

**APPROVED MINUTES  
PLANNING COMMISSION  
CITY OF WYOMING, MINNESOTA  
JANUARY 28, 2020  
7:00PM**

**CALL TO ORDER:**

*Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for January 28, 2020 to order at 7:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Joel Ericson, Bryan Murdock, and Katie West*

*ABSENT: None*

*Also Present: Fred Weck Zoning Administrator and Council Liaison Lisa Iverson*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM: NONE**

**APPROVAL OF MINUTES:**

- 1. Consider re-approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for November 26, 2019**

Zoning Administrator Weck stated that at the last meeting, the Commission had inadvertently approved the November 12, 2019 meeting minutes and not the November 26, 2019 because that was what was included in the packet.

**A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER MURDOCK, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR NOVEMBER 26, 2019 AS SUBMITTED.**

*Voting Aye: Murdock, Ericson, West, and Lobermeier  
Voting Nay: None  
Abstain: None  
Absent: None*

- 2. Consider approving the minutes of the “Regular Meeting: of the Wyoming, Minnesota Planning Commission for January 14, 2020.**

**A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER MURDOCK, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JANUARY 14, 2020.**

*Voting Aye: Murdock, Ericson, West, and Lobermeier  
Voting Nay: None  
Abstain: None  
Absent: None*

**SCHEDULED PUBLIC HEARINGS: NONE**

## **NEW BUSINESS**

### **3. Meeting Rescheduling – Monday February 24, 2020 (Fire Department Training Day)**

Zoning Administrator Weck explained the planned Planning Commission meeting for February 24, 2020 conflicts with an already scheduled Fire Department training day.

**There was Consensus from the Commission to move the Planning Commission meeting from February 24, 2020 to February 27, 2020.**

## **OLD BUSINESS:**

### **4. Comprehensive Plan Update – Review Introduction and Summary Chapter**

Zoning Administrator Weck suggested that the Commission review the introduction and summary chapter of the Comprehensive Plan now that there has been more discussion.

Chair Lobermeier stated that in reviewing the past minutes, the Commission has talked about the direction they would like to go. He stated that there is content from WSB that is usable but he feels it needs a clearer vision. He stated that he feels it needs more than just an edit, but that it also doesn't need to throw out everything that is already there.

Commissioner Murdock stated that he also went back and looked through a few things that have been discussed in the past. He stated that he would like the Commission to come up with a few themes and a table of contents. He read aloud a few examples of themes that other cities have incorporated

Commissioner West stated that something she would like to see included is something that says the City incorporates all phases of life.

Commissioner Ericson stated that he feels the language needs to be more dynamic even if there is a lot of content from the prior plan that can be used.

Chair Lobermeier stated that his goal is not to make this too complicated, but to really have a vision of where the community is heading. He stated that many times the Planning Commission is just reacting to a development proposal. He stated that the Comprehensive Plan should be proactive and not reactive. He read aloud from the EDA portion of the Comprehensive Plan and noted that he thinks there should be some linkage between the Plans. He noted that he doesn't think the Commission needs to start completely from scratch. He stated that the City heard a lot of good feedback from the surveys and the open house.

Mayor Iverson stated that the EDA had help writing their portion and suggested that perhaps it may be a good idea to attempt to get help for the Commission in bringing together all of their ideas. She stated that if the Commission is interested in this, she can bring it up with the Council and see what options there may be.

Commissioner Murdock stated that he would like the Comprehensive Plan to be more of a storytelling piece about the City.

Commissioner Ericson stated that he likes the idea of getting some assistance in putting together the updated Comprehensive Plan.

Commissioner West stated that she agrees that bringing in outside help to compile the information and ideas that the Commission has would probably be a good thing.

Commissioner Murdock stated that he thinks the style of the narrative in the Comprehensive Plan is very important.

Chair Lobermeier explained the idea of having an "official" map for the City. He asked if the Council spent any time thinking about the Comprehensive Plan and how important it is to them.

Mayor Iverson noted that she cannot speak for the whole Council, but personally feels it is very important. She stated that she feels it is an important piece to answer the questions of who the City is,

what its values are, and what the City wants to attract.

Chair Lobermeier stated that he feels there should be one vision for the City and not separate ones for housing or businesses. He stated that he isn't sure how to meld those all into one vision which is where outside help may come in handy.

Mayor Iverson stated that she feels the Commission has done a great job working on the Comprehensive Plan to this point and perhaps now just needs someone to come in and make it cohesive and a bit more dynamic, as suggested by Commissioner Ericson.

Commissioner West stated that she thinks that she thinks the Commission needs someone to come in and put into clear words what has been discussed for the last year.

Mayor Iverson stated that she will talk to City Administrator Linwood soon to see what options there may be for bringing in outside assistance.

**MOTION BY COMMISSIONER ERICSON, SECONDED BY COMMISSIONER MURDOCK, TO RECOMMEND THAT THE CITY SEEK PROFESSIONAL HELP IN COMPLETING THE COMPREHENSIVE PLAN.**

*Voting Aye: Murdock, Ericson, West, and Lobermeier*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: None*

Chair Lobermeier stated that one thing he pulled out of some information from the League of Minnesota Cities is that you need to make sure that growth is better and not just bigger. He stated that he would like to see this group get away from just reacting to situations and be able to give some guidance as to how the City should be developed. He stated that he asks the Commissioners to think about their expectations for the Comprehensive Plan as their homework assignment for the next meeting.

**COMMUNICATIONS:**

Zoning Administrator Weck noted that there is an upcoming public hearing regarding changing the personal pronouns in the City Code.

**UPDATES:**

Commissioner Murdock stated that he is unsure if the Commission should put anymore time into looking at the Comprehensive Plan before the City knows if there will be a facilitator brought in to help fine tune the document. He stated that in his mind the Commission shouldn't even discuss the Comprehensive Plan at the next meeting until there is some clear objective of what the Commission is trying to accomplish and has someone lined up to help.

Chair Lobermeier agreed that it may be a good idea to hold off on further discussion because he didn't want the Commission to go down one path and have a facilitator come in and lead them down a different path. He noted that if any of the Commissioners wanted to spend time looking at other cities Comprehensive Plans that may still be a good idea.

**A MOTION WAS MADE BY COMMISSIONER ERICSON, SECONDED BY COMMISSIONER WEST, TO ADJOURN THE JANUARY 28, 2020 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:40 PM.**

*Voting Aye: Murdock, Ericson, West, and Lobermeier*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: None*