

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 7, 2018
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for February 7, 2018 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko/Yeager, Joe Zerwas, Don Waller, and Claire Luger

ABSENT: None.

Also Present: Robb Linwood, City Administrator, Tom Loonan – Eckberg and Lammers, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Marty Powers, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

- 1. Consider Approving the Minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for January 16, 2018**

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER LUGER TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 16, 2018, AS SUBMITTED.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 2. Consider Approving the Minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for January 17, 2018**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 17, 2018, AS SUBMITTED.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

3. Consider Approving the Minutes of the Work Session Meeting” of the Wyoming, Minnesota City Council for January 24, 2018

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 24, 2018, AS SUBMITTED.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

Council Member Nanko/Yeager asked to pull item #5.

Council Member Waller asked to pull item #6.

4. To Consider Resolution 18-02-10 – A Resolution Declaring Public Safety and Administrative Department Items Surplus Property and Authorizing the Public Safety/Administrative Department to Dispose of Items Through Public Auction or Disposal Process.

MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 18-02-10 A RESOLUTION DECLARING PUBLIC SAFETY AND ADMINISTRATIVE DEPARTMENT ITEMS SURPLUS PROPERTY AND AUTHORIZING THE PUBLIC SAFETY/ADMINISTRATIVE DEPARTMENT TO DISPOSE OF ITEMS THROUGH PUBLIC AUCTION OR DISPOSAL PROCESS.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

5. To Consider Resolution 18-02-11 – A Resolution Accepting a Donation of a 2003 Chrysler Sebring from Ashley Hooley to the Wyoming Fire Department

Council Member Nanko/Yeager - Thanked Ashley Hooley for the donation of her vehicle.

MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER WALLER TO APPROVE RESOLUTION 18-02-11 A RESOLUTION ACCEPTING A DONATION OF A 2003 CHRYSLER SEBRING FROM ASHLEY HOOEY TO THE WYOMING FIRE DEPARTMENT

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

6. To Consider Approving Payment to the League of Minnesota Cities for Workers Compensation Payment in the Amount of \$73,437.00

Councilmember Waller asked for clarification on whether the payment was deductible and the difference between last year and this year.

City Administrator Linwood stated that this slightly increased amount was anticipated through communications from the League of Minnesota Cities and our budgeting process.

MOTION WAS MADE BY COUNCILMEMBER WALLER, SECONDED BY COUNCILMEMBER LUGER, TO CONSIDER APPROVING PAYMENT TO THE LEAGUE OF MINNESOTA CITIES FOR WORKERS COMPENSATION PAYMENT IN THE AMOUNT OF \$73,437.00

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

COMMUNICATIONS:

7. Report of the Public Safety Director, Paul Hoppe for February 1, 2018
8. Report of City Building Official, Fred Weck, IV for February 1, 2018
9. Report of City Attorney Mark Vierling for February 2, 2018
10. Report of City Engineer Mark Erichson, WSB for February 1, 2018
11. Report of Public Works Superintendent Marty Powers for January 31, 2018

OLD BUSINESS: NONE

NEW BUSINESS

12. To Consider Approving Alexandria Olson for the Part Time Communication Administrative Assistant Position at a Starting Wage of \$17.00/HR., Not to Exceed 24 Hours a Week on Average.

City Administrator Linwood explained that this position was budgeted for 2018. The City received twelve applicants expressing interest in the position and the top five candidates were interviewed and second interviews were conducted with the final three. Part of the process for the final candidates was to put together a communications piece on the City, so their skill level could be assessed. He stated that Alexandria Olson was the individual they felt would fit the needs for this position. She has worked for the City of Robbinsdale as a Communications Coordinator. She has Bachelor's Degree in Graphic Design and Communication and a Master's Degree in Information Technology.

Councilmember Zerwas asked if she had been working full-time in Robbinsdale.

City Administrator Linwood stated that her position in Robbinsdale was full-time.

Councilmember Waller asked if Ms. Olson lived in Robbinsdale.

