

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 4, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for August 4, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers; Robb Linwood, City Administrator; Kelly Dumais, Assistant City Administrator; Mark Erichson-WSB; Paul Hoppe - Public Safety Director; Fred Weck, Zoning Administrator/Building Official; and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 7, 2020**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 7, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 22, 2020 through August 4, 2020
3. To consider the resignation of Monica Wick from the Wyoming Park Advisory Commission
4. To consider the appointment of Sherry Christiansen to serve on the Wyoming Park Advisory Commission
5. To consider **Resolution 20-08-66** a resolution declaring certain vehicles as surplus property for disposal and authorizing the police department to dispose of vehicles through on-line auction

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE #2, #3, #4 AND #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for July 29, 2020
7. Report of City Building Official, Fred Weck, IV for July 30, 2020
8. Report of City Attorney Tom Loonan for July 30, 2020
9. Report of City Engineer Mark Erichson, WSB for July 30, 2020
10. Report of Public Works Superintendent Chuck Almhjeld for July 29, 2020

COMMUNICATIONS:

11. Wyoming Business Preparedness Plan Update

Assistant City Administrator Dumais – Gave an overview of the updates to the Wyoming Business Preparedness Plan.

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider **Resolution 20-08-67** a resolution approving the rezoning on Z-20-001 Commercial (C) to Industrial (I) Applicant Austin Hallberg for Hallberg, Inc., Location West of Forest Boulevard at 277th and 279th Streets, Property Id Numbers 21.11084.72 and 21.10293.00

Zoning Administrator/Building Official Weck – Gave an overview of the request and noted that the Planning Commission recommends approval.

Council Member Nanko Yeager – Asked if the project could move forward without the outdoor storage.

Zoning Administrator/Building Official Weck – Stated that they have not submitted a site plan yet, but through conversations he has had with them, they are looking at buildings with some outdoor storage.

Council Member Nanko Yeager – Noted that the City has previously discouraged outdoor storage and asked what makes this project different.

Zoning Administrator/Building Official Weck – Noted that the Council is only being asked to consider the merits of rezoning the property from Commercial to Industrial and not looking at a specific use. He stated that the potential future use should be considered by the Council, but the decision should not be made based on what they may use the property for because there is not a specific application for the outdoor storage.

Council Member Nanko Yeager – Expressed her concern with outdoor storage and heavy industrial use in this location because of the nearby residential areas.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-08-67 A RESOLUTION APPROVING THE REZONING OF Z-20-001 COMMERCIAL (C) TO INDUSTRIAL (I) FOR APPLICANT AUSTIN HALLBERG FOR HALLBERG INC., LOCATION WEST OF FOREST BOULEVARD AT 277TH AND 279TH STREETS, PROPERTY IDENTIFICATION NUMBERS 21.11084.72 AND 21.10293.00

Roll Call Vote:

Voting Aye: Schilling, Luger, Zerwas, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

13. To consider Ordinance 0-20-002 an ordinance for impervious surface area

Zoning Administrator/Building Official Weck – Gave an overview of discussions by the Planning Commission and WSB and reviewed the recommended revisions in the ordinance for impervious surface area.

Council Member Nanko Yeager – Asked about the comments received from the watershed district and asked if they were anything the City should be concerned about

Zoning Administrator/Building Official Weck – Explained that to the watershed, any impervious surface beyond 10% is having an impact on the water bodies within the watershed. He stated that the City is trying to mitigate any of these problems by having stormwater rules that and treatment before the water leaves the site.

Mayor Iverson – Noted that WSB was present for the discussion at the Planning Commission which was very helpful. She stated that they provided a lot of direction and things were thoroughly explained.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE ORDINANCE 0-20-002 AN ORDINANCE FOR IMPERVIOUS SURFACE AREA.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider Ordinance O-20-003 an ordinance amending storm shelters

Zoning Administrator/Building Official Weck – Gave an overview of the background of this ordinance amending storm shelters.

Mayor Iverson – Asked if this ordinance is adopted whether the City can still “recommend” that people think about putting in storm shelters.

Zoning Administrator/Building Official Weck – Confirmed that the City could recommend it, but cannot require it.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE ORDINANCE O-20-003 AN ORDINANCE AMENDING STORM SHELTERS

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

15. To consider **Resolution 20-08-68** a resolution approving a summary ordinance for the amendment of an ordinance for impervious surface area and storm shelters

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 20-08-68 A RESOLUTION APPROVING A SUMMARY ORDINANCE FOR THE AMENDMENT OF AN ORDINANCE FOR IMPERVIOUS SURFACE AREA AND STORM SHELTERS

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider and discuss the potential uses for the City of Wyoming Cares Act dollars for City expenses, Wyoming businesses and community support

City Administrator Linwood – Gave a brief presentation regarding the Cares Act funds and how the City may be able to utilize them. He gave an overview of how the City will work alongside the County in utilizing these funds.

