

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 1, 2019
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for October 1, 2019 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 17, 2019

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 17, 2019 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of September 18, 2019 through October 1, 2019.

Council Member Nanko Yeager – Asked why the City was using Campbell Knutson for the Armor radio agreement and not our own City Attorney.

City Administrator Linwood – Explained that through the negotiation process, the City found that Lindstrom and Chisago City felt the most comfortable using Campbell Knutson for this work.

He noted that the costs are split so what is listed on the Consent Agenda is the City's portion of those costs.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #2 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

3. Report of the Public Safety Director, Paul Hoppe for September 25, 2019
4. Report of City Building Official, Fred Weck, IV for September 26, 2019
5. Report of Public Works Superintendent Chuck Almhjeld for September 26, 2019
6. Report of City Attorney Tom Loonan for September 26, 2019
7. Report of City Engineer Mark Erichson, WSB for September 27, 2019

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

8. To consider **Resolution 19-10-75** a resolution approving Site Plan, S-19-004 C.U. Recovery Parking Lot Expansion 26263 Forest Boulevard PID 21.10293.00

Zoning Administrator/Building Official Weck – Explained that C.U. Recovery has increased their number of employees, so they are in need of expanding their parking lot to accommodate the additional staff members. He stated that the Planning Commission recommended approval with the conditions as listed.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 19-10-75 A RESOLUTION APPROVING THE SITE PLAN, S-19-004 FOR C.U. RECOVERY PARKING LOT EXPANSION 26263 FOREST BOULEVARD PID 21.102.93.00

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

9. To consider **Resolution 19-10-76** a resolution approving the purchase and outfitting for salt brine pre-treatment equipment from Towmaster Truck Equipment in an amount of \$9,565.00

Public Works Director Almhjeld – Explained the purpose and advantages of using a salt brine on the roads.

Mayor Iverson – Asked if the tanks are removeable.

Public Works Director Almhjeld – Stated that the tanks are not removeable and will remain on the trucks all the time.

Council Member Nanko Yeager – Noted that it appears as though the City already has a brine tank and pump and asked what they had been used for over the past few years.

Public Works Director Almhjeld – Stated that his understanding is that it was purchased over 10 years ago and has never been used.

Council Member Nanko Yeager – Asked if any of the Council or staff had any recollection of this purchase and why it had never been used.

City Administrator Linwood – Stated that he had no recollection of the tank being purchased. He stated that the cost of the tank may not have hit the threshold of needing Council approval and suggested that it may have been purchased with the intent of using a brine system sometime in the future.

Council Member Nanko Yeager – Asked if the City had plans to pre-treat the roads.

Public Works Director Almhjeld – Stated that currently there are not plans to pre-treat because that requires a different type of brine solution. He stated that it is possible once the City gets further into this that they could begin making the pre-treatment brine solution similar to the City of Columbus.

Council Member Nanko Yeager – Asked if the two trucks will be able to cover all of the City streets.

Public Works Director Almhjeld – Stated that they will not and his hope is to purchase two additional brine tanks in 2020 in order for the entire City to be covered.

Mayor Iverson – Asked about the statistics that were distributed regarding reduction in salt usage and whether that is something that can be used towards the Green Steps.

City Administrator Linwood – Stated that it can potentially be used for that purpose. He stated that there may be other programs and awards the City may be eligible for as well, such as through the Freshwater Institute. He stated that using the brine solution will create a budgetary reduction in the amount of money spent on salt and will also create less pollutants for our rivers and streams.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 19-10-76 A RESOLUTION APPROVING THE PURCHASE AND OUTFITTING FOR SALT BRINE PRE-TREATMENT EQUIPMENT FROM TOWMASTER TRUCK EQUIPMENT IN AN AMOUNT OF \$9,565.00.

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

10. To consider hiring Thomas DeBilzian on probationary status as a full-time Building Inspector at a starting wage of \$28.25/HR and employment to commence tentatively on October 21, 2019

Zoning Administrator/Building Official Weck – Stated that at the previous meeting, the Council authorized hiring a different candidate for this position. He stated that the previous candidate declined the job offer and this individual was the next highest rated candidate. He stated that he is recommending hiring Mr. DeBilzian with a 6-month probationary period. He explained that this individual does not have as much experience as the previous candidate.

Council Member Nanko Yeager – Asked when Mr. DeBilzian would complete his certification.

Zoning Administrator/Building Official Weck – Stated that some of the necessary classes can be taken yet this year but others, such as the Soils Class, will have to wait until the next year because of weather considerations.

Council Member Nanko Yeager – Stated that building permits should be slowing down because of the season and asked if the City could delay this hire because things will slow down a bit during the winter months.

Zoning Administrator/Building Official Weck – Stated that it has not slowed down yet and if it does slow down, it will provide time to train Mr. DeBilzian in office procedures. He stated that he does not see a reason to delay the hiring process.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE HIRING THOMAS DEBILZIAN ON PROBATIONARY STATUS AS A FULL-TIME BUILDING INSPECTOR AT A STARTING WAGE OF \$28.25/HR WITH EMPLOYMENT TO COMMENCE TENTATIVELY ON OCTOBER 21, 2019

Voting Aye: Schilling, Luger, Zerwas, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

11. To consider a Request for Proposals (RFP) for improvements on the City of Wyoming Administrative Building (ADA accessibility, security and building addition)

City Administrator Linwood – Explained that building improvements for the Administrative Building that would be ADA compliant and also offer security features had been discussed at the recent budget meetings. He explained some of the possible security features and structural features for additional space. He stated that the RFP process will allow different firms to bid on the project and provide estimates for the costs

Council Member Nanko Yeager – Stated that she has no problems with the ADA upgrades and replacing the rooftop air conditioning system because there are enough existing funds to cover those costs without having to raise the levy. She stated that she has questions about the 900 square foot addition, partially because the Council had been told about that the Public Safety building has major health and structural issues and doesn't understand why this project is taking priority over fixing up that building.

Mayor Iverson – Stated that all facilities in the City have been discussed at the Council goal sessions and this project is one that can get done sooner rather than later.

Council Member Schilling – Stated that in his opinion, the reason that this is taking priority right now is because there is a very minimal cost to bring this building into compliance and add to the space. He stated that he thinks the Public Safety building is failing in every aspect and he thinks it will end up as a total replacement which will be a much larger cost.

Council Member Nanko Yeager – Asked why the \$300,000 wouldn't be better served to address the hazards at the Public Safety Building rather than at the City Hall building.

Council Member Schilling – Stated that he did not think it would be better served there.

Mayor Iverson – Stated that the topic in front of the Council was the RFP approval and the other issues have already been discussed at previous meetings.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A REQUEST FOR PROPOSALS (RFP) FOR IMPROVEMENTS ON THE CITY OF WYOMING ADMINISTRATIVE BUILDING (ADA ACCESSIBILITY, SECURITY AND BUILDING ADDITION).

Voting Aye: Schilling, Luger, Zerwas, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Zerwas – No report.

Council Member Nanko Yeager – Attended the community information meeting for the 2020 road project.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Open House for the 2020 road project. She stated that she is participated in the Armor Radio negotiation discussions. She stated that on October 3, 2019, the City is hosting the Chisago County City Career Fair in conjunction with Manufacturing Week.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE OCTOBER 1, 2019 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:20 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:

OCTOBER 15, 2019

7:00PM