City Administrator Linwood stated that she lives in Forest Lake.

MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, APPROVING ALEXANDRIA OLSON FOR THE PART TIME COMMUNICATION ADMINISTRATIVE ASSISTANT POSITION AT A STARTING WAGE OF \$17.00/HR. NOT TO EXCEED 24 HOURS A WEEK ON AVERAGE.

Voting Aye: Luger, Zerwas, Iverson
Voting Nay: Nanko/Yeager and Waller
Abstain: None
Absent: None

- 13.** To Consider Approving the Wyoming Pay Equity Report Prepared by Springsted Incorporated Utilizing the Minnesota Management and Budget Web-Based Pay Equity System, As Required by the State of Minnesota Local Government Pay Equity Act.

City Administrator Linwood noted that this needs to be completed every three years. It is essentially a method of eliminating discrimination against women who are paid less than men for jobs where a certain level of expertise is required. He reviewed the testing methods that Springsted has used to ensure the City is in compliance. He noted that this report has already been submitted to the State of Minnesota to comply with the January 31, 2018 deadline. They are essentially holding it for final approval until the City officially accepts and approves it.

Councilmember Waller asked if the numbers were up to date and questioned some of the listed salaries.

City Administrator Linwood noted that the salaries include the full range, from starting salary to maximum salary.

Councilmember Waller asked if the City actually had two people in maintenance operation lead workers.

City Administrator Linwood stated that there is one maintenance lead worker. He explained the process for evaluating the positions.

Councilmember Waller stated that he thinks some of the numbers may be incorrect in the maintenance lead workers.

City Administrator Linwood stated that he will make sure the maintenance worker numbers are corrected before it is submitted.

MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, APPROVING THE WYOMING PAY EQUITY REPORT PREPARED BY SPRINGSTED INCORPORATED UTILIZING THE MINNESOTA MANAGEMENT AND BUDGET WEB-BASED PAY EQUITY SYSTEM AS REQUIRED BY THE STATE OF MINNESOTA LOCAL GOVERNMENT PAY EQUITY ACT.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

- 14.** To Consider Approving John Roettger for a Full Time Police Officer Position with the City of Wyoming with a Starting Wage of \$26.47/HR.

Public Safety Director Hoppe stated that they have completed the selection process to replace Officer Josh Brown who resigned in October 30, 2017 to take a position with the City of Forest Lake. He stated that to complete the official process, a conditional offer must be extended in order to complete the psychological profile and the pre-employment physical that is required. The City received 40 applicants which was narrowed down to four people on the eligibility list. They

are recommending John Roettger for the position. He noted that the proposed salary of \$26.47/hour will be a reduction from what Officer Brown was making at \$32.16/hour.

Council Member Waller stated that he thought the earlier motion from the Council was to form an eligibility list.

Public Safety Director Hoppe stated that he believed the earlier motion was to begin the selection process to replace Officer Brown and establish an eligibility list.

Council Member Waller reiterated that the motion was to bring forward an eligibility list to fill that position.

Public Safety Director Hoppe stated that as part of the hiring process, an eligibility list is established as part of the selection process. He stated that this helps ensure a faster process in the event there is another opening within that same 12-month period. This enables them to have an established eligibility list to consider candidates and not have to start the hiring process all over again, which would take much longer. He reiterated the process has been completed and there is a vacancy that has been funded for 2018 and they are looking for Council approval to extend a job offer to fill that vacancy.

Council Member Waller stated that just because there is a vacancy does not mean the City has to fill it.

Public Safety Director Hoppe stated that it is his recommendation that this vacancy is filled, but it is up to the Council.

Council Member Zerwas stated that when this process was started, it was not to create a new position, but replace an officer that left. He stated that he took that as giving permission to start an eligibility list and then pick someone out of that list to replace the officer who left. He stated that he believes the process is being done in the proper order.

Mayor Iverson expressed her agreement and noted that this has been the process used in the past.

