



Utility Bill Automatic Payment Plan

You can pay your utility bill from your checking or savings account automatically—no checks to write, stamps to buy, or late payments. It's free, fast, and completely hassle