

**APPROVED MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
JULY 21, 2020  
7:00PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 21, 2020 to order at 7:00 PM*

**Mayor Iverson** – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website.

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger*

*ABSENT: None*

*Also Present: Tom Loonan, Eckberg Lammers; Robb Linwood - City Administrator, Kelly Dumais – Assistant City Administrator; Mark Erichson-WSB; Paul Hoppe - Public Safety Director, Fred Weck - Zoning Administrator/Building Official; and Chuck Almhjeld, Public Works Superintendent*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM: NONE**

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 7, 2020

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 7, 2020 AS SUBMITTED.**

*Roll Call Vote:*

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. To consider hiring Conner Laundry for the seasonal Public Works position at a wage of

\$14.00/HR

3. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 8, 2020 through July 21, 2020

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #2 and #3 OF THE WYOMING CITY COUNCIL CONSENT AGENDA**

*Roll Call Vote:*

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:**

4. Report of the Public Safety Director, Paul Hoppe for July 17, 2020
5. Report of City Building Official, Fred Weck, IV for July 16, 2020
6. Report of City Attorney Tom Loonan for July 15, 2020
7. Report of City Engineer Mark Erichson, WSB for July 17, 2020
8. Report of Public Works Superintendent Chuck Almhjeld for July 15, 2020

**COMMUNICATIONS:**

9. Wyoming Stagecoach Days Fireworks Display Update

**Assistant City Administrator Dumais** – Updated staff on the planned fireworks display that is scheduled for September 19, 2020. She noted that in order for residents to stay safe at this event, staff is proposing a grid circle on the fields to help people socially distance. She stated that they are also considering expanding the locations where people can view the fireworks to nearby parks and the ballfields outside Wyoming Elementary School.

The Council discussed possible ways to make the fireworks more visible from other locations, such as having shells that exploded higher in the sky.

**Assistant City Administrator Dumais** – Stated that the City has reached out to the vendor but they are limited by the amount of changes in placement they can do because the fireworks are shot off from a trailer which allows them to be automated. She noted that the vendor said that they didn't have any concerns about people being able to view the fireworks with distanced viewership. She noted that making a change to shells that explode higher in the sky may be more expensive or create a less varied display. She asked for Council input on how stringent they would like to be with the limit of 25 people for outside gatherings.

The Council discussed ways of promoting social distancing.

**City Administrator Linwood** – Assured the Council that staff plans to get the information out early and often to residents so they can be familiar with the anticipated protocols so this event can still be held.

***There was Consensus of the Council to keep the fireworks viewing area at Goodview Park and to look for ways to encourage social distancing in this location.***

## 10. 2020 City of Wyoming Election Preparedness Plan

**Assistant City Administrator Dumais** – Gave an update to the Council on how the City is making sure that the polling places are safe for residents to participating in the election process. She explained that they are planning to expand the number of election booths and will spread them out further to encourage social distancing while people are voting.

### OLD BUSINESS: NONE

### NEW BUSINESS

11. To consider proclamation for the Stomp Out Suicide event that will take place virtually on August 15, 2020

**Assistant City Administrator Dumais** – Gave an overview of the proclamation for the Stomp Out Suicide event that acknowledges this event for promoting safety and mental health in our community.

**City Administrator Linwood** – Gave an overview of how a virtual 5K event can take place.

**A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A PROCLAMATION FOR THE STOMP OUT SUICIDE EVENT THAT WILL TAKE PLACE VIRTUALLY ON AUGUST 15, 2020.**

*Roll Call Vote:*

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

12. To consider approving **Policy 20-5** a policy for Federal Grant Procedures

**City Administrator Linwood** – Gave an overview of the recent Federal Grants that have been received by the City and the potential for receiving a single audit because the City will be receiving more than \$750,000. He explained that staff is recommending the City approve a policy regarding internal controls, travel, financial management, accounting records, personal compensation, documentation, conflict of interest, procurement, and other things related to Federal Grants.

**Council Member Zerwas** – Asked what the CARES Act grant money will be used for.

**City Administrator Linwood** – Stated that the City can use that money for any expense related to COVID-19. He stated that he would like the Council to discuss this in greater detail at an upcoming work session. He stated that one idea that is being researched is a way for the City to provide business grants for local businesses.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE POLICY 20-5 A POLICY FOR FEDERAL GRANT PROCEDURES**

*Roll Call Vote:*

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

13. To consider moving the Wednesday, July 29, 2020 Wyoming City Council Budget Work Session to Wednesday, August 5, 2020 at 6:00 p.m.

**City Administrator Linwood** – Explained the reasons staff is suggesting that the Budget Work Session be moved to August 5, 2020 at 6:00 p.m.

**A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE MOVING THE WEDNESDAY, JULY 29, 2020 WYOMING CITY COUNCIL BUDGET WORK SESSION TO WEDNESDAY, AUGUST 5, 2020 AT 6:00 P.M.**

*Roll Call Vote:*

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

## **COUNCIL REPORTS:**

**Council Member Zerwas** – Attended the Sewer Commission meeting.

**Council Member Nanko Yeager** – No report.

**Council Member Luger** – No report.

**Council Member Schilling** – No report.

**Mayor Iverson** – Attended the Sewer Commission personnel meeting.

**City Engineer Erichson** – Gave a brief update on the street projects moving forward in the City.

**Public Works Superintendent Almhjeld** – Gave an overview on the striping projects that are happening throughout the City.

**Public Safety Director Hoppe** – Gave an overview of some of the activities that the Police Department has been doing to stay engaged with the community amidst the COVID-19 pandemic.

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE JULY 21, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:45 P.M.**

*Roll Call Vote:*

*Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: None*

**A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING:**  
**AUGUST 4, 2020**  
**7:00PM**