City Administrator Linwood read aloud the language used in the earlier motion.

Mayor Iverson stated that the Council has an obligation to its residents and businesses to make sure that there is the proper amount of officers needed, to keep them safe. She feels it is important that the Council stand behind our officers and ensure proper staffing.

Council Member Waller stated that he questioned whether the City was unsafe when it had eight officers before. He stated that the City has not grown that much and feels that perhaps the City can dial back some of the spending and begin looking more closely at where it should be going instead of just continually replacing employees who leave. He stated he didn't think there were any studies that would reveal the magic number of police officers needed per population numbers, to make it safe. Safety is a loose term and much of this relies on neighbors keeping an eye on things and reporting them. He stated that the public safety portion of the budget is over half of the tax levy amount and he feels the Council needs to take a look and see if there are ways to cut spending.

Mayor Iverson asked if the just under 7% decrease in the levy wasn't good enough, in Councilmember Waller's opinion.

Councilmember Member Waller stated that considering what was left in reserves, which was twice as much as is required, he believes there are places where spending could be cut.

Council Member Nanko/Yeager responded to Mayor Iverson's earlier statement regarding the just under 7% decrease in the levy not being good enough. She wanted to make it clear that this was done by using the LGA, not by cutting spending.

Mayor Iverson stated that the discussion should be focused on the potential police officer position.

Council Member Nanko/Yeager Understood that should be the focus, but wanted to comment, since the Mayor had made a statement about the tax levy decrease. She stated that she takes exception to what amounts to making a statement that a "yes" vote equals standing by our officers. We can disagree and still stand by our people.

Public Safety Director Hoppe stated that when he looks at staffing levels, he doesn't merely compare a number of officers per number of residents. He explained his approach in looking at work load, call volume, as well as the type of calls. He stated he is trying to take a proactive policing model within our community to establish the best staffing level. He reiterated that he is not asking for additional staffing, just to maintain the level that has been determined to be appropriate for our community.

Council Member Nanko/Yeager stated that in her recollection of discussion when the City expanded the force by one, that the models used determined the City was understaffed, by one or two officers.

Public Safety Director Hoppe stated that based on that model, that is correct. Based on that model, even with our current staffing level of 10 officers, the City would still be considered one officer short of the optimal recommendation, but he is not asking to fill that position.

Council Member Waller asked where the staffing model came from.

Public Safety Director Hoppe stated that it was originally from the Northwestern Institute of Police Staff and Command. It is a national organization that is well accredited in police management and administration.

MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, APPROVING JOHN ROETTGER FOR A FULL TIME POLICE OFFICER POSITION WITH THE CITY OF WYOMING WITH A STARTING WAGE OF \$26.47/HR.

Voting Aye: Luger, Zerwas, Iverson
Voting Nay: Nanko/Yeager and Waller
Abstain: None
Absent: None

15. To Consider Approval of the Job Description for the Building Inspector Position and Authorizing the Wyoming Building Department to Proceed with a Selection Process to Establish an Eligibility List to Fill the Position

Zoning Administrator Weck explained the process used to determine the appropriate staffing levels for the department using a worksheet from the Department of Labor and Industries. The result of the worksheet showed that he is basically down a half person. He reviewed the number of total permits for the year and noted that he is requesting approval to go through the process for finding a part-time Building Inspector.

Council Member Nanko/Yeager stated her recollection was that in 2015 when there was an uptick in permits, the City outsourced quite a bit of the zoning duties to WSB and TimeSaver. She noted that the numbers dropped in 2016 and while there was a small uptick in 2017 numbers, it has not reached the 2015 levels. Given the solution that the majority of the Council agreed

with in 2015, she questions whether this position is really needed.

Zoning Administrator Weck stated that the 2015 numbers that are on the worksheet were much more on zoning. The hours that he put down now are taking into account the work being done by both WSB and TimeSaver. He is still handling the resolutions, the public notices and hearings, as well as compiling packets. The only thing he isn't handling is writing the report. He still reviews and provides comments to WSB on every application. He noted that he is actually probably putting in more hours than what was included on the worksheet.

