

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 16, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for June 16, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers; Robb Linwood, City Administrator; Kelly Dumais, Assistant City Administrator; Mark Erichson-WSB; Paul Hoppe, Public Safety Director; Fred Weck, Zoning Administrator/Building Official; Chuck Almhjeld, Public Works Superintendent; Nancy Schultzetenberg, Bergan KDV; Paul Steinman, Baker Tilly; and Tom Denaway, Baker Tilly

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for June 2, 2020

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 2, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for June 10, 2020

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 10, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of June 3, 2020 through June 16, 2020
4. To consider approving the 2020 City of Wyoming insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total cost of \$100,748.00
5. To confirm the City Council of The City of Wyoming does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 when renewing liability insurance coverage with MCIT (League of Minnesota Cities Insurance Trust)

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for June 11, 2020
7. Report of City Building Official, Fred Weck, IV for June 11, 2020
8. Report of City Attorney Tom Loonan for June 11, 2020
9. Report of City Engineer Mark Erichson, WSB for June 12, 2020
10. Report of Public Works Superintendent Chuck Almhjeld for June 10, 2020
11. 1ST Quarter Financial Report 2020 AEM, Hannah Lynch

COMMUNICATIONS:

12. Chisago County Bike Trail Spur Letter Communication

Assistant City Administrator Dumais – Noted that the trail spur near Railroad Park has been approved by Chisago County and construction is scheduled to begin on June 17, 2020.

13. City of Wyoming MN DNR Grant Applicant Status for Swenson Park

Assistant City Administrator Dumais – Announced that the City has been awarded the MN DNR grant for Swenson Park. She noted that there are still a few things for staff to finish up but they anticipate the award arriving in the City around September 21, 2020. She gave an overview of what the City will be able to do in Swenson Park with the grant money including ADA accessibility improvements.

14. An Update to the State of 2020 Stagecoach Days

Public Safety Director Hoppe – He stated that after much discussion and thought, the Fire Relief Association Board has recommended that Stagecoach Days be cancelled for 2020.

Mayor Iverson – Asked if there was a way to still be able to hold a fireworks show and still maintain social distancing.

Public Safety Director Hoppe – He stated that they are still discussing the possibility of perhaps still holding the parade and the fireworks show. He stated that they have been thinking of ways to have cluster social distancing, such as utilizing circle family pods painted on the ground at Goodview Park in order to have fireworks.

OLD BUSINESS: NONE

NEW BUSINESS

15. To consider **Resolution 20-06-54** a resolution awarding the sale of \$3,750,000 general obligation improvement bonds, series 2020A fixing their form and specifications; directing their execution and delivery; and providing for their payment

Paul Steinman, Baker Tilly – Reported that there were 4 bids for the general obligation improvements bonds and the winning bid was at 1.33%. He noted that this is a very favorable bid and read aloud the comments from Moody's related to the City's rating.

The Council asked basic questions about the bond sale process and Mr. Steinman gave a general overview of the process.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-06-54 A RESOLUTION AWARDING THE SALE OF \$3,750,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2020A FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider **Resolution No. 20-06-55** a resolution writing off uncollectible escrows as of December 31, 2019

City Administrator Linwood – Indicated that this item came up through the 2019 financial audit. He gave an overview of the outstanding escrow amounts and noted that many of them are quite old. He stated that the auditor is recommending that this be cleaned up and they are all written off.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION NO. 20-06-55 A RESOLUTION WRITING OFF UNCOLLECTIBLE ESCROWS AS OF DECEMBER 31, 2019

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider and approve the 2019 City of Wyoming Audit – Presentation – Bergan KDV

Nancy Schultzenberg, Bergan KDV – Gave an overview of the 2019 Audit and noted that there were no compliance findings, no significant deficiencies or material weaknesses in internal control. She stated that they have given the City an unmodified or clean opinion. She stated that there were also no Minnesota legal compliance items found during the audit. She reviewed various fund balances and how depreciation effects the funds.

The Council asked questions about the fund balances.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE 2019 CITY OF WYOMING AUDIT AS PRESENTED BY BERGAN KDV

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

18. To consider **Resolution 20-06-56** a resolution expressing intent to create and administer a tax increment finance district for development of a seventy-six-unit affordable housing project

City Administrator Linwood – Explained that Roers has approached the City with the idea of an affordable housing project larger than the project they had proposed last year. He stated the most recent proposal is for a 76-unit project on the City owned Bingham property.

Tom Denaway, Baker Tilly – Gave a summary of the proposed project, the tax credit process, the definition of affordable housing, and explained the financial implications of this project and the TIF assistance option. He reviewed the next steps if the Council is interested in moving forward.

