

**APPROVED MINUTES
CITY COUNCIL
WORK SESSION
CITY OF WYOMING, MINNESOTA
JUNE 14, 2019
6:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for June 14, 2019 to order at 6:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Claire Luger, Joe Zerwas and Dennis Schilling

Absent: NONE

Also Present: Robb Linwood, City Administrator, Paul Hoppe, Public Safety Director, and Fred Weck, Building Official

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

Preliminary Factors Influencing the 2020 Budget and Department Budget Highlights

Linwood reviewed the outstanding 2019 City Council Budget Goals and Priorities that were set in January 2019 that will be a factor in the development of the 2020 budget.

The five-year CIP was reviewed as it relates to the development of the 2020 budget.

Administration Department: No new staffing proposed and replacement of the server can be pushed off until early in 2020. Public engagement tools are being evaluated including one offered by our website provider with an estimated cost of \$2,000. There will be a separate budget work session held regarding City Hall ADA issues, the rooftop AC unit, security, streaming for Council meetings, and the potential bump out construction.

Public Safety: No new staffing is requested. There are considerations of replacing the grass vehicle in the Fire Dept. and potential changes to vehicle fleet management. Records management, computers, and radio issues will be foremost and Hoppe will continue to gather information and evaluate several options available to the City to bring back to Council for consideration.

Public Works: No staffing changes are asked for and when the new Public Works Superintendent starts work he will take a role in the 2020 budgeting process. Crack sealing, mill and overlay is preferred to street reconstruction. There are building repair issues with the Township building with the front door being a priority. Mayor Iverson wants an independent inspector to evaluate the building and write a report for Council. No motions were made and no official action taken but it was the Council consensus to get an inspector on the former Township Building. The John Deere tractor could be outfitted with a plow wing that is longer and speeds up snow removal, especially on cul de sac areas. A new two speed high flow skid steer with multiple attachments is another need of the department. Part of the sewer rate increase was to

allow for one per year replacement of lift station control panel and SCADA systems. GIS software that piggybacks on our SWAMP system and is available through our engineers WSB is also proposed.

Building & Zoning Department: Discussion on the need for new software was held. The Department is using a database system currently. Council Member Schilling suggested we look at the LOGIS system that is used in many areas of the state and is very user friendly with little up-front cost. Staff will have several options to present to Council.

The meeting adjourned at 7:13 p.m.

Frances Duncanson, MMC
Deputy City Clerk