Council Member Nanko/Yeager reviewed Zoning Administrator Weck's job description and confirmed that the only thing outsourced from the list were the reports and the minutes.

Zoning Administrator Weck stated that was true, however, he clarified that as part of the minutes, he still needs to do the recordings, get his notes together and send those to TimeSaver, so he still has responsibilities in that area.

Council Member Nanko/Yeager stated that if the solution arrived at in November of 2015 is inadequate, she questioned why the City would continue with it.

Zoning Administrator Weck stated that it was not inadequate. He has just had an increased workload on the building inspection side of his position. He reviewed some of the permit numbers for the last few years and noted that 2015 was also a storm damage year which was skewing some of the numbers.

Council Member Waller asked about the intern that had worked in this department.

Zoning Administrator Weck confirmed that there was an intern that was very green and he only trusted him to go out and do two inspections on his own. The remainder of his time he shadowed him.

Council Member Waller asked if the City should be more specific under the qualifications section where it lists 1-3 years of work experience, in order to weed out those type of candidates.

Zoning Administrator Weck stated that this will come out through the interview process. He noted the schooling he received is vastly different than what is required today. He stated that since this is a part-time position, he has to keep his pool wide and doesn't want to make it too difficult for someone to apply.

Council Member Waller asked what the starting wage would be for this position or if it was assumed to be the \$35,000 that was budgeted.

Zoning Administrator Weck stated he had budgeted for \$35,000, but, depending on the qualifications of the candidates, that amount could vary. He stated that equates to \$33.65/hour. In comparing that number with local communities, the lowest hourly wage was \$20.70/hour and the highest was \$36.82/hour. The average was a range of about \$21 to \$29/hour.

Council Member Waller asked if the wage differences could be attributed to differences in experience.

Zoning Administrator Weck stated that he had looked at East Bethel, Cambridge, Richfield, Forest Lake, Chisago County and their ranges were all dependent on qualifications. He stated that the maximum would be \$33/hour.

MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, APPROVING THE JOB DESCRIPTION FOR THE BUILDING INSPECTOR POSITION AND AUTHORIZING THE WYOMING BUILDING DEPARTMENT TO PROCEED WITH A SELECTION PROCESS TO ESTABLISH AN

ELIGIBILITY LIST TO FILL THE POSITION

Voting Aye: Luger, Zerwas, Iverson
Voting Nay: Nanko/Yeager and Waller
Abstain: None
Absent: None

16. To Consider **Resolution 18-02-12** - A Resolution Approving "Payment Pay Voucher #5-Final" to Forest Lake Contracting, Inc. for the 2017 Street Reconstruction Project (WSB project 2591-36) (City project 16-03) in the Amount of \$118,932.36.

City Engineer Erichson stated that this represents completion of the 2017 street reconstruction project, including Goodview Avenue and 250th Street. He explained the reasoning behind asking for this to be approved contingent on receipt of lien waivers.

MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER WALLER, APPROVING RESOLUTION 18-02-12 A RESOLUTION APPROVING "PAYMENT PAY VOUCHER #5-FINAL" TO FOREST LAKE CONTRACTING, INC. FOR THE 2017 STREET RECONSTRUCTION PROJECT (WSB PROJECT 2591-36) (CITY PROJECT 16-03) IN THE AMOUNT OF \$118,932.36, CONTINGENT ON RECEIPT OF LIEN WAIVERS.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

17. To Consider **Resolution 18-02-14** - A Resolution Approving "Payment Pay Voucher #18 - Final" to Phoenix Fabricators and Erectors, Inc. for the Water Tower No. 3 Project (WSB project 2591-07) (City project 15-03) in the Amount of \$79,441.61.

18. To Consider **Resolution No. 18-02-13** - A Resolution Approving "Change Order No. 2" for the Water Tower No. 3 Project (WSB project 2591-07) (City project 15-03) in the Amount Deducted from the Contract Price of \$37,510.90.