The Council discussed the phases, specifics about the eligibility for grant funds, and options for the Cares Act.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE WORKING WITH THE CHISAGO COUNTY HRA/EDA ON SMALL BUSINESS CARES ACT DOLLARS WITH THE CITY CONTRIBUTING 10% FOR THE FIRST ROUND, TO SUPPORT SMALL BUSINESSES.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider a consulting contract with WSB for the necessary work to be completed at Swenson Park contingent upon the receipt of grant funds for the project

Assistant City Administrator Dumais – Gave an overview of the Swenson Park project and the grant that was awarded to the City. She stated that the City has been in discussions with WSB about what will happen when the final approval for those funds have been received. She explained that they have submitted a contract to complete the final design and bidding for the

project.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE CONTRACT WITH WSB FOR THE NECESSARY WORK TO BE COMPLETED ON SWENSON PARK CONTINGENT UPON THE RECEIPT OF GRANT FUNDS.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

18. To discuss City of Wyoming Parcel 21.00012.30 and its future use by the City of Wyoming

Assistant City Administrator Dumais – Gave an overview of the proposal by Northern Tier Development to acquire additional wetland credits with this parcel. She explained that this property has some unique characteristics that may make it a potential site for a dog park for the City. She noted that the Park Advisory Commission had discussed this at their August 3, 2020 meeting and there was strong interest among them for pursuing a dog park at this location. She stated that the question before the Council is whether or not they want the City to continue exploring the option of a dog park at this location or hold onto the property to utilize in some other way in the future.

The Council discussed the land and other possible uses, the conveyance process of moving forward with this parcel, and possible time lines of future development. The Council discussed other possible locations for dog parks in the City if this parcel is deemed to be more valuable for another use.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO RETAIN THE CITY OF WYOMING'S PARCEL 21.00012.30 FOR FUTURE USE BY THE CITY OF WYOMING.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

19. To consider a request from Mary and Rudy Olson regarding assessments on Parcels 21.11122.00 and 21.11123.00

City Administrator Linwood – Gave an overview of the request by Mary and Rudy Olson related to assessments and how the assessments have been deferred as part of the Green Acres program.

The Council discussed the Green Acres program, its statutory requirements, and whether allowing this request would set a precedent within the City.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO DENY THE REQUEST BY MARY AND RUDY OLSON REGARDING ASSESSMENTS ON PARCELS 21.11122.00 AND 21.11123.00.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

20. To consider a special meeting on August 19, 2020 for the annual performance review and future contract considerations for City Administrator Robb Linwood

City Attorney Loonan – Explained that this proposed special closed meeting is to discuss the information received from the review packets regarding the annual performance of City Administrator Linwood. He explained that this is also a contract year, so that will be discussed as well. He noted that staff has proposed that this be an in-person meeting with appropriate social distancing.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO HOLD A SPECIAL CLOSED MEETING ON AUGUST 19, 2020 AT 6:00 P.M. AT THE WYOMING CITY HALL, WITH APPROPRIATE SOCIAL DISTANCING MEASURES, TO DISCUSS THE ANNUAL PERFORMANCE REVIEW AND CONTRACT OF CITY ADMINISTRATOR LINWOOD.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

Council Member Zerwas – Gave an overview of the special Sewer Commission meeting.

Council Member Nanko Yeager – Gave an overview of the Rush Line meeting regarding the BRT project.

Council Member Luger – Gave an overview of the Park Advisory Commission meeting.

Council Member Schilling – Thanked City staff for their hard work and commended them for how well things are running especially considering the current situation related to COVID-19.

Mayor Iverson – Attended the Planning Commission, Park Advisory Commission, and the Sewer Commission meetings.

City Engineer Erichson – Gave an update on the Kettle River project and the Preserve at Comfort Lake development.

Public Safety Director Hoppe – Gave an update on his deployment of officers into neighborhoods tonight on what should have been National Night Out. He stated that the officers will be giving out items to residents that would have been given away if the National Night Out event would have been held.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE AUGUST 4, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:40 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or

NEXT REGULAR MEETING:

AUGUST 18, 2020

7:00PM