

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 2, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for June 2, 2020 to order at 7:00 PM

Mayor Iverson read aloud a statement explaining that due to the Covid-19 pandemic this meeting was held via electronic means pursuant to Minn. State. Statute 13D.021.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, Chuck Almhjeld, Public Works Superintendent, and Hannah Lynch, AEM

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council Member Luger – Stated that she had received an e-mail from a resident expressing concerns about East Viking Boulevard. She asked if there was anything in the works to address these issues and what the City could do to maintain safety in this area.

City Administrator Linwood – Noted that he had also received the e-mail from the resident that shared the various concerns regarding East Viking Boulevard.

Public Safety Director Hoppe – Stated that he had also received a copy of the e-mail from the resident. He stated that East Viking Boulevard is one of the more heavily patrolled residential corridors in the City. He shared examples of when the police have been out in the area and noted that they had used both marked and unmarked vehicles to collect speed data. He noted that the data and the feedback from the residents are not consistent. He gave an overview of the high traffic volumes and noted that he believes some of the roadway noise may be because the road needs a bit of work. He reiterated that the data does not support the complaint information.

City Administrator Linwood – Noted that the Council has been talking about some improvements on East Viking as part of the Street CIP program.

Public Works Superintendent Almhjeld - Shared details on the amount of time his department has spent on this roadway patching potholes, striping, and picking up debris.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for May 13, 2020**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 13, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: Zerwas

Absent: None

- 2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for May 19, 2020**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 19, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: Zerwas

Absent: None

- 3. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for May 19, 2020**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 19, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: Zerwas

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 4. To consider Resolution 20-06-52 a resolution declaring a certain vehicle as surplus property for disposal and authorizing the police department to dispose of a vehicle through on-line auction.**
- 5. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of May 19, 2020 through June 2, 2020**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None
Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for May 27, 2020
7. Report of City Building Official, Fred Weck, IV for May 28, 2020
8. Report of City Attorney Tom Loonan for May 28, 2020
9. Report of City Engineer Mark Erichson, WSB for May 29, 2020
10. Report of Public Works Superintendent Chuck Almhjeld for May 27, 2020

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

11. Wyoming Library Opening Discussion

City Administrator Linwood – Gave an update on the proposed phased reopening of the library. He stated that the librarians are asking for input from the Council on their thoughts surrounding a phased opening that will allow patrons inside the library and not just offer curbside pick-up.

The Council shared their opinions on reopening the library. The general consensus from the majority of the Council was that they supported a phased re-opening if they utilized the maximum occupancy guidelines from the Governor's office and used plastic barriers between the librarians and the patrons. The Council discussed ways to maintain social distancing if the library opens and expressed concern about cleaning the computer keyboards between patrons.

City Administrator Linwood – Noted that the library will be following MDH guidelines regarding cleaning the facilities.

12. COVID-19 Business Reopening Plan for City Facilities

Assistant City Administrator Dumais – Indicated that staff has put together a plan for reopening the City facilities and noted that their focus has been safety for both staff and visitors to the facilities. She gave a brief overview of the proposed plan and recommended procedures for reopening.

Council Member Zerwas – Asked if in person meetings would resume once City Hall is reopened.

Assistant City Administrator Dumais – Stated that for now, the City will continue holding virtual meetings because the Council meetings will consist of more than 10 individuals.

Council Member Nanko Yeager – Asked if there was a sunset date to this plan.

Assistant City Administrator Dumais – Stated that there is not a sunset date because the plan has been evolving due to the COVID-19 pandemic. She noted that this is not how the City will be run until the end of time, but is how it will operate for the next phase.

Council Member Nanko Yeager – Asked questions about some of the details in the reopening plan and proposed procedures.

Council Member Schilling – Shared examples of what the City he works for has been doing for opening their City.

The Council discussed ideas surrounding reopening of the City facilities and noted that they support the use of surveys to continue getting employee feedback.

13. To consider Policy 20-05 an Employee Mask Policy

Assistant City Administrator Dumais – Noted that this proposed policy builds on the reopening policy that was just discussed. She explained that this would be a temporary policy that would be in place as part of the emergency response to COVID-19. She reviewed the proposed Employee face mask policy.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE POLICY 20-05, AN EMPLOYEE MASK POLICY.

Roll Call Vote:

Voting Aye: Schilling, Nanko/Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider Resolution 20-06-53 a resolution approving transferring Capital Improvements funds into the General Capital Project Fund

Hannah Lynch, AEM – Gave an overview of the recommendation to transfer all the Capital Improvement Funds into the General Capital Project Fund. She noted that she has been in contact with the City's auditors regarding this issue and they also recommend this change.

Council Member Nanko Yeager – Noted that a few years ago the decision was made to consolidate park funds and then the City had to separate them again. She asked how consolidating these funds would provide more transparency because it seems as though separating the funds would provide more transparency.

Hannah Lynch, AEM – Explained the differences between the consolidation of the park funds and this situation. She noted that it was because of the different types of park revenues that come into the City. She stated that in this instance, most of the capital items are purchased with the tax levy or LGA funds. She stated that in this situation, they are all the same type of expenditures and do not have outside restrictions on how the funds can be used.

Council Member Nanko Yeager – Expressed her concern that a lay person or a new Council Member may be not be able to understand where the money is going if these are consolidated.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-06-53 A RESOLUTION APPROVING TRANSFERRING CAPITAL IMPROVEMENT FUNDS INTO THE GENERAL CAPITAL PROJECT FUND.

Roll Call Vote:

Voting Aye: Schilling, Luger, Zerwas, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

15. Proclamation recognizing higher education graduates of 2020

Assistant City Administrator Dumais – Noted that at the last meeting, the Council recognized the achievements of 2020 High School Graduates and had wanted to extend this recognition to higher education graduates as well.

The Council expressed their support of the proclamation and expressed their well wishes towards 2020 graduates.

16. Proclamation for Community Trust, Human Rights, Equity and Inclusion

City Administrator Linwood – Gave an overview of the proclamation.

The Council expressed their support for the proclamation and their appreciation for the work the police department has done in the City.

COUNCIL REPORTS:

Council Member Zerwas – No report.

Council Member Nanko Yeager – Congratulated all the 2020 graduates.

Council Member Luger – Attended the PAC meeting.

Council Member Schilling – Congratulated the 2020 graduates.

Mayor Iverson – Attended the PAC meeting and noted that she had participated in a few City videos that should be released soon.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE JUNE 2, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:00 PM.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JUNE 16, 2020
7:00PM