City Engineer Erichson stated that for discussion purposes, he would like to discuss agenda items 17 and 18 together. He stated that item 18, reflects a few different things that he would like to review, including liquidated damages. Although the contractor technically complied with the contract terms, the fact that they were from out of state and didn't have someone on site, required additional work from staff and the contractor agreed. He was very pleased that they agreed and it resulted in the City saving \$16,178.95. The other change that resulted in a savings was in the amount of \$21,331.95. He noted that the final payment was then just adjusted to reflect the correct amount, including the savings. He stated that staff is recommending approval and would like to have it approved contingent upon receipt of the lien waivers and additional documentation.

Council Member Nanko/Yeager asked if the Council should actually vote and take action on item #18, the change order, first.

Mayor Iverson noted that the resolution number would need to change, to reflect the change in order.

MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, APPROVING RESOLUTION 18-02-13 APPROVING "CHANGE ORDER NO. 2" FOR THE WATER TOWER NO. 3 PROJECT (WSB PROJECT 2591-07) (CITY PROJECT 15-03) IN THE AMOUNT DEDUCTED FROM THE CONTRACT PRICE OF \$37,510.90.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

MOTION WAS MADE BY COUNCILMEMBER WALLER, SECONDED BY COUNCILMEMBER LUGER, APPROVING RESOLUTION 18-02-14 "PAYMENT PAY VOUCHER #18 - FINAL" TO PHOENIX FABRICATORS AND ERECTORS, INC. FOR THE WATER TOWER NO. 3 PROJECT (WSB PROJECT 2591-07) (CITY PROJECT 15-03) IN THE AMOUNT OF \$79,441.61, CONTINGENT ON RECEIPT OF LIEN WAIVER AND OTHER CLOSING DOCUMENTS.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

19. To Consider Revisions to the City of Wyoming Street Assessment Policy

City Administrator Linwood noted that there are three recommended changes for the Council to consider. He reviewed the suggested revisions.

Council Member Nanko/Yeager asked if this could be put into more of what is considered "layman's" terms, so it is more easily understood. She stated that the current wording seems very "legalese". She suggested some language changes that she feels would help.

City Attorney Loonan - stated that he understands the desire for it to read a little more clearly. He thinks, more often than not though, this will apply when a developer owns multiple parcels.

Council Member Nanko/Yeager stated she agreed that this would mostly apply to developers, but she can think of at least one resident where this would apply during the next road project.

Mayor Iverson noted that City staff will always be available to explain, if necessary. She suggested perhaps the legal language be kept with the understanding that City staff is available to clarify.

City Attorney Loonan stated that the goal is to be able to apply this in a black and white manner, from a legal perspective, should it ever be challenged. He stated that, as written, it gives the ability to assess based on the number of units for the parcel lots. He would advise against changing the wording, because if it is made too "laymen", it makes it broader and more difficult to apply. In general, you want this written in as precise a manner as possible, without broadening the scope of the application. That way it provides stronger enforcement if anyone challenges the assessment.

MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE REVISIONS TO THE CITY OF WYOMING STREET ASSESSMENT POLICY.

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

20. To Consider Resolution 18-02-15 - A Resolution Receiving the Feasibility Report Setting the Public Hearing for the 2018 Street Reconstruction Project (City project No. 18-01)

City Engineer Erichson reviewed the proposed project options. The project will be Pioneer Road from Iris to Wyoming Trail and Indian Trail from Pioneer Road to East Comfort Drive as well as 260th Street to West Comfort Drive. He reviewed the three options for roadway and drainage improvements and their estimated costs. He noted the assessment will be the same regardless of which option is chosen, which, based on the feasibility study will be \$5,360.36. He noted the first public information meeting was held on January 3, 2018. Staff would like to set the public hearing for March 6, 2018 with an additional informational meeting prior to the public hearing in order to present the information to residents and provide a chance for questions and answers before the Council takes action.

