

**APPROVED MINUTES**  
**WYOMING PARK ADVISORY COMMISSION**  
**REGULAR MEETING**  
**CITY OF WYOMING, MINNESOTA**  
**JANUARY 6, 2020**  
**7:00PM**

**CALL TO ORDER:**

*Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for January 6, 2020 to order at 7:00PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Barb Williams, Bruce Spangler, and Bret Ohnstad*

*Absent: Monica Wick*

*Also Present: Robb Linwood, City Administrator, Council Member Luger, Mayor Lisa Iverson, and Chuck Almhjeld, Public Works Superintendent*

*Visitors: None*

**DETERMINATION OF A QUORUM:**

Chair Spangler determined a Quorum was present.

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM: NONE**

**CONSENT AGENDA: NONE**

**APPROVAL OF MINUTES:**

**A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER OHNSTAD, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE DECEMBER 2, 2019 MEETING.**

*Voting Aye: Ohnstad, Spangler, and Williams*

*Voting Nay: None*

*Abstain: None*

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

2. Election of Park Advisory Chair and Vice-Chair

**A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER WILLIAMS, TO NOMINATE BRUCE SPANGLER TO SERVE AS CHAIR OF THE PARK ADVISORY COMMISSION.**

*Voting Aye: Ohnstad, Spangler, and Williams*

*Voting Nay: None*

*Abstain: None*

**A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER OHNSTAD, TO NOMINATE MEMBER WILLIAMS TO SERVE AS VICE-CHAIR OF THE PARK ADVISORY COMMISSION.**

*Voting Aye: Ohnstad, Spangler, and Williams*

*Voting Nay: None*

*Abstain: None*

3. Appointment to Joint Park/Planning Committee

**A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER OHNSTAD, TO RECOMMEND THE CITY COUNCIL APPOINT MEMBER WILLIAMS AND MEMBER OHNSTAD TO SERVE ON THE JOINT PARK/PLANNING COMMITTEE.**

*Voting Aye: Ohnstad, Spangler, and Williams*

*Voting Nay: None*

*Abstain: None*

4. 2020 Meeting Dates

**A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER WILLIAMS, TO ACCEPT THE 2020 MEETING DATES FOR THE PARK ADVISORY COMMISSION, AS PRESENTED.**

*Voting Aye: Ohnstad, Spangler, and Williams*

*Voting Nay: None*

*Abstain: None*

5. 2020 Goals and Initiatives

City Administrator Linwood explained that idea behind each of the commissions within the City having identified goals and initiatives. He suggested that PAC begin discussion tonight and finalize their ideas at the February meeting.

Chair Ohnstad suggested including park development for Swenson Park and Fireside Park in the PAC goals. He stated that he would also like to take a look at the budget to see how much will need to be spent to get those two parks up to the 2019 vision. He stated that he would also like to look at ways to garner more interest in people serving on the Park Advisory Commission or forming partnerships with groups like the Boy and Girl Scouts.

Member Ohnstad suggested that the City create a junior position to serve on the Park Advisory Commission so some of the scouts could serve. He stated that perhaps it could be a shared position since it may be hard for children to commit to serve full-time.

Member Williams stated that the City currently has very traditional parks and asked if there would be a way to add things to the parks that are less traditional. She stated that she believes there may be some non-expensive things that can be added that would be unique. She stated that one of the PAC goals could be finding a way to communicate to the residents what the City already has to offer, such as, the disc golf park.

City Administrator Linwood explained that the City started doing videos at the end of 2019 and the intent is to do a video highlighting each park and have them available on social media. He stated that they intend to do this in the spring when there is some foliage on the trees.

Chair Spangler stated that he would also like to see the cycle time for replacement of equipment be continued to be a priority. He stated that he would like to see if there is a way to provide more visibility for Railroad Park and suggested there be a sign that says, "Future Home of the Veteran's Park".

Member Spangler suggested conducting more surveys and asked if it would be too difficult to do one during the winter as well as one during the summer to see the different usage during different seasons

City Administrator Linwood stated that if Survey Monkey is used it is fairly simple and short, so it shouldn't be difficult to conduct more surveys and advertise using social media.

The PAC discussed some of the unique parks and things available in the City and ways to get the word out about their existence. They discussed ways to do seasonal promotion to highlight the parks in conjunction with the video production.

### **Member Reports:**

City Administrator Linwood – Gave a brief update on the Winter Trail and the Swenson Park grant.

### **ADJOURN**

**A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER WILLIAMS, TO ADJOURN THE JANUARY 6, 2020 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:21 PM**

*Voting Aye: Ohnstad, Spangler, and Williams*

*Voting Nay: None*

*Abstain: None*

**NEXT MEETING:**  
**February 3, 2020**  
**7:00PM**