

**FINAL MINUTES**  
**WYOMING PARK ADVISORY COMMISSION**  
**REGULAR MEETING**  
**CITY OF WYOMING, MINNESOTA**  
**DECEMBER 7, 2020**  
**7:00PM**

**CALL TO ORDER:**

*Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for December 7, 2020 to order at 7:05PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Bret Ohnstad, Amy Buccanero and Claire Luger, Council Liaison*

*Absent: Barb Williams*

*Also Present: Assistant City Administrator Kelly Dumais, Lisa Iverson, Mayor, and Chuck Almhjeld, Public Works Superintendent*

*Visitors: None*

**DETERMINATION OF A QUORUM:**

Chair Spangler determined a Quorum was present.

**OPEN FORUM: NONE**

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the Regular Meeting of the Wyoming Park Advisory Commission for November 2, 2020

**A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER BUCCANERO, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE NOVEMBER 2, 2020 MEETING, AS PRESENTED.**

*Roll Call Vote:*

*Voting Aye: Ohnstad, Spangler, and Buccanero*

*Voting Nay: None*

*Abstain: None*

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

2. Resignation of Member Bret Ohnstad

Chair Spangler explained that Member Ohnstad will be joining the City Council which will leave his position on the PAC open.

**A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER BUCCANERO, TO RECOMMEND THE CITY COUNCIL ACCEPT THE RESIGNATION OF MEMBER BRET OHNSTAD.**

*Roll Call Vote:*  
*Voting Aye: Ohnstad, Spangler, and Buccanero*  
*Voting Nay: None*  
*Abstain: None*

3. Consider recommendation of appointment for Heather Vandenheuvel

The PAC discussed Heather Vandenheuvel's background and experience and expressed their support of her appointment.

Ms. Vandenheuvel asked for an idea of the scope of responsibilities for the PAC.

Chair Spangler gave her a brief overview of the PAC duties and explained that they make recommendations to the City Council.

**A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER BUCCANERO, TO RECOMMEND THE CITY COUNCIL APPOINT HEATHER VANDENHEUVEL TO SERVE ON THE PAC.**

*Roll Call Vote:*  
*Voting Aye: Ohnstad, Spangler, and Buccanero*  
*Voting Nay: None*  
*Abstain: None*

4. Consider recommendation of appointment for Angie Schilling

The PAC discussed Angie Schilling's background and experience and expressed their support of her appointment.

**A MOTION WAS MADE BY MEMBER BUCCANERO, SECONDED BY MEMBER OHNSTAD, TO RECOMMEND THE CITY COUNCIL APPOINT ANGIE SCHILLING TO SERVE ON THE PAC.**

*Roll Call Vote:*  
*Voting Aye: Ohnstad, Spangler, and Buccanero*  
*Voting Nay: None*  
*Abstain: None*

5. Railroad Park Master Plan Public Engagement Review

Assistant City Administrator Dumais gave an overview of the results of the community survey regarding the draft Master Plan for Railroad Park.

Member Buccanero stated that she was glad there was feedback from people and noted that additional seating should be fairly easy, but noted that many of the other suggestions would not be as easy. She asked what the other PAC members felt about the common theme of adding something railroad related to the park.

Chair Spangler stated that he felt this would come out in the history portion of the park and noted that the park is called Railroad Park because of its proximity to the track. He discussed some of the limitations for some of the survey suggestions because of the size of the park. He discussed the possibility of coordinating with the County on a restroom, but isn't sure that there is room for that inside the park.

The PAC discussed that this location is not conducive for a playground and should be an adult oriented park. The PAC supports the idea of providing more places to sit/picnic areas. They discussed the parameters of the City-owned property and possible parking areas nearby.

Mayor Iverson noted that there will be a trail located on the side of the road that the bank.

The PAC discussed having signage or information kiosks that would have information on all of the parks and other amenities in the City located at the parks so people are aware of the what the City has to offer.

Member Buccanero suggested that the City respond via social media to assure residents that the City took their feedback into consideration and somehow respond to their suggestions.

Member Ohnstad stated that he thinks that is a great idea and would like to explain to residents why everything they suggested cannot be fit into such a small park.

**A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER BUCCANERO, TO DIRECT STAFF TO BRING THE DRAFT MASTER PLAN FOR RAILROAD PARK BACK TO THE CITY COUNCIL, WITH THE RECOMMENDATION THAT ADDITIONAL PICNIC TABLES AND SEATING OPTIONS BE INCORPORATED.**

*Roll Call Vote:*

*Voting Aye: Ohnstad, Spangler, and Buccanero*

*Voting Nay: None*

*Abstain: None*

## **COMMUNICATIONS:**

### **6. Warming House Winter Update – COVID-19 Protocol**

Assistant City Administrator Dumais stated that the City is continuing to evaluate the COVID-19 situation in relation to park operations.

Public Works Superintendent Almhjeld stated that they know the warming houses will be closed other than for staff because of COVID-19. He stated that staff is continuing to evaluate things like the hockey rinks. He stated that they are all prepped and ready to go, but it is still up in the air based on what Governor Walz announces on December 19, 2020.

## **ADJOURN**

**A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER BUCCANERO, TO ADJOURN THE DECEMBER 7, 2020 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:35 PM**

*Voting Aye: Ohnstad, Spangler, and Buccanero*

*Voting Nay: None*

*Abstain: None*

**NEXT MEETING:  
JANUARY 4, 2021  
7:00PM**