Council Member Nanko/Yeager asked for quantification of the statement in the feasibility study that said that it is not expected that sewer and water facilities will be extended into the area of the community in the near future. She specifically asked how many years the term “near future” entailed.

City Engineer Erichson stated that is a difficult question to answer, but, right now, the development pressures that are seen in the area are not great and it would take a significant effort to get infrastructure to this point. From a cost standpoint, it is not feasible to bring it to this area.

Councilmember Nanko/Yeager asked if it was reasonable to say that, residents will pay off the assessment before any sewer or water will come into the City.

City Engineer Erichson stated that even if sewer and water facilities came into the area, it may not come down Pioneer Road. It would likely traverse through the future developed property instead.

Mayor Iverson confirmed that tonight’s agenda item was simple to receive the feasibility study and set the date for the public hearing and that the Council would have a chance in the future, to address safety concerns and other aspects of the project.

City Engineer Erichson agreed that was all staff was asking for tonight. But, noted that if Council had specific safety concerns that they would like to raise, they were open to listening to them tonight. He noted one example that has already been noticed is the curve on the road between 260th street and Wyoming Trail. It does not meet 40 mph standards, so it may need to be posted at 30 mph. He thinks the other portions meet the 40 mph standards and would not be reduced to 30 mph.

Mayor Iverson stated that the City had done the driver feedback signs on Goodview, which she thinks have been a big help. She asked if these could be included along Pioneer Road, since it is such a long road.

City Engineer Erichson stated that they did include four of them in the estimate.

Council Member Nanko/Yeager asked if the City were to have the driver feedback signs, whether they would be on opposite ends of the road. On Goodview, they are essentially side by side. She shared that she had gotten feedback from a resident that the placement of the signs on Goodview didn’t make sense because they are in the same place rather than on the opposite ends.

City Engineer Erichson stated that there would be one for northbound traffic and one for southbound traffic. The placement of them is always closely looked at to ensure the maximum benefit.

Council Member Waller asked if a 28-foot-wide roadway would give room for pedestrian traffic.

City Engineer Erichson stated that it would not be sufficiently sized to be considered a trail or a pedestrian way. He stated that they understand that pedestrians will use them, but they will not

be advertised as part of the trail systems. He stated that they have discussed a few different options to address pedestrians, but thinks it needs more discussion with Public Safety Director Hoppe and others before a final design is narrowed down.

Mayor Iverson expressed her concern to Public Safety Director Hoppe about the different widths being proposed. As streets are made wider, more people will use them to walk and bike on it and cars will also be driving pretty fast. She asked for his opinion from a public safety standpoint because she feels this is a very tricky road.

Public Safety Director Hoppe agreed that they currently see a lot of walkers on the road and that is definitely one of their gravest concerns because of the road design and the narrow width, there will be a significant challenge in managing the pedestrians.

MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER LUGER, APPROVING RESOLUTION 18-02-15 A RESOLUTION RECEIVING THE FEASIBILITY REPORT AND SETTING THE PUBLIC HEARING FOR MARCH 6, 2018 FOR THE STREET RECONSTRUCTION PROJECT (CITY PROJECT NO. 18-01)

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

21. To Discuss Future Considerations for Water Tower #1 (75,000 Gallon) in Regards to Selling, Removing or Remaining in Service.

City Engineer Erichson stated that Public Works Director Powers had budgeted for the removal of this tower. He stated that they have done some research and there may be a possible market for selling this type of water tower. He noted that it could be listed through the League of Minnesota Cities, Minnesota Rural Water, and possibly some others, if the Council desired. He stated that the next step, if it doesn't sell would be to bid for removal of the structure. He noted that since the ground is frozen, nothing can be done immediately to remove it, so it wouldn't hurt to look and see if there was any interest in someone purchasing it.

Council Member Nanko/Yeager asked if there were any cell phone antennas in place on that tower.

Public Works Director Powers noted that there is currently only one relay antenna which is proposed to be moved.