Mayor Iverson – Asked City Administrator Linwood to give a bit of history on the land.

City Administrator Linwood – Gave an overview of the history of the land and outlined some ways that this project would benefit the City.

Mr. Denaway answered questions from the Council regarding the project and the financial implications to the City.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-06-56 A RESOLUTION EXPRESSION INTENT TO CREATE AND ADMINISTER A TAX INCREMENT FINANCE DISTRICT FOR DEVELOPMENT OF A SEVENTY-SIX UNIT AFFORDABLE HOUSING PROJECT.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

19. To consider a letter of support for the Roers Affordable Housing Project from the City of Wyoming to the Minnesota Housing Finance Agency (MHFA)

City Administrator Linwood – Explained that a letter of support from the City is a necessary component in order for Roers to complete their application to the Minnesota Housing Finance Agency (MHFA).

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE A LETTER OF SUPPORT FOR THE ROERS AFFORDABLE HOUSING PROJECT FROM THE CITY OF WYOMING TO THE MINNESOTA HOUSING FINANCE AGENCY (MHFA)

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

20. To consider **Resolution 20-06-57** to authorize the City of Wyoming enter into MNDOT Agreement No. 1036823 with the State of Minnesota, Department of Transportation providing payment for the traffic control signal at TH 61 at Fallbrook Avenue

Assistant City Administrator Dumais – Noted that the intersection of TH 61 at Fallbrook Avenue has been identified as a candidate for a new traffic signal. She noted that this was budgeted and the bids came in under budget.

Mayor Iverson – Asked whether repair of the large potholes in this area would be part of the project.

City Engineer Erichson – Noted that he was not sure how far back along Fallbrook the project will go, but believes that it will fix a large number of the pot holes in the area. He explained that the City can use some of their State Aid dollars to pay for this improvement. He stated that he expects this project to go in around June of 2021.

The Council discussed the amount of available State Aid funds.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-06-57 TO AUTHORIZE THE CITY OF WYOMING TO ENTER INTO MNDOT AGREEMENT NO. 1036823 WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION PROVIDING PAYMENT FOR THE TRAFFIC CONTROL SIGNAL AT TH 61 AT FALBROOK AVENUE

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

21. To consider a joint meeting with the Comfort Lake Forest Lake Watershed Board on July 30, 2020 at 6:30 p.m.

Assistant City Administrator Dumais – Explained that the Comfort Lake Forest Lake Watershed Board has reached out to the City and asked for a joint meeting to discuss a few issues and had recommended July 30, 2020.

The Council discussed alternative meeting dates and suggested proposing August 18, 2020 at 5:30 to the watershed board.

Assistant City Administrator Dumais – Stated that she will bring the information on a possible alternative date back to the Comfort Lake Forest Lake Watershed Board.

22. To discuss a Short-Term Rental Housing Ordinance proposed by Chisago County that would apply to the City of Wyoming

City Administrator Linwood – Explained that at the June 3, 2020 Chisago County Board meeting there was discussion about a short-term rental housing ordinance, relating to things such as AirBnB. He noted that they have not taken official action yet, but noted that staff has taken a look in the City and was able to find only two listings in the City. He noted that he knows of one other city in the County that has sent a letter to the County Board objecting to this ordinance because they didn't feel they were given proper notice or input. He asked for feedback from the Council on their thoughts.

The Council discussed their concerns that this will become an unfunded mandate, that it may be overreaching by the County, and concerns that this ordinance will supersede the local rules and regulations. The Council discussed their concerns with this moving forward and frustration with the County process in this situation.

There was Consensus of the Council to direct City Administrator Linwood to draft a letter to the County objecting to this ordinance.

COUNCIL REPORTS:

Mayor Iverson – Asked City Engineer Erichson for an update on the Kettle River area project.

City Engineer Erichson – Noted that there is a preconstruction meeting with Dressel Contracting later this week. He noted that the City has not received a detailed schedule, but knows they are planning to start the project around the first week of July.

Council Member Zerwas – Attended the Sewer Commission meeting

Council Member Nanko Yeager – Attended the EDA meeting and the budget workshop meeting with the Council.

Council Member Luger – Attended the Council budget meeting.

Council Member Schilling – Attended a special Sewer Commission meeting to address personnel issues and the Council budget workshop.

Mayor Iverson – Attended the EDA meeting, budget work session, and the Planning Commission meeting.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO ADJOURN THE JUNE 16, 2020 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:58 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JULY 7, 2020
7:00PM