

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 19, 2019
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for June 19, 2019 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, and Fred Weck, Building/Zoning Official

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Mayor Iverson – Asked City Engineer Erichson to give an update on the question regarding lights on Pioneer Road.

City Engineer Erichson – Stated that he had reviewed the site and there are a number of poles that exist in the area so there is the option to install lighting along Pioneer. He stated that the installation of the lights would be free and the City would just be responsible for the monthly electricity costs. He stated that if the Council would like to pursue this, there would need to be conversations with the neighboring properties to gain their support.

There was a **Consensus** of the Council to talk to the neighboring property owners about the possibility of installation of some lighting in the area.

Councilmember Nanko Yeager – Asked what the timeline would be for the installation of the lighting.

City Engineer Erichson – Stated that he is not sure of the exact timeline, but knows that the installation is relatively quick. He noted that he took a look at the intersections of Indian and 260th, but there may be others in the area that should also be considered.

Mayor Iverson – Stated that she thinks the other intersections should also be evaluated and then the Council can make a decision.

Councilmember Nanko Yeager – Stated that if it looked like the process of getting lighting installed would take longer than a month, she would like to install reflectors more quickly.

There was a **Consensus** of the Council to install reflectors in the area if the lighting cannot be installed within a 6-week time period.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 4, 2019 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for June 13, 2019

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 13, 2019 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider approving the 2019 City of Wyoming insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total cost of \$91,871.00
4. To confirm the City Council of City of Wyoming Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statute 466.04 when renewing Liability Insurance Coverage with MCIT (League of Minnesota Cities Insurance Trust).
5. To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of June 5, 2019 through June 18, 2019.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COMMUNICATIONS:

6. Report of the Public Safety Director, Paul Hoppe for June 12, 2019
7. Report of City Building Official, Fred Weck, IV for June 13, 2019
8. Report of City Attorney Tom Loonan for June 12, 2019

9. Report of City Engineer Mark Erichson, WSB for June 14, 2019

10. 1st Quarter Financial Report 2019 AEM, Hannah Lynch

OLD BUSINESS: NONE

NEW BUSINESS

11. To consider and approve the 2018 City of Wyoming Audit – Presentation – Bergan KDV

Mayor Iverson – Introduced Andrew Grice of Bergan KDV to give the audit presentation

Andrew Grice – Gave a brief overview of the 2018 City of Wyoming Audit results. He stated that the City received a clean or unmodified opinion and they have not identified any deficiencies in internal control. He explained that there were two findings for legal compliance related to remittance of fire aid and consideration of an electronic time keeping policy.

Councilmember Nanko Yeager – Asked for the break out from the general expenditures for how much was attributed to public safety and how much was building and zoning.

Mr. Grice – Noted that this information can be found in the City’s financial statements on page 85 and page 86.

The Council discussed the practice of transferring excess revenue funds into the newly created revolving fund and noted that they will have more detailed discussion at the upcoming budget meetings.

Councilmember Nanko Yeager – Stated that she is very impressed that they kept to the budget.

Councilmember Schilling – Commended City Administrator Linwood for keeping the City within budget because he knows that a lot of things can happen. He stated that it looks like between the Council and staff, that this is a tightly run ship.

City Administrator Linwood – Expressed appreciation to both the consultants and the Department Heads for working together to keep the budget in line.

Mr. Grice – Noted that the City was very well prepared for the budget and had things sent in to Bergan KDV a week ahead of time which is not typically seen from cities.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE THE 2018 CITY OF WYOMING AUDIT AS PRESENTED BY BERGAN KDV.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

12. To consider **Resolution 19-06-47** a Resolution Approving a Kennel Interim Conditional Use Permit 1-19-001 – Rising Sun Farm 29838 Hemingway Ave, PID 21.010078.00

Zoning Administrator Weck – Gave an overview of the permit history for the Rising Sun Farm kennel. He explained that their original permit through Wyoming Township was for 8 dogs and they are asking that it be amended to 70 dogs and 40 cats. He noted that he has been Zoning Administrator since 1998, and he has never received a complaint about this property. He explained that the Planning Commission is recommending approval with the conditions as listed. He noted that he had included a draft copy of the minutes from the June 11, 2019 Planning

Commission meeting so the Council could get an idea of the discussion that happened at the meeting.

Mayor Iverson – Asked when the annual inspections would take place.

Zoning Administrator Weck - Stated that it will follow the State schedule for inspections and noted that this was the same condition attached to the cat rescue that was recently before the Council.

Mayor Iverson – Asked if the applicant would inform the City that they were in good standing after the inspection or whether the State would inform the City.

Zoning Administrator Weck – Explained that the City has requested that the State inform the City.

Mayor Iverson – Asked what the process would be if the City did not receive the annual inspection report from the State.

Zoning Administrator Weck - Stated that he will put a reminder in his files to ensure that it is received.

Mayor Iverson – Asked if the applicants if the business ebbs and flows year-round or if it was busier during certain times of the year.

Samuel Burdine – Stated that they have about 20 dogs right now that are breeders. He noted that the other dogs were either too young to be breeders or were in the geriatric population. He explained that they keep their older dogs until the end of their lives. He stated cats would be a bit different and can fluctuate a bit more depending on the market. He stated that they have had quite a bit of international interest in their animals. He stated that they are not a puppy mill and are very cautious about who they sell to and most sales are outside of Minnesota.

Mayor Iverson – Stated that she has lived in the City for a long time and did not know this business existed.

Councilmember Nanko Yeager – Asked if the applicants planned to bring in any other animals to do training.

Mr. Burdine – Stated that they used to keep cows and sheep to train the dogs, but they no longer have livestock. He noted that Ms. Beckmann no longer does stock training.

