

**APPROVED
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 4, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for November 4, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for October 20, 2020**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 20, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for October 26, 2020**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 26, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None
Abstain: None
Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

3. To consider **Wyoming Police Department Policy 2-8** a policy for Body Worn Portable Audio/Video Recording Device

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO OPEN THE PUBLIC HEARING AT 7:04 P.M.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

Mayor Iverson – Read aloud a letter submitted by Bruce Spangler, 5983 258th Street asking questions about the body worn cameras.

City Administrator Linwood – Noted that the City had received a considerable amount of comments from the public via survey and social media.

Public Safety Director Hoppe – Explained that the draft policy for body worn cameras was posted on social media and the City website to solicit feedback. He noted that all of the comments have been provided to the Council and stated that he felt that there has been very good civil engagement in this process. He addressed the question raised by Mr. Spangler and noted that the City does not control the policies of other departments relative to the operations within the police department but noted that camera systems are pretty much an industry standard at this point. He noted that he believed that many of the nearby cities are all in similar processes right now and explained that from what he has seen, most of their policies seem to be very similar to Wyoming's. He clarified that the City will not have Memorandums of Understandings with other organizations.

Councilmember Schilling – Stated that he felt much of the public feedback was helpful and supportive. He stated that he appreciates that so many people took the time to read through this information and comment.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO CLOSE THE PUBLIC HEARING AT 7:11 PM

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

Councilmember Nanko Yeager – Asked questions about when cameras would be activated and situations where bystanders are filming.

Public Safety Director Hoppe – Explained the policy and criminal procedure in this situation.

Councilmember Zerwas – Asked questions about activating the cameras in private homes.

Public Safety Director Hoppe – Noted that much of their work is completed in the privacy of

people's homes and cameras will be activated in these situations

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE WYOMING POLICE DEPARTMENT POLICY 2-8 A POLICY FOR BODY WORN PORTABLE AUDIO/VIDEO RECORDING DEVICE

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

4. To consider an agreement authorizing a five-year subscription contract with Axon Enterprises Inc. to provide body worn camera technology to the Wyoming Police Department

Public Safety Director Hoppe – Stated that he hopes the cameras can be implemented by December of 2020. He explained that there has been a donor that has given \$10,500 for 2020 and pledged another donation in 2021 to assist with the implementation of the program. He stated that this subscription being proposed is cloud based so the data will not need to be stored locally and gave an overview of some of the details of the subscription.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE AN AGREEMENT AUTHORIZING A FIVE-YEAR SUBSCRIPTION CONTRACT WITH AXON ENTERPRISES INC. TO PROVIDE BODY WORN CAMERA TECHNOLOGY TO THE WYOMING POLICE DEPARTMENT

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of October 21, 2020 through November 4, 2020
6. To consider hiring John Peka as rink attendant at \$13.50/hr for the 2020-2021 skating season
7. To consider an inspections services agreement by and between the City of Wyoming and the City of Elk River
8. To accept the resignation of Sherry Christiansen from the Park Advisory Commission

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE #5, #6, #7, AND #8 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Paul Hoppe for October 28, 2020

10. Report of City Building Official, Fred Weck, IV for October 29, 2020
11. Report of City Attorney Tom Loonan for October 29, 2020
12. Report of City Engineer Mark Erichson, WSB for October 30, 2020
13. Report of Public Works Superintendent Chuck Almhjeld for October 28, 2020

COMMUNICATIONS:

14. Wyoming Covid-19 Business Preparedness Plan Update

Assistant City Administrator Dumais – Explained that staff is continuing to monitor the Covid-19 situation in relation to City operations proceeding safely. She reviewed some of the existing and suggested practices for staff.

OLD BUSINESS: NONE

NEW BUSINESS

15. To consider **Resolution 20-11-99** a resolution approving a Conditional Use Permit for Jan Hoppe for an automobile dealership at 24232 Greenway Avenue, Wyoming, MN 55092

Zoning Administrator/Building Official Weck – Gave an overview of the request and noted that the Planning Commission and staff are recommending approval.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-11-99 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR JAN HOPPE FOR AN AUTOMOBILE DEALERSHIP AT 24232 GREENWAY AVENUE, WYOMING, MN 55092

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider the hiring of Travis Parson for the Public Works Maintenance position at a wage of \$27.31/Hour

Public Works Superintendent Almhjeld – Started to give an overview of the selection process, but then had technical difficulties.

City Administrator Linwood – Continued the explanation of the selection process for this position and noted that they considered 31 individuals. He gave an overview of Travis Parson's education, experience and qualifications.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE HIRING OF TRAVIS PARSON FOR THE PUBLIC WORKS MAINTENANCE POSITION AT A WAGE OF \$27.31/HR

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider **Resolution 20-11-100** a resolution ordering preparation of a feasibility report for

public improvements to all or portions of roadways identified in the 2021 Street Improvement Project

City Engineer Erichson – Gave an overview of the planned 2021 Street Improvement Project in light of the change in State Aid advances. He answered questions from the Council regarding street improvement plans.

Mayor Iverson –Suggested that the information that outlines the years that road projects are expected to be completed be shared on the website.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-11-100 A RESOLUTION ORDERING PREPARATION OF A FEASIBILITY REPORT FOR PUBLIC IMPROVEMENTS TO ALL OR PORTIONS OF ROADWAYS IDENTIFIED IN THE 2021 STREET IMPROVEMENT PROJECT

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

18. To consider **Policy 20-03** a policy for Virtual City Meetings and Public Participation

City Administrator Linwood – Gave an overview of the policy to assist in public interaction for virtual City meetings.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE POLICY 20-03 A POLICY FOR VIRTUAL CITY MEETINGS AND PUBLIC PARTICIPATION

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

19. To consider an addition of Cares Act Payable agenda item at the special meeting on November 12, 2020 at 6:00 PM

City Administrator Linwood - Explained the request to include this on the agenda in order to meet the appropriate deadlines for the Cares Act dollars.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE ADDITION OF CARES ACT PAYABLE AGENDA ITEM AT THE SPECIAL MEETING ON NOVEMBER 12, 2020 AT 6:00 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Zerwas – Attended the Special Council meeting.

Council Member Nanko Yeager – Attended the Special Council meeting.

Council Member Luger – Attended the Special Council meeting and the Park Advisory Commission meeting.

Council Member Schilling – Attended the Special Council meeting and extended his appreciation to City Administrator Linwood, City staff and the election judges for their work on the election.

Mayor Iverson – Attended Special Council meeting, the Park Advisory Commission, and the Planning Commission meeting. She expressed her appreciation to the election judges and City staff for their hard work on the election. She stated that Councilmember Zerwas will be retiring as a Councilmember at the end of the year and noted that it has been a joy to work with him.

City Engineer Erichson – Gave an overview of the Kettle River project

Public Safety Director Hoppe – Gave an overview of Halloween activities in the City.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE NOVEMBER 4, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:12 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
NOVEMBER 17, 2020
7:00PM