

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 2, 2019
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 2, 2019 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, and Claire Luger

ABSENT: Councilmember Dennis Schilling

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

John Bergum 26345 Fenwick Ave. – Expressed concern about the gardens and what look like weeds near the library.

Councilmember Nanko Yeager – Explained that she was told that there is a condition of the grant that certain things need to be in place for 20 years and noted that it is not supposed to look like a more formal garden. She stated that she understands Mr. Berkam's concerns about what looks like weeds.

City Administrator Linwood – Stated that there is a non-profit conservation group that comes out and handles the weeding a few times in the summer.

Councilmember Nanko Yeager – Suggested that he speak to the Wyoming Area Library Society about his concerns.

Councilmember Zerwas – Asked if the plants could be groomed down a little shorter.

Councilmember Nanko Yeager – Stated that the weeds will be pulled and the other material is native perennials so it cannot be cut down lower. She noted that it can be clear cut in the fall, but not during growing season.

Nancy Bergum 26345 Fenwick Ave – Expressed concern about the four-plexes near 264th. She noted that she has noticed an increased police presence in the area. She stated that the fence is falling down and trash is left strewn about and is just generally becoming unsightly. She asked if the City had some sort of a fine procedures in place to take care of some of these upkeep issues by the landlord.

Councilmember Zerwas – Stated that he believes the home with the tall grass has been vacated and is owned by the bank.

Public Safety Director Hoppe – Stated that the department has cited both the landlord and the tenant for issues relating to this property and will continue to monitor it.

Ed Hein 25930 E Comfort Dr. - Asked for an update on the street lighting along Pioneer Rd.

City Engineer Erichson – Stated that it is scheduled for discussion at the next Council meeting. He noted that Xcel Energy has been informed of the potential interest in having lighting. He stated that they have told the City that will take about 3 weeks to have them installed once approved.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for June 18, 2019**

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 18, 2019 AS SUBMITTED.

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 2. To consider approving a purchase of a muffler system for a 2005 Mack Truck from Nuss Truck and Equipment in the amount of \$5,199.22**
- 3. To consider approving the Workmen’s Compensation audit premium in the amount of \$5,920.00**
- 4. To consider approving an agreement between the City of Wyoming and the City of Forest Lake for building inspections services from time to time on an as needed basis.**
- 5. To consider approving an application from the Wyoming Creative Arts Community for a Consumption and Display Alcohol Permit**
- 6. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of June 19, 2019 through July 2, 2019.**

Councilmember Nanko Yeager - Asked to pulled Items #4 and #5.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE #2, #3, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

To consider approving an agreement between the City of Wyoming and the City of Forest Lake for building inspections services from time to time on an as needed basis.

Councilmember Nanko Yeager – Asked when the new Building Inspector would be qualified to do public and State licensed building inspections.

Building Official Weck – Explained that the State requires that the individuals have at least 5 years of experience, so it will be approximately 5 years.

To consider approving an application from the Wyoming Creative Arts Community for a Consumption and Display Alcohol Permit

Councilmember Nanko Yeager – Noted that staff recommended that the consumption and display permit for this application be contingent upon providing proof of workmen’s compensation and liability insurance and asked for an explanation.

City Administrator Linwood – Noted that the City has received the liability insurance information but not the workmen’s compensation insurance information which the State requires. He suggested that there be language added to the motion that outlines that requirement.

Mayor Iverson – Asked if the Wyoming Creative Arts Community had gone through the proper training for serving alcohol.

City Administrator Linwood – Explained that this is a slightly different permit than the Temporary Liquor License. He stated that he knows that one of the Board members have gone through the alcohol training but was not sure if anyone else has completed the training. He stated that the motion could stress the importance of this training.

Mayor Iverson – Stated that she feels that whomever will be serving the alcohol needs to go through the training.

Councilmember Zerwas – Stated that he agreed that the servers should be trained.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE CONSENT AGENDA ITEM #4, AN AGREEMENT BETWEEN THE CITY OF WYOMING AND THE CITY OF FOREST LAKE FOR BUILDING INSPECTION SERVICES FROM TIME TO TIME, ON AN AS NEEDED BASIS.

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE AN APPLICATION FROM THE WYOMING CREATIVE ARTS COMMUNITY FOR A CONSUMPTION AND DISPLAY ALCOHOL PERMIT, SUBJECT TO PROVIDING PROOF OF WORKMEN’S COMPENSATION INSURANCE AND THAT WHOEVER IS SERVING ALCOHOL WILL HAVE THE PROPER ALCOHOL TRAINING.

