

**DRAFT MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
MAY 7, 2019  
7:00PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for May 7, 2019 to order at 7:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger*

*ABSENT: None*

*Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, and Fred Weck, Zoning Administrator/Building Official*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:** Led by Girl Scout Troops #55686, #57321 and #56288

**OPEN FORUM: NONE**

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for April 17, 2019

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR APRIL 17, 2019 AS SUBMITTED.**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS:**

2. To consider Resolution 19-05-34 a resolution ordering the project and for the 2019 Street Reconstruction project (City project No. 19-01)

**A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO OPEN THE PUBLIC HEARING FOR RESOLUTION 19-05-34 AT 7:04 P.M.**

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson  
Voting Nay: None  
Abstain: None  
Absent: None

There was no public comment.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO CLOSE THE PUBLIC HEARING FOR RESOLUTION 19-05-34 AT 7:04 P.M.**

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson  
Voting Nay: None  
Abstain: None  
Absent: None

**City Engineer Erichson** - Gave a brief overview of the project scope and location as well as the assessment policy. He stated that he anticipates awarding a contract sometime in July in order to get the project completed in this construction cycle.

**Council Member Nanko Yeager** – Asked if there was a determination how traffic will be getting in and out of the hospital.

**City Engineer Erichson** – Noted that they have a strong idea of the plans based on their preliminary meetings. He noted that it will be very important because there will be emergency vehicles that will need to get in and out of the site. He stated that the project may involve a few phases in order to keep one of the roads open while the others are being worked on in order to provide that continual access to the hospital.

**City Administrator Linwood** – Noted that Public Safety Director Hoppe has had conversations with the ambulance services about the upcoming project. He stated that there will also be detour signs that will have a large blue “H” on them to designate that this is how people can get to the hospital.

**A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 19-05-34, A RESOLUTION ORDERING THE PROJECT AND FOR THE 2019 STREET RECONSTRUCTION PROJECT (CITY PROJECT NO. 19-01)**

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson  
Voting Nay: None  
Abstain: None  
Absent: None

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of April 18, 2019 through May 7, 2019.
4. To consider approving the issuance of a Temporary Liquor License for Wyoming Creative Arts located at 5521 East Viking Blvd for May 23, 2019.
5. To consider **Resolution 19-05-35** a resolution accepting the donation from Kori Bergman of a 2007 Pontiac G6
6. To consider **Resolution 19-05-36** a resolution accepting the donation of bus services from Meadows on Fairview Ebenezer Wyoming for a Road Tour on May 2, 2019

Mayor Iverson pulled Item #6

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: None*

**Mayor Iverson** – Stated that she wanted to acknowledge Meadows on Fairview for allowing the City to use their bus to conduct a road tour of the City.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE CONSENT AGENDA ITEM #6 RESOLUTION 19-04-36 A RESOLUTION ACCEPTING THE DONATION OF BUS SERVICES FROM MEADOWS ON FAIRVIEW EBENEZER WYOMING FOR A ROAD TOUR ON MAY 2, 2019**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: None*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

7. Report of the Public Safety Director, Paul Hoppe for May 2, 2019
8. Report of City Building Official, Fred Weck, IV for May 3, 2019
9. Report of City Attorney Tom Loonan for May 2, 2019
10. Report of City Engineer Mark Erichson, WSB for May 3, 2019
11. Report of Public Works Superintendent Marty Powers for April 29, 2019

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS**

12. To consider the recommendation of the Park Advisory Commission of the acceptance of a donation from Fairview Wyoming for a Bike Repair Station to be installed at Railroad Park

**City Administrator Linwood** – Stated that Park Advisory Commission had unanimously voted to accept the donation from Fairview Wyoming for a bike repair station at Railroad Park. He stated that Kathy Bystrom, Community Partnerships Manager of Fairview Wyoming is at the meeting tonight.

**Kathy Bystrom** – Stated that Fairview Wyoming is honored to partner with the City on this project.

**Council Member Nanko Yeager** – Asked what the bike repair station would consist of.

**Kathy Bystrom** – Stated that she was not involved in the selection of the unit, but it will be tools that are connected to a stationary unit in order to handle repairs like a loose chain.

**City Administrator Linwood** – Showed a picture of the bike repair station and some of its features.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ACCEPT THE RECOMMENDATION OF THE PARK ADVISORY COMMISSION TO ACCEPT THE DONATION FROM FAIRVIEW WYOMING FOR A BIKE REPAIR STATION TO BE INSTALLED AT RAILROAD PARK**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**13.** To consider **Resolution 19-05-37** a resolution accepting the donation from Fairview Wyoming for a bike repair station

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 19-05-37 A RESOLUTION ACCEPTING THE DONATION FROM FAIRVIEW WYOMING FOR A BIKE REPAIR STATION**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**14.** To consider **Resolution 19-05-38** a resolution authorizing the purchase of gravel from Dressel Contracting in the amount of \$15,000.00

**City Administrator Linwood** – Explained that there are a significant amount of gravel roads in the City that need to be maintained. He noted that there were four bids received for gravel and this is the bid recommended for approval by former Public Works Superintendent Powers. He noted that it is not the low bid, but this type of hi-bind gravel has been shown to work better on the City roads.