Council Member Nanko/Yeager asked if the City could do both options of selling and removing, concurrently. For example, sell it for \$1 and the buyer pays to remove it.

City Engineer Erichson stated that could be done.

Council Member Waller asked if water needed to be kept in the tower.

City Engineer Erichson stated that it is safer to keep water in the tower.

Council Member Waller asked what the most likely season would be where someone would take down the tower.

City Engineer Erichson stated that it would most likely be done outside of the winter months. He said there will also need to be a decision made on what will happen with the footings because they are so substantial.

Council Member Nanko/Yeager confirmed that the existing well house would remain, even if the tower structure was removed.

Council Member Luger asked about the typical time frame for a removal project.

City Engineer Erichson stated that is hard to answer but suggests giving the contractor the largest window possible, for example, from May to November, because that flexibility may allow them to bring their price down a bit.

Public Works Director Powers noted that he would like to have this tower out of service by next winter, if possible.

There was a consensus of the Council to direct staff to pursue the possibility of selling Water Tower #1 (75,000 gallon) through the month of April, before consideration is given to other means of removal of the tower.

CLAIMS:

22. Consider Authorizing Payment of Recommended Bills, Payroll and Journal Entries for the Period of January 17, 2018 through February 7, 2018

Council Member Nanko/Yeager asked about an item on page 5 for Stacy Jones Ryans. She asked if we were outsourcing the investigation or if this amount was a refund to the applicant.

City Administrator Linwood explained the reason why this was basically a refund to Stacy Jones Ryans.

Council Member Nanko/Yeager asked about an item on page 7 for TimeSaver Secretarial. She asked if the City was now contracting with them for Park Board and City Council. She stated that when this was decided on for the Planning Commission it was done via a Council vote. She asked whether a Council vote was needed to make this change also.

City Administrator Linwood stated that this item did not hit the cost threshold that would require a Council vote.

Council Member Nanko/Yeager questioned whether the Council should vote to make it consistent with what was done in the past.

City Administrator Linwood noted that the City had already entered into a contract with TimeSaver Secretarial Services and reiterated that a vote was not necessary.

Council Member Waller asked about an item on page 2, "Cryst, do not use". He is assuming that it should stay Crysteel, but, not the heading that states "do not use".

City Administrator Linwood stated he was unsure why this was listed and wonders if something happened with the coding and confirmed the title should simply be Crysteel.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JANUARY 17, 2018 THROUGH FEBRUARY 7, 2018

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Zerwas – Attended January 17 and January 24, 2018 City Council work sessions.

Council Member Nanko/Yeager – Attended both January 17 and 24, 2018 City Council work sessions, as well as the All Boards meeting. She attended the Rush Line Task Force meeting on January 25, 2018. The task force elected their officers and Ramsey County Commissioner Victoria Reinhardt will continue as the chair and Council Member Nanko/Yeager will serve as Vice Chair. The task force has approved the 2018 work plan and budget which includes encouraging entities such as Metro Transit, Met Council, Chisago Isanti Heartland Express, and others to provide additional bus service to the corridor, as demand warrants. She reviewed other items discussed at the task force.

Council Member Luger – Attended both City Council work sessions on January 17 and 24, 2018, as well as the All Boards meeting. The Park Board meeting was cancelled due to a lack of a quorum.

Council Member Waller – Attended both City Council work sessions on January 17 and 24, 2018, the All Boards meeting and attended the League of Minnesota Cities training.

Mayor Iverson – Attended the Street Debt Model work session, the City Council 2018 goals session, and the All Boards meeting. She hosted the Chicago County Mayors Summit of which 9 of the 10 mayors attended. They plan to meet again in the fall. She also attended League of Minnesota Cities training. She thanked everyone for attending tonight's meeting and asked for feedback on the new audio-visual equipment in the chambers. She stated that the City is still working on streaming options for the future.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE FEBRUARY 7, 2018 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:39PM

Voting Aye: Waller, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
MARCH 6, 2018
7:00PM