

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MAY 19, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for May 19, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger

ABSENT: Councilmember Joe Zerwas

Also Present: Tom Loonan, Eckberg Lammers; Robb Linwood, City Administrator; Mark Erichson-WSB; Paul Hoppe - Public Safety Director; Fred Weck, Zoning Administrator/Building Official; Assistant City Administrator Kelly Dumais; Chuck Almhjeld, Public Works Superintendent, and Paul Steinman, Baker Tilly.

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for May 5, 2020

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 5, 2020 AS SUBMITTED

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Zerwas

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider **Resolution 20-05-49** a resolution transferring 2018 Street Improvement Special Assessment Revenue

3. To consider the appointment of Roger S. Carr to fill the vacant position on the Wyoming Planning Commission
4. To consider the hiring of Roger Kling for a seasonal Public Works position at the pay rate of \$13.00/HR.
5. To consider authorizing payment of recommended bills, payroll, and Journal Entries for the period of May 6, 2020 through May 19, 2020.

Councilmember Nanko Yeager – Asked to pull item #4 for discussion.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #2, #3, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Zerwas

#4 – To consider the hiring of Roger Kling for a seasonal Public Works position at the pay rate of \$13.00/HR

Council Member Nanko Yeager – Noted that in April of 2020, Public Works Superintendent Almhjeld had noted that the City would be holding off hiring a second seasonal employee because of the COVID-19 pandemic.

Public Works Superintendent Almhjeld – Stated that with restrictions being lifted and City parks opening back up there is now a need for the second seasonal employee for Public Works.

Council Member Nanko Yeager – Expressed concern with hiring another individual when the City may be facing a recession or depression in the near future. She suggested that it may make sense for the City to reserve their cash and put off hiring.

City Administrator Linwood – Noted that the position was included in the levy and the budget.

The Council discussed the advantage of reserving cash versus the advantage of putting someone to work that can spend money at local businesses, and the impact to the community if there would only be one seasonal employee.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE CONSENT AGENDA ITEM # 4 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Roll Call Vote:

Voting Aye: Schilling, Luger, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: Zerwas

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for May 13, 2020
7. Report of City Building Official, Fred Weck, IV for May 14, 2020
8. Report of City Attorney Tom Loonan for May 14, 2020

9. Report of Public Works Superintendent Chuck Almhjeld for May 14, 2020

COMMUNICATIONS:

10. City of Wyoming COVID-19 Emergency Response Plan Phase III Overview

Assistant City Administrator Dumais - Gave an update of Phase III of the COVID-19 Emergency Response Plan. She noted that staff will bring a full report to the next Council meeting.

OLD BUSINESS: NONE

NEW BUSINESS

11. To consider **Resolution 20-05-50** a resolution proving for the competitive negotiated sale of \$3,750,000 general obligation improvement bonds series 2020A

Paul Steinman, Baker Tilly – Explained that the Council is being asked to set the sale of bonds for June 15, 2020 at 10:30 a.m. for the negotiated sale of \$3,750,000 in general obligation improvement bonds. He stated that the market has stabilized significantly in the last 6 or 7 weeks and noted that this is a good time to go into the bond market.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-05-50 A RESOLUTION PROVING FOR THE COMPETITIVE NEGOTIATED SALE OF \$3,750,000 GENERAL OBLIGATION IMPROVEMENT BONDS SERIES 2020A

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Zerwas

12. To consider **Policy 20-04** a revised City of Wyoming purchasing policy

Assistant City Administrator Dumais – Gave an overview of the proposed revision to the City purchasing policy that will increase the administrative spending limits from \$5,000 to \$10,000 and the addition of an environmental preference for City purchasing.

The Council discussed the proposed changes to the City purchasing policy and possible transparency changes if these changes are approved.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE POLICY 20-04, A REVISED CITY OF WYOMING PURCHASING POLICY.

Roll Call Vote:

Voting Aye: Schilling, Luger, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: Zerwas

13. To consider establishing the Wyoming Park Advisory Commission as the Wyoming Tree Board

Assistant City Administrator Dumais – Gave some background on the requirements for the City to become part of the Tree City USA program. She explained the recommendation to have

the Park Advisory Commission take on the additional role of serving as the Tree Board.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ESTABLISH THE WYOMING PARK ADVISORY COMMISSION AS THE WYOMING TREE BOARD.

Roll Call Vote:

Voting Aye: Schilling, Luger, Nanko Yeager, Iverson

Voting Nay: None

Abstain: None

Absent: Zerwas

14. To consider a proclamation establishing Arbor Day in the City of Wyoming

Assistant City Administrator Dumais – Explained that this is the final step in being ready to apply for becoming part of the Tree City USA program.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A PROCLAMATION ESTABLISHING ARBOR DAY IN THE CITY OF WYOMING.

Roll Call Vote:

Voting Aye: Schilling, Luger, Nanko Yeager, Iverson

Voting Nay: None

Abstain: None

Absent: Zerwas

15. To consider a Proclamation recognizing the achievements and graduation of the High School class of 2020

Assistant City Administrator Dumais – Explained the City's proposal to recognize the achievement of the graduating seniors that have been affected by the COVID-19 pandemic.

Mayor Iverson – Suggested that the reader board be utilized and that there be something on City Hall property that congratulates the graduating seniors.

The Council discussed ways to communicate this information and proclamation out to the graduates and discussed a future proclamation for recognition of college graduates.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE A PROCLAMATION RECOGNIZING THE ACHIEVEMENTS AND GRADUATION OF THE HIGH SCHOOL CLASS OF 2020.

Roll Call Vote:

Voting Aye: Schilling, Luger, Nanko Yeager, Iverson

Voting Nay: None

Abstain: None

Absent: Zerwas

16. To consider **Resolution 20-05-51** a resolution accepting quotes and awarding a contract for the 2020 pavement preservation project to Bargaen, Inc. in the amount of \$46,775.00

Public Works Superintendent Almhjeld – Explained that the City discontinued sealcoat chips in 2019 and would like to move to a pavement preservation plan. He gave an overview of the recommended product.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-05-51 A RESOLUTION

ACCEPTING QUOTES AND AWARDING A CONTRACT FOR THE 2020 PAVEMENT PRESERVATION PROJECT TO BARGEN, INC. IN THE AMOUNT OF \$46,775.00

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Zerwas

17. To consider and discuss tank colors for the 2020 Water Tower rehabilitation project

City Administrator Linwood – Gave an overview of the tank color possibilities for the water tower.

The Council discussed tank color options, including a two-tone option with a darker color on the bottom.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE TANK COLOR FOR THE 2020 WATER TOWER REHABILITATION PROJECT, AS ROCK SLIDE AND PLANET.

Roll Call Vote:
Voting Aye: Schilling, Luger, Nanko Yeager, Iverson
Voting Nay: None
Abstain: None
Absent: Zerwas

COUNCIL REPORTS:

Council Member Nanko Yeager – Attended the Council Work Session meeting

Council Member Luger – Attended the Council Work Session and Joint Park Planning Board meetings.

Council Member Schilling – Attended the Sewer Commission meeting.

Mayor Iverson – Attended the Park Advisory Commission meeting, the Council Work Session, and the Zoom conference call with Congressman Stauber. She noted that she has been invited to participate in a conference call with Governor Walz tomorrow. She noted that she received a text from a resident suggesting that there be some sort of banner hung in Railroad Park for the 2020 high school graduates.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE MAY 19, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:01 PM

Roll Calle Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Zerwas

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JUNE 2, 2020
7:00PM