

**APPROVED MINUTES  
CITY COUNCIL  
WORK SESSION MEETING  
CITY OF WYOMING, MINNESOTA  
AUGUST 26, 2020  
6:00 PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for August 26, 2020 to order at 6:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger*

*ABSENT: Councilmember Joe Zerwas*

*Also Present: Robb Linwood, City Administrator; Kelly Dumais, Assistant City Administrator; Paul Hoppe, Public Safety Director, Chuck Almhjeld, Public Works Superintendent, Fred Weck, Building Official/Zoning Administrator, Mark Erichson, City Engineer and Hannah Lynch, Abdo, Eick, and Meyers*

**Mayor Iverson** – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

**DETERMINATION OF A QUORUM:**

1. 2021 Draft Budget

City Administrator Linwood gave an overview of the budget meetings and activities leading up to today's meeting. Hannah Lynch of AEM gave a presentation and overview of the 2021 budget at this point and time. She noted that currently the city 2021 budget was at a 5.02% levy increase from the last version as staff was able to remove approximately \$80,000 in Capital Improvements due to an updated 2021 Local Government Aid number. It was noted that with the levy increase the city tax rate is still decreasing by .27%. Clarification was asked for regarding if the levy was reduced due to the potential increase for LGA and the necessary amount for capital improvements. That was stated it was correct.

2. Technology improvements – Laptop/Tablet/Agenda Management

Assistant City Administrator Dumais discussed with council the potential of purchasing city owned Microsoft surface go's with Cares Act Dollars. These tablet/laptop give the council a versatile tool to use for council meetings virtually or in person. Purchasing the service go's would allow the council to meet virtually on video as the Covid-19 pandemic continues. It would also allow for the council to receive the council packets and use software that could allow for mark up and highlighting electronically. Staff discussed that it also has been reviewing agenda management software and that would streamline packet assembly and would allow council, staff and public to follow along easier during council meetings. Council discussed and asked questions regarding the laptops and software including costs, use policies and if the item would need to be returned if a member was no longer on the council. Staff did indicated that there is cost savings going digital and away from paper packets, that the devices would be only for council members at this time and not be purchased for other boards and commissions. After considerable discussion it was determined that council gave staff direction to move forward with a proposal for tablets and software and to bring that back once it is completed.

### 3. Non Profit Grant – Cares Act

City Administrator Linwood discussed the staff continues to evaluate uses for the cares dollars act directly helping local businesses and residents. The city council has already agreed to put dollars to the Small Business Grants that is a collaboration between the city of Wyoming and Chisago County.

Recently Chisago County has set up a program for Non-Profit relief grants. Many of the non-profits in Chisago County and in the City of Wyoming directly impact its residents. The County opened up this grant application process on August 24, 2020. After discussions it has been determined that if interested cities can contribute to these grants for use in their boundaries. These grants would operate the same as the business grants and the county would contribute 70% and city 30% up to \$10,000 dollars. The grant application was presented to the council for review and discussion. The council did ask how many non-profits were in the City of Wyoming and staff indicated that they believe approximately ten to twelve that would be eligible. Council asked if staff could provide a list when this item is on a future council agenda for approval. The council looked at the program favorably and asked that it be put on the next council agenda.

**MAYOR IVERSON ADJOURNED THE AUGUST 26 2020 “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:14PM**

***A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.***