

**APPROVED MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
AUGUST 21, 2018  
7:00PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for August 21, 2018 to order at 7:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko/Yeager, Joe Zerwas, Don Waller, and Claire Luger*

*ABSENT: None*

*Also Present: Mark Vierling, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Marty Powers, Public Works Superintendent*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

**John Bergum, 26345 Fenwick Avenue** – Asked the Council if there was anything that could be done about the four-plex across the corner from him. He expressed concern about the condition of the fence as well as other debris and vehicles and some of the possible activities happening there. He stated that his grandkids get off the bus there and walk down to his house. He stated that there had been an incident where profanities were yelled and this son contacted the police. He asked for something to be done.

**Public Safety Director Hoppe** – Stated that they are currently working a few events at that apartment building. He stated that the property is beat up and the Administrator Hearing Officer had given them a 30-day window to get it cleaned up and he believes the inspection was Friday. He will look into some of the other items that Mr. Bergum mentioned and keep him informed.

**Guy Humphrey, 4923 259<sup>th</sup> Court** – Expressed his concern with vacant lots not being kept up, being a dumping ground for construction debris, and grass not mowed. He stated that he was told that another neighbor complained a year ago and was told by City staff that the City had too many of those properties to be able to deal with them all. He stated that is in Sunrise Meadows West.

**City Administrator Linwood** – Stated that he suspects the staff member was referring to the fact that the City Ordinance was designed for developed or improved properties and not a vacant undeveloped lot. He noted that there are currently about 200 undeveloped lots within the City.

**Council Member Nanko/Yeager** – Stated that she had been told about this lot when she was been campaigning, so it has been a problem for a long time.

**Diane Eaton, 6081 Fuller Circle** – Stated that they had built a house in Kennedy Estates and moved in December 6, 2017 and are still waiting for internet service or a phone line. She stated that they have HughesNet on their roof but it does nothing. She noted that both she and her husband have health issues and they need to get in touch with someone if there is an emergency.

**City Administrator Linwood** – Stated that staff has been working with MinnCom on both the Kennedy Estates and Liberty Ponds developments. He stated that due to their construction

schedule, connections will not go in during 2018 and if it does go in, it will be in 2019.

**Ms. Eaton** - Stated that this lack of service is leaving vulnerable adults at risk. She stated her frustration because in the past when a home was built, the utilities were put in without even having to ask. She stated that she feels these services should have been put in before the first home was dug. She stated that she understands that it is not the Council's fault, but she has spoken with the Attorney General's office, FCC, and other agencies who are also working on this issue and just wants service at her home.

**Mayor Iverson** – Asked to have little time to digest the information and take a look at some possible options.

**Council Member Waller** – Asked what stage the plats are in for the Kennedy Estates and Liberty Ponds developments and whether the City still had escrow funds.

**City Administrator Linwood** - Explained that even if the developer wanted to put the services in they are at the mercy of the utility company and their schedule.

### **APPROVAL OF MINUTES:**

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for August 8, 2018**

**Council Member Nanko/Yeager** – Noted that under item #9, the comments by herself and Councilmember Waller should state that they disagreed with the “term” of the contract and not “terms” of the contract.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 8, 2018, AS AMENDED.**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

### **SCHEDULED BID LETTINGS: NONE**

### **SCHEDULED PUBLIC HEARINGS: NONE**

### **CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. To consider **Resolution 18-08-70** a resolution accepting a donation to the City from Nesting Grounds for the donation of coffee and cups at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$50.00
3. To consider adopting **Resolution 18-08-71** a resolution accepting a donation to the City from Wyoming Drug for the donation of school supplies at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$50.00
4. To consider **Resolution 18-08-72** a resolution accepting a donation to the City from Bruce's Foods for the donation of school supplies at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value of \$80.00.
5. To consider **Resolution 18-08-73** a resolution accepting a donation to the City from Casey's Gas Station for the donation of coloring books and can koozies at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$50.00
6. To consider **Resolution 18-08-74** a resolution accepting a donation to the City from an

- anonymous donor for the donation of water and Kit Kat Bars at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$50.00
7. To consider **Resolution 18-08-75** a resolution accepting a donation to the City from the Wyoming Dairy Queen for the donation of free ice cream coupons at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$50.00
  8. To consider **Resolution 18-08-76** a resolution accepting a donation to the City from the Wyoming McDonald's for the donation of orange drink and cups at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$50.00
  9. To consider **Resolution 18-08-77** a resolution accepting a donation to the City from Fortes Karate for the donation of karate lessons certificate at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$100.00
  10. To consider **Resolution 18-08-78** a resolution accepting a donation to the City from Tasty Asia for the donation of gift certificates and fortune cookies at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$100.00
  11. To consider **Resolution 18-08-79** a resolution accepting a donation to the City from Pine Technical College for the donation of pencils, sunscreen, bags and frisbees at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$100.00
  12. To consider **Resolution 18-08-80** a resolution accepting a donation to the City from Monica Wick RE/MAX Professionals for the donation of clip boards at the Park Board Wyoming Wildcat Night at Railroad Park in an estimated value amount of \$13.00

**Council Member Waller** – Expressed his thanks to the local businesses who made donations for the Wyoming Wildcat Night event at Railroad Park and supporting the community.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER WALLER TO APPROVE ITEMS #2 THROUGH #12 OF THE WYOMING CITY COUNCIL CONSENT AGENDA**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**COMMUNICATIONS:**

13. Report of the Public Safety Director, Paul Hoppe for August 14, 2018
14. Report of City Building Official, Fred Weck, IV for August 14, 2018
15. Report of City Attorney Mark Vierling for August 17, 2018
16. Report of Public Works Superintendent Marty Powers for August 13, 2018
17. 2<sup>nd</sup> Quarter Update AEM Financial Services for August 13, 2018

**Council Member Nanko/Yeager** – Expressed concern over line items that are over budget in item #17. She noted that she had reviewed the expenditure guidelines and a found some items that are over budget by large percentages and this is only the second quarter.