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Paul Hoppe for June 27, 2019
8. Report of City Building Official, Fred Weck, IV for June 28, 2019
9. Report of City Attorney Tom Loonan for June 27, 2019
10. Report of City Engineer Mark Erichson, WSB for June 28, 2019

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

11. To consider **Resolution 19-07-48** a resolution authorizing preliminary replacement of bridge No. 135016 on East Viking Blvd.

City Engineer Erichson – Stated that the City has been monitoring this bridge and there has been a slight sag in the bridge which is deteriorating. He noted that they were successfully able to get this added to the bridge bonding list which means the State will pay for the replacement of the structure itself. He stated that the design phase for a bridge is a lengthy process, so he would like to get the process started.

Council Member Nanko Yeager – Asked where the remainder of the project costs that were not funded by the State would be coming from. She asked if those funds would come from the levy or whether there may be an option for State Aid money for those costs.

City Engineer Erichson – Noted that the funds would most likely come from the road infrastructure fund.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 19-07-48 A RESOLUTION AUTHORIZING PRELIMINARY REPLACEMENT OF BRIDGE NO. 135016 ON EAST VIKING BLVD.

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

12. To consider approving **Resolution 19-07-49** a resolution accepting the improvements and approving release of letter of credit for the Woods on Comfort Lake

City Engineer Erichson – Explained the letter of credit for the Woods on Comfort Lake and noted that the warranty bond was received today so staff is recommending acceptance of the improvements and releasing the letter of credit.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 19-07-49 A RESOLUTION ACCEPTING THE IMPROVEMETNS AND APPROVING RELEASE OF LETTER OF CREDIT FOR THE WOODS ON COMFORT LAKE.

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

13. To consider **Resolution 19-07-50** a resolution accepting quotes and awarding the contract for the 2019 crack fill and fog seal project

City Engineer Erichson – Gave a brief overview of the proposed areas of the City that could receive crack fill and fog seal and reviewed the bids received for those services. He stated that some of the roadways are more heavily traveled than in past years and he is a bit uncomfortable awarding the contract. He noted that it is very difficult with this type of project to inform property owners and businesses exactly when and where they will be there working on the road. He noted

that staff is not recommending chip seal at this time and asked Public Works Superintendent Almhjeld to comment on his experience with the chip seal process.

Public Works Superintendent Almhjeld – Stated that his previous community, Victoria, stopped seal coating because the material just was not sticking because he believes the vendors have switched to water-based oils. He suggested that the City consider taking this year off of doing seal coating/fog sealing in order to do some research into some better alternatives.

City Engineer Erichson – Stated that he agrees with Public Works Superintendent Almhjeld's recommendation to take a year off. He stated that he thinks there are many different products out there that may be a good fit for the City and staff is suggesting rolling over the CIP funds to next year in order to try a few of those products on the roadways and compare the results.

City Administrator Linwood – Noted that the City would still move forward with the crack filling portion of this project, just not the fog seal. He explained that the remaining funds could be in the CIP fund so different products could be tried next year. He stated that he agrees with City Engineer Erichson and Public Works Superintendent Almhjeld that holding off on the sealing this year is a good idea.

City Engineer Erichson– Noted that there are quite a few communities that are utilizing the newer products and he would like to have time to learn from their mistakes and successes before a decision is made for the City's roadways. He stated that staff is recommending approving a crack fill project along with some limited striping.

There was a **Consensus** of the Council to not award the bid for the 2019 crack fill and fog seal for 2019.

City Administrator Linwood – Stated that City Engineer Erichson will bring back quotes for the smaller crack fill and striping projects at the next Council meeting for Council consideration.

COUNCIL REPORTS:

Council Member Zerwas – No report.

Council Member Nanko Yeager – Welcomed Public Works Superintendent Almhjeld to the City.

Council Member Luger – Attended the Park Advisory Commission meeting.

Mayor Iverson – Attended the Planning Commission meeting, the Chisago County Board meeting, and the League of Minnesota Cities annual conference in Duluth. She welcomed Public Works Superintendent Almhjeld to the "team".

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE JULY 2, 2019 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:32 PM.

Voting Aye: Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:

JULY 16, 2019

7:00PM