

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 1, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for September 1, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for August 5, 2020**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 5, 2020 AS SUBMITTED.

*Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: Zerwas
Absent: None*

- 2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for August 18, 2020**

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 18, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

3. Consider approving the minutes of the “Special Meeting” of the Wyoming, Minnesota City Council for August 19, 2020

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “SPECIAL MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 19, 2020 AS SUBMITTED.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

4. Consider approving the minutes of the “Work Session Meeting” of the Wyoming Minnesota City Council for August 26, 2020

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 26, 2020 AS SUBMITTED.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 5.** To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of August 19, 2020 through September 1, 2020
- 6.** To consider Resolution **20-09-72** a resolution approving Pay Voucher #1 to Classic Protective Coatings, Inc. for the 300,000 Gallon Water Tower Rehabilitation (City of Wyoming Project No. 20-02) (WSB Project No. 015538-000) in the amount of \$184,490.00

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONERS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Paul Hoppe for August 26, 2020
8. Report of City Building Official, Fred Weck, IV for August 26, 2020
9. Report of City Attorney Tom Loonan for August 25, 2020
10. Report of City Engineer Mark Erichson, WSB for August 27, 2020
11. Report of Public Works Superintendent Chuck Almhjeld for August 27, 2020

COMMUNICATIONS:

12. Letter from Rush Line Corridor Task Force August 26, 2020
13. Fireworks Display Communication for event on September 19, 2020
14. Polco Community Equity and Inclusion Survey Results
15. Letter from Fairview Lakes in regards to CARES Act Funding August 25, 2020

OLD BUSINESS:

City Attorney Loonan – Explained that the Council needs to recap the closed meeting that was held on August 19, 2020. He suggested that the agenda be amended to add an item under Old Business – Recap of the Closed Session of the Wyoming City Council held on August 19, 2020

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO ADD AN AGENDA ITEM #16, “RECAP OF THE CLOSED SESSION OF THE WYOMING CITY COUNCIL HELD ON AUGUST 19, 2020” UNDER OLD BUSINESS

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. Recap of the Closed Session of the Wyoming City Council held on August 19, 2020

City Attorney Loonan – Explained that the Council met on August 19, 2020 to conduct the annual review for City Administrator Robb Linwood. He noted that the review was conducted and no action was taken at the meeting. He stated that the Council was informed at the end of this meeting that the City Administrator contract is up at the end of the year and discussions regarding renewal are underway.

NEW BUSINESS

17. To consider the resignation of Public Works maintenance employee Michael Jensen effective September 7, 2020 and authorizing the posting of the Public Works maintenance position

Public Works Director Almhjeld – Explained that Michael Jensen who has worked in Public Works for 11 years has resigned because he has accepted a position in Brainerd. He stated that he would like to start looking for a replacement for this full-time position.

The Council expressed their disappointment that the City would be losing Mr. Jensen, but wished him well in his new position in Brainerd.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO ACCEPT THE RESIGNATION OF PUBLIC WORKS MAINTENANCE EMPLOYEE MICHAEL JENSEN EFFECTIVE SEPTEMBER 7, 2020 AND AUTHORIZE THE POSTING OF THE PUBLIC WORKS MAINTENANCE POSITION

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 18.** To consider **Resolution 20-09-73** a resolution receiving quotation and authorizing the direct purchase from Total Control of Scada software and installation for lift stations #5, #11 and #12 in the amount of \$13,395.00

Public Works Director Almhjeld – Explained that the City only has 4 lift stations that still need to be put on the Scada system. He noted that lift station #3 is scheduled for Scada in 2021.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-09-73 A RESOLUTION RECEIVING QUOTATION AND AUTHORIZING THE DIRECT PURCHASE FROM TOTAL CONTROL OF SCADA SOFTWARE AND INSTALLATION FOR LIFT STATIONS #5, #11, AND #12 IN THE AMOUNT OF \$13,395.00

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 19.** To consider **Resolution 20-09-74** a resolution approving the purchase of BS&A software for City operations in the amount not to exceed \$147,045.00

City Administrator Linwood – Gave an overview of the current problematic software and this proposed upgrade. He reviewed some of the additional functions the BS&A software will provide to the City and gave examples of other area cities that are currently using this software.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-09-74 A RESOLUTION APPROVING THE PURCHASE OF BS&A SOFTWARE FOR CITY OPERATIONS IN THE AMOUNT NOT TO EXCEED \$147,045.00.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 20.** To consider **Resolution 20-09-75** a resolution approving and agreement with Abdo, Eick and Meyers for chart of accounts mapping and project management for the implementation of BS&A software in the amount of \$21,500.00

City Administrator Linwood – Explained this item is an expense that the City would need to undertake regardless of what software the City selected. He answered questions from the Council regarding training and support.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-09-75 A RESOLUTION APPROVING AN AGREEMENT WITH ABDO, EICK AND MEYERS FOR CHART OF ACCOUNTS MAPPING AND PROJECT MANAGEMENT FOR THE IMPLEMENTATION OF BS&A SOFTWARE IN THE AMOUNT OF \$21,500.00

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 21.** To consider a non-profit grant application and disbursement amount to Chisago County HRA/EDA for administration for non-project grants in the City of Wyoming

City Administrator Linwood – Noted that the Council had discussed this item at the August 4, 2020 Work session meeting. He stated that the agreement was for 70% of the contributions to come from the County and 30% to come from the City, up to \$10,000. He stated that there appear to be about 10 non-profits in the City that would be eligible for this grant. He stated that if the Council is interested in pursuing this, staff needs to know how much of the CARES Act dollars the City would like to allocate towards this grant. He stated that staff is suggesting \$30,000.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE A NON-PROFIT GRANT APPLICATION AND ALLOCATE \$30,000 OF THE CARES ACT FUNDS TO CHISAGO COUNTY HRA/EDA FOR ADMINISTRATION FOR NON-PROJECT GRANTS IN THE CITY OF WYOMING.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 22.** To consider a special meeting on September 9, 2020 at 6:00 p.m. to commence contract negotiations with the International Union of Operating Engineers Local No. 49

City Administrator Linwood – Explained that there are two bargaining units and both of those contracts end in 2020. He stated that the Local No. 49 has reached out to the City with a proposal and this information would be shared with the Council at the proposed special meeting in order to begin negotiations. He stated that Mr. Knutson of Campbell and Knudson is available for this meeting and to assist with negotiations.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A SPECIAL MEETING ON SEPTEMBER 9, 2020 AT 6:00 P.M. AT CITY HALL TO COMMENCE CONTRACT NEGOTIATIONS WITH THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 49.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Zerwas – No report.

Council Member Nanko Yeager – Attended the special Council meeting and the budget

workshop.

Council Member Luger – Attended the special Council meeting and the budget meeting.

Council Member Schilling – Attended the work session and special Council meetings as well as the Sewer Commission meeting.

Mayor Iverson – Attended the special Council meeting and the budget meeting. She stated that she also attended the Fairview meeting last week.

City Engineer Erichson – Gave a brief update on the ongoing road projects in the City and noted that they are on track and on schedule and should be wrapped up this fall.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE SEPTEMBER 1, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:44 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
SEPTEMBER 15, 2020
7:00PM