**Liz Lindrud – AEM Financial** – explained the budget process and noted that some things will show as over budget because they are a one-time expense, such as workmen's compensation. She stated that overall, the budget is coming in on budget or under budget.

**OLD BUSINESS: NONE**

**NEW BUSINESS**

18. To consider accepting a Compensation Study from Springsted Incorporated

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ACCEPT A COMPENSATION STUDY FROM SPRINGSTED INCORPORATED.**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

19. To consider **Resolution 18-08-81** a resolution accepting the work and approving final payment for the 2018 pavement preservation project to Gopher State Seal Coat in the amount of \$15,048.00

**Public Works Director Powers** – Stated that the work has been completed and inspected by staff and no issues were found.

**A MOTION WAS MADE BY COUNCILMEMBER WALLER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 18-08-81 A RESOLUTION ACCEPTING THE WORK AND APPROVING FINAL PAYMENT FOR THE 2018 PAVEMENT PRESERVATION PROJECT TO GOPHER STATE SEAL COAT IN THE AMOUNT OF \$15,048.00 AND, STRIKING THE NUMBER 21, AFTER AUGUST IN THE RESOLUTION LANGUAGE.**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

20. To consider a recommendation from the Wyoming Park Board to install an electric service at Railroad Park for an amount not to exceed \$2,500.00

**City Administrator Linwood** – Explained this item was on the Park Board agenda at their August 6, 2018 meeting. He noted that this electric service will enable electricity to be available at events such as the tree lighting.

**Council Member Zerwas**– Asked how much money was in the Park levy fund.

**City Administrator Linwood** – Stated that the current balance in the fund is approximately \$4,465.44.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE A RECOMMENDATION FROM THE WYOMING PARK BOARD TO INSTALL AN ELECTRIC SERVICE AT RAILROAD PARK FOR AN AMOUNT NOT TO EXCEED \$2,500.00**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

21. To consider Jesse Milligan for the Position of Wyoming Fire Chief on or before December 31, 2018

**Public Safety Director Hoppe** – Explained that current Fire Chief Hastings has expressed his desire to resign from his position in 2018. He noted that there was one internal candidate and one external candidate who expressed interest in the position. He explained the four

phases of the selection process and noted that Jesse Milligan was found to be the best candidate for the position. He stated that Jesse Milligan has been with the department since 2011, served as Captain from 2013-2015 and Deputy Chief starting in 2015.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE JESSE MILLIGAN FOR THE POSITION OF WYOMING FIRE CHIEF, ON OR BEFORE DECEMBER 31, 2018.**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

- 22. To consider a Budget Work Session meeting as identified on the 2019 Budget Calendar on August 29, 2018**

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A BUDGET WORK SESSION MEETING AS IDENTIFIED ON THE 2019 BUDGET CALENDAR ON AUGUST 29, 2018 AT 6:00 P.M.**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER TO MOVE THE PRELIMINARY LEVY TO THE SEPTEMBER 18, 2018 MEETING.**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

## **CLAIMS:**

- 23. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 18, 2018 through August 8, 2018.**

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JULY 18, 2018 THROUGH AUGUST 8, 2018 AND CORRECT CODING OF BILLS**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

## **COUNCIL REPORTS:**

**Council Member Zerwas** – Attended the Sewer Meeting yesterday where there was an engineering report from Stantec Engineering. He reviewed some of the budget items that were approved.

**Council Member Nanko/Yeager** – Thanked everyone for attending.

**Council Member Waller** – Attended the EDA meeting last week and has invited the Council to

attend the October 8, 2018 meeting.

**Council Member Luger** – Attended the Wildcat Night at Railroad Park on August 16, 2018. She gave a huge thank you to local businesses who made donations and those that participated the night of the event. She gave another huge thank you to Curt Slater from Wyoming Elementary School and the Forest Lake School District for collaborating with the City to put on a successful event. She also attended the Stomp Our Suicide event on Saturday and the joint Sewer meeting last night.

**Mayor Iverson** – Attended the Fire Relief Association Meeting and the Comfort Lake Association annual meeting. She also attended the EDA meeting and the Planning Commission meeting. She noted that the revised Shoreland Ordinance should be coming to the Council shortly. She attended the Stomp Out Suicide event at Goodview Park and noted the estimated attendance numbers were about 1,500 people. She attended the Wildcat Night event and thanked Principal Slater, the school teachers and students that came out for the event. She thanked Nesting Grounds, Wyoming Drug, Bruce's Foods, Casey's Gas Station, Wyoming Dairy Queen, Wyoming McDonald's, Fortes Karate, Tasty Asia, Pine Technical College, Monica Wick and the Park Board who have planned three highly successful park events this summer.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE AUGUST 21, 2018 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:46 PM**

*Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING:**  
**SEPTEMBER 4, 2018**  
**7:00PM**