

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 21, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for April 21, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger

ABSENT: Councilmember Zerwas

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, Assistant City Administrator, Kelly Dumais and Chuck Almhjeld, Public Works Superintendent

Mayor Iverson – Read a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page and will be recorded as part of the public record on the City’s website. She reviewed the protocol for how the meeting would proceed and how votes would be taken

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Mayor Iverson – Read aloud a statement from Jeffrey Eiffler, 7660 East Viking Street, in response to the staff and Council comments made regarding his letter at the last Council meeting.

City Administrator Linwood – Stated that he had spoken with the facilities representative at Polaris regarding the situation and gave a brief overview of the response from Polaris. He also responded to the comments regarding signage and mowing.

Public Works Director Almhjeld – Explained that he has corresponded with Mr. Eiffler many times regarding mowing and noted that it is weed control and done in conjunction with DNR guidelines and begins July 1st. He shared concerns about trying to make exceptions to this practice for individuals and the difficulty there may be in setting a precedent.

The Council discussed the current DNR guidelines that the City is following.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for April 7, 2020

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR APRIL 7, 2020 AS SUBMITTED.

Roll Call Vote:

Council Member Schilling	Aye
Council Member Nanko Yeager	Aye
Council Member Luger	Aye
Mayor Iverson	Aye

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of April 8, 2020 through April 21, 2020
3. To consider **Resolution 20—04-44** a resolution by the City Council of the City of Wyoming to be a party to Minnesota Water Agency Response Network (MNEWARN) and approve the MNEWARN mutual aid agreement
4. To consider **Resolution 20-04-45** a resolution receiving quotation and authorizing the direct purchase of a control panel for the lift station #8 and installation in the amount of \$37,089.00.
5. To consider a Medical Director Services Agreement between the City of Wyoming and HealthEast Care System, dba, HealthEast Medical Transport.

Council Member Nanko Yeager - Asked to pull Item #5

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #2, #3, and #4 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Council Member Schilling	Aye
Council Member Nanko Yeager	Aye
Council Member Luger	Aye
Mayor Iverson	Aye

#5 - To consider a Medical Director Services Agreement between the City of Wyoming and HealthEast Care System, dba HealthEast Medical Transport

Council Member Nanko Yeager – Asked if the Medical Director was a doctor or a physician's assistant and questioned a few details from the agreement.

Public Safety Director Hoppe – Explained that the Medical Director is a doctor and they oversee the First Responder program. He gave an overview of M Health, the agreement and outlined details about the "in kind" exchange.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE CONSENT AGENDA ITEM #5, TO CONSIDER A MEDICAL DIRECTOR SERVICES AGREEMENT BETWEEN THE CITY OF WYOMING AND HEALTHEAST CARE SYSTEM, DBA HEALTHEAST MEDICAL TRANSPORT

Roll Call Vote:

Council Member Schilling	Aye
Council Member Nanko Yeager	Aye
Council Member Luger	Aye
Mayor Iverson	Aye

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS

AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for April 15, 2020
7. Report of City Building Official, Fred Weck, IV for April 16, 2020
8. Report of City Attorney Tom Loonan for April 16, 2020
9. Report of City Engineer Mark Erichson, WSB for April 17, 2020
10. Report of Public Works Superintendent Chuck Almhjeld for April 16, 2020

Mayor Iverson – Asked to Public Safety Director Hoppe to share a little bit about the suicide prevent phone numbers.

Public Safety Director Hoppe – Stated that one of his concerns about facing the COVID-19 situation with staying home and social distancing is the possible increase of mental health issues. He stated that because of this concern they have decided to promote the Lifeline Suicide Prevention number on the side of their squad cars as part of a new decal. He stated that it is a free resource and encouraged people to reach out and utilize their services

COMMUNICATIONS:

11. COVID-19 Public engagement survey reports

Assistant City Administrator Dumais – Gave an overview of the survey results from the City's COVID-19 public engagement on the impact it has had on both residents and businesses.

Council Member Nanko Yeager – Stated that she took the survey and was asked a lot of identifying information. She asked what would happen with that identifying information after the survey and whether it would be sold or shared.

Assistant City Administrator Dumais – Stated that the information is not sold and is used as part of the verification parameters to ensure that the only people answering the survey are actually residents.

Council Member Nanko Yeager – Asked if the City would have access to any identifying information or if it remains confidential.

City Administrator Linwood – Stated that there is a complete confidentiality agreement that was entered into with the survey company. He explained that they do not sell, trade or otherwise communicate any of that information. He stated that the City does not see any identifying information from the survey results.

Assistant City Administrator Dumais – Noted that the survey results can help the City shape what type of communications and programming can be done for the community.

Mayor Iverson – Stated that she felt the questions were very engaging and thorough and asked who wrote them.

Assistant City Administrator Dumais – Stated that they used a model from the survey company and then she and City Administrator Linwood adjusted them specifically for the City.

Mayor Iverson – Suggested that a question be added that asked how people get their information from the City, for example, the website, Facebook, or other means.