Councilmember Nanko Yeager – Stated that she thinks it is really sweet that they keep the geriatric dogs.

Councilmember Luger – Stated that she remembers Mr. Burdine and Ms. Beckmann from when she was training as a 12-year-old. She stated that she knows how responsible they are and noted the letters of support that were included in the packet.

Councilmember Zerwas – Stated that he has lived here for 30 years and believes that Mr. Burdine and Ms. Beckmann must run a very tight ship because he also did not know they existed.

Mayor Iverson – Noted that there are numerous events in the City and invited Mr. Burdine and Ms. Beckmann to consider bringing their dogs out and showing them off.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 19-06-47 A RESOLUTION APPROVING A KENNEL INTERIM CONDITIONAL USE PERMIT 1-19-001 – RISING SUN FARM, 29838 HEMINGWAY AVE., PID 21.010078.00.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

13. Letter of Support for the Request of Federal Dollars Chisago County Highway 8 Project

City Administrator Linwood – Explained that he was recently contacted by a Chisago County Engineer asking if the Council and EDA would express their support for the Highway 8 project. He noted that the County is planning to have some public engagement events to let people know what is going on with the project.

Mayor Iverson – Noted that this project should be very important to the City because in order for the business district to grow in that area, there needs to be improvements made to Highway 8. She noted that the EDA did vote in favor of a letter in support of the request for federal dollars.

Councilmember Nanko Yeager – Asked what the role of the Highway 8 Task Force has been in this process.

Mayor Iverson – Stated that they have coordinated the community engagement as well as updating the officials.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE LETTER OF SUPPORT FOR THE REQUEST OF FEDERAL DOLLARS CHISAGO COUNTY HIGHWAY 8 PROJECT.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

14. To Consider the Hiring of Ryan Stenson for the Public Works Seasonal Position at a rate of \$13.00/hour

City Administrator Linwood – Reviewed the skill set of Ryan Stenson and noted that staff thinks he will be a good fit for the duration of the summer before he heads back to college.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE THE HIRING OF RYAN STENSON FOR THE PUBLIC WORKS SEASONAL POSITION AT A RATE OF \$13.00/HOUR

Roll Call Vote:

Councilmember Nanko Yeager: Nay
Councilmember Schilling: Aye
Councilmember Luger: Aye
Councilmember Zerwas: Aye
Mayor Iverson: Aye

15. To Consider a Tax Increment Financing Policy (TIF) and Application per the Wyoming Economic Development Authority Recommendation

City Administrator Linwood – Explained that the Wyoming EDA started working on a TIF policy at the end of 2018. He explained the difference between tax abatement and tax increment financing.

Mayor Iverson – Stated that this is very complicated and asked who reviewed it to make sure it was correct.

City Administrator Linwood – Stated that the City had used Baker Tilly to make sure every thing was in order and noted that City Attorney Loonan had also reviewed the documents.

Councilmember Nanko Yeager – Asked if the project qualifications listed on page 5 were specific to the City because she could not find them in the Statute.

City Administrator Linwood – Stated that he believes those were specific to the policy. He explained that the intent was to identify the type of districts but believes that it may be a good idea to do a slight language change in this section so it is more clearly understood.

City Attorney Loonan – Stated that these are specific to Wyoming and reviewed his suggested language changes.

Councilmember Nanko Yeager – Stated that it appears as though only EDA and redevelopment TIFs have additional qualifications and asked whether housing districts should also have additional qualifications.

Councilmember Schilling – Explained the thought process behind the different qualifications in a TIF and noted that housing districts are very different.

Councilmember Nanko Yeager – Stated that she just wanted the City to be consistent.

City Administrator Linwood – Explained the “but for” test that needs to be considered for projects.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING TO APPROVE A TAX INCREMENT FINANCING POLICY (TIF) AND APPLICATION PER THE WYOMING ECONOMIC DEVELOPMENT AUTHORITY RECOMMENDATION.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

City Attorney Loonan – Noted that the motion was made without clarification of the recommended language change.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER ZERWAS, TO REOPEN DISCUSSION REGARDING APPROVAL OF A TAX INCREMENT FINANCING POLICY (TIF) AND APPLICATION PER THE WYOMING ECONOMIC DEVELOPMENT AUTHORITY RECOMMENDATION.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE A TAX INCREMENT FINANCING POLICY (TIF) AND APPLICATION PER THE WYOMING ECONOMIC DEVELOPMENT AUTHORITY RECOMMENDATION WITH THE LANGUAGE CHANGES AS OUTLINED BY CITY ATTORNEY LOONAN.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

Councilmember Nanko Yeager – Asked for a clean copy of the document to be distributed once the language changes had been made.

COUNCIL REPORTS:

Council Member Zerwas – Attended the budget workshop, the Touch a Truck Event, and the Sewer Commission meeting.

Council Member Nanko Yeager – Attended the EDA meeting and the budget workshop.

Council Member Luger – Attended the Council work session.

Council Member Schilling– Attended the EDA meeting, Council work session and the Sewer Commission.

Mayor Iverson – Attended the Chisago County Board meeting, the Armor radio contract negotiation meeting, the MS150 ride, the EDA meeting, the 2020 budget meeting as well as the Touch A Truck event. She thanked Polaris, North Memorial, Rosenbauer SRC, Scoops Ice Cream, Olson Sewer and Excavating, North Branch Reserve, Wyoming Public Works, Wyoming Fire Department, Wyoming Police Department, and Chisago County S.W.A.T. for bringing their vehicles. She thanked City staff for all their hard work to pull this event together.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER _____ TO ADJOURN THE JUNE 18, 2019 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:57 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JULY 2, 2019
7:00PM