THE RATE STUDY COMPLETED BY SPRINGSTED INCORPORATED, INC.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO ADD DISCUSSION OF THE UTILITY RATE STUDY AND THE ENTERPRISE RESERVE POLICY TO THE PREVIOUSLY SCHEDULED WORK SESSION ON WEDNESDAY, NOVEMBER 14, 2018 AT 6:00 P.M.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

7. To consider **Resolution 18-10-95** a resolution declaring the cost to be assessed and ordering preparation of proposed assessment roll for the 2018 street reconstruction project (City project No. 18-01)

City Engineer Erichson – Stated that progress is continuing and noted that there was a weekly construction meeting today to review the remainder of the schedule. He stated that the estimated total project cost is \$2,372,047.36 and noted that the assessable portion is \$1,721,890.24 and the 20% calculation is \$344,378.05. He noted that there are 78 assessable units and their cost will be \$4,415.10.

Council Member Waller – Asked if the City had a warranty on the seeding planned because it is getting late in the year.

City Engineer Erichson – Stated that there is a two-year warranty and the contract won't be closed out until next spring when the City verifies that the seeding has taken place.

A MOTION WAS MADE BY COUNCILMEMBER WALLER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 18-10-95 A RESOLUTION DECLARING THE COST TO BE ASSESSED AND ORDERING PREPARATION OF

PROPOSED ASSESSMENT ROLL FOR THE 2018 STREET RECONSTRUCTION PROJECT (City Project No. 18-01).

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

8. To consider **Resolution 18-10-96** a resolution calling a public hearing on assessments for the 2018 street reconstruction project (City Project No. 18-01)

City Engineer Erichson – Explained that they are planning the public hearing to be held on November 20, 2018 at 7:00 p.m. He noted that there is a draft notice included in the packet for notification to property owners.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 18-10-096 A RESOLUTION CALLING A PUBLIC HEARING ON ASSESSMENTS FOR THE 2018 STREET RECONSTRUCTION PROJECT (CITY PROJECT NO. 18-01)

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

CLAIMS:

9. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of **October 3, 2018** through **October 16, 2018**.

City Administrator Linwood – Stated there are some items that say “void” and noted that when the City ran checks there were some that got stuck together and were not printed correctly which is why some of them needed to be voided.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF OCTOBER 3, 2018 THROUGH OCTOBER 16, 2018 AND CORRECT CODING OF BILLS

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Zerwas – Attended the Council work session, the Sewer Commission budget meeting, a negotiation meeting, and the regular commission meeting.

Council Member Nanko/Yeager – Attended the EDA and the work session. She reminded residents to attend the candidate forum on October 18, 2018.

Council Member Luger – Attended the EDA meeting and the Council work session.

Council Member Waller – Attended the EDA meeting and the Council work session.

Mayor Iverson – Attended the Manufacturing Week open house and noted that it was very well attended. She also attended the EDA, and the Council work session. She reminded residents that the candidate forum on October 18, 2018 starts at 7:00 and is sponsored by WABA.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE OCTOBER 17, 2018 "SPECIAL MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:18 PM

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
NOVEMBER 7, 2018
7:00PM