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider **Resolution 20-04-46** a resolution approving a variance from Section 40-205, (4), (a); to allow the construction of a single-family dwelling less than the required one-hundred thirty five (135) feet from the centerline of County Road 22/Wyoming Trail at 5793 Wyoming Trail, PIN 21.00135.00

Zoning Administrator/Building Official Weck – Gave an overview of the housing in this area and explained that the City has already granted variances to the adjacent properties and noted that the Planning Commission recommended approval.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-04-46 A RESOLUTION APPROVING A VARIANCE FROM SECTION 40-205,(4), (A), TO ALLOW THE CONSTRUCTION OF A SINGLE-FAMILY DWELLING LESS THAN THE REQUIRED 135 FEET FROM THE CENTERLINE OF COUNTY ROAD 22/WYOMING TRAIL AT 5793 WYOMING TRAIL, PIN 21.00135.00

Roll Call Vote:

<i>Council Member Schilling</i>	<i>Aye</i>
<i>Council Member Nanko Yeager</i>	<i>Aye</i>
<i>Council Member Luger</i>	<i>Aye</i>
<i>Mayor Iverson</i>	<i>Aye</i>

13. To consider **Resolution 20-04-47** a resolution approving the purchase of a Caterpillar Model 242D3 Skid Steer with attachments, less the trade in value of a 1999 Bobcat 863 for the State bid price of \$59,960

Public Works Director Almhjeld – Gave an overview of the reasons the City would like to trade in the 1999 Bobcat 863 for a Caterpillar Skid Steer and attachments. He noted that this was already included in the CIP for 2020.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-04-47 A RESOLUTION APPROVING THE PURCHASE OF A CATERPILLAR MODEL 242D3 SKID STEER WITH ATTACHMENTS, LESS THE TRADE IN VALUE OF A 1999 BOBCAT 863 FOR THE STATE BID PRICE OF \$59,960

Roll Call Vote:

<i>Council Member Schilling</i>	<i>Aye</i>
<i>Council Member Nanko Yeager</i>	<i>Aye</i>
<i>Council Member Luger</i>	<i>Aye</i>
<i>Mayor Iverson</i>	<i>Aye</i>

14. To consider Policy 20-03 a First Responder COVID-19 Exposure Policy

Assistant City Administrator Dumais – Explained this proposed policy is part of the comprehensive COVID-19 response in conjunction with Federal and State policy. She gave a brief overview of Policy 20-03 for First Responders that may be exposed

Council Member Schilling – Noted that this is the same thing that his place of employment is doing and he supports these policies.

The Council discussed reporting practices for COVID-19 exposure and ways to identify the level of risk for the employees.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE POLICY 20-03 A FIRST RESPONDER COVID-19 EXPOSURE POLICY

Roll Call Vote:

<i>Council Member Schilling</i>	<i>Aye</i>
<i>Council Member Nanko Yeager</i>	<i>Aye</i>
<i>Council Member Luger</i>	<i>Aye</i>
<i>Mayor Iverson</i>	<i>Aye</i>

15. To consider Policy 20-04 a Supplementary Emergency Leave Policy for the Family First Coronavirus Response Act (FFCRA)

Assistant City Administrator Dumais – Gave an overview of the proposed Policy 20-04 regarding supplementary emergency leave as part of the Family First Coronavirus Response Act.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE POLICY 20-04 A SUPPLEMENTARY EMERGENCY LEAVE POLICY FOR THE FAMILY FIRST CORONAVIRUS RESPONSE ACT (FFCRA)

Roll Call Vote:

<i>Council Member Schilling</i>	<i>Aye</i>
<i>Council Member Nanko Yeager</i>	<i>Aye</i>
<i>Council Member Luger</i>	<i>Aye</i>
<i>Mayor Iverson</i>	<i>Aye</i>

16. To consider and discuss a proposal from Roers Companies for a Market and Affordable Housing Project

City Administrator Linwood - Gave an overview of proposal from Roers Companies and noted that the proposal they submitted last year was for 49 units and this one is for 66 units. He noted that this proposal has gone before the EDA who recommended that staff begin to move forward with due diligence with financial consultants. He explained that because Chisago County is a shared owner on this land, this proposal will also go before their EDA as well.

Council Member Nanko Yeager – Asked about the number of units and noted that when she adds up the units included on the chart on page 135, it looks like it is closer to 76 units and not 66 units.

City Administrator Linwood – Agrees that the table Council Member Nanko Yeager is referring to does not match the proposal documents. He stated that he is certain the proposal is for 66 units.

The Council discussed details of the real estate listing agreement, fees and terms.

There was a Consensus of the Council to direct staff to begin due diligence with the financial consultants regarding the proposal from Roers Companies for a market and affordable housing project.

COUNCIL REPORTS:

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – Attended the Sewer Commission meeting.

Mayor Iverson – Attended the Planning Commission meeting. She thanked the community for the art work and hearts that have been shared.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE APRIL 21, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:06 PM

Roll Call Vote:

<i>Council Member Schilling</i>	<i>Aye</i>
<i>Council Member Nanko Yeager</i>	<i>Aye</i>
<i>Council Member Luger</i>	<i>Aye</i>
<i>Mayor Iverson</i>	<i>Aye</i>

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
MAY 5, 2020
7:00PM