**Mayor Iverson** – Asked if testing had been done with the different types of gravel.

**City Administrator Linwood** – Stated that there had been testing done and the hi-bind gravel reduces dust, requires less maintenance and was a superior product.

**Council Member Schilling** – Noted that he was familiar with the product and agrees that it is superior to the other options.

**Council Member Nanko Yeager** – Asked what the difference is between this and limestone.

**Council Member Schilling** – Stated that he was unsure but knows that the hi-bind gravel produces less

dust and is a harder product.

**A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 19-05-38, A RESOLUTION AUTHORIZING THE PURCHASE OF GRAVEL FROM DRESSEL CONTRACTING IN THE AMOUNT OF \$15,000.00.**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**15. To consider Resolution 19-05-39 a Resolution Expressing Intent to Create and Administer a Tax Increment Finance (TIF) District for Development of a Forty-Nine Unit Affordable Housing Project**

**City Administrator Linwood** – Noted that although the Council is very familiar with the discussions surrounding creation of a TIF district, he wanted to give a brief presentation for the benefit of the public. He stated that the City has been talking to Roers about a possible project on the old Bingham property. He reviewed some of the other projects Roers has been involved in throughout the State. He showed the proposed plan for a forty-nine-unit affordable housing project in this area and examples of other projects that Roers has completed. He noted that the developer has applied for a tax credit through the State (MHFA) and is asking for preliminary support from the City as part of their application. He briefly reviewed the proposed purchase agreement for the land. He stated that the details have not been worked out and this is just a preliminary show of support for the project. He gave a brief overview of how the TIF district would work for this project.

**Mayor Iverson** – Noted that this has been discussed numerous times with the various boards within the City. She stated that a TIF is very complicated but this is not looking at those kinds of details tonight and is just looking for a show of support for the concept. She noted that Baker Tilly (formerly Springsted) has taken a look at the initial documents and supports the idea. She stated that she feels having this work force housing available in the City will be great for the local businesses.

**Tom Dunaway, Baker Tilly** – Gave an overview of the things that they had reviewed as part of consideration of a possible TIF district for the City.

**Council Member Nanko Yeager** – Asked whether there would be a separate TIF district created if there was a Phase 2 for this project.

**Mr. Dunaway** – Stated that the second phase is not included with any of the TIF projections because it is not being contemplated at this time. He stated that if it did, it would be a continuation of this process and they would come back and repeat the entire process again.

**Council Member Nanko Yeager** – Asked about the tax impact for the City.

**Mr. Dunaway** – Explained that details of the captured revenue by the TIF and how much would be applicable to the City's portion of the tax rate.

**A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 19-05-39, A RESOLUTION EXPRESSING INTENT TO CREATE AND ADMINISTER A TAX INCREMENT FINANCE DISTRICT FOR DEVELOPING A FORTH-NINE UNIT AFFORDABLE HOUSING PROJECT.**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: None*

16. To Consider a Letter of Support for the Roers Affordable Housing Project from the City of Wyoming to the Minnesota Housing Finance Agency (MHFA)

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE A LETTER OF SUPPORT FOR THE ROERS AFFORDABLE HOUSING PROJECT FROM THE CITY OF WYOMING TO THE MINNESOTA HOUSING FINANCE AGENCY (MHFA)**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: None*

17. To Consider Hiring of Kallie Rezny for the Crime Analyst Position Not to Exceed 24 hours per week on Average at a Starting Rate of \$18.04/HR

**Public Safety Director Hoppe** – Stated that this individual would fill the position that was vacated when Allie Steenblock was hired full-time at City Hall. He noted that there were 26 really good candidates that applied for the position and Kallie Rezny came out as the best candidate. He gave a brief overview of her past experience and educational background. He stated that this is not a new position because it is back-filling the vacated position.

**TO APPROVE HIRING KALLIE REZNY FOR THE CRIME ANALYST POSITION NOT TO EXCEED 24 HOURS PER WEEK ON AVERAGE AT STARTING RATE OF \$18.04/HR.**

*Roll Call Vote:*

*Council Member Zerwas: Aye*  
*Council Member Luger: Aye*  
*Council Member Nanko Yeager: Nay*  
*Council Member Schilling: Aye*  
*Mayor Iverson: Aye.*

## **COUNCIL REPORTS:**

**Council Member Zerwas** – Attended the Road Tour and thanked Meadows on Fairview for the use of their bus.

**Council Member Nanko Yeager** – Attended the Rush Line task force meeting and gave an update about their activities and new information

**Council Member Luger** – Attended the Road Tour and the Park Advisory Commission meeting.

**Council Member Schilling** – No Report

**Mayor Iverson** – Attended the Planning Commission meeting, the Comfort Lake Association annual

meeting, the Road Tour, the Park Advisory Commission and the Open House for former Public Works Superintendent Marty Powers. She stated that she had also attended the Minnesota Mayors Annual Conference and was selected to serve on the Minnesota Mayor's Executive Committee.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE MAY 7, 2019 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:55 PM**

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING:**  
**MAY 21, 2019**  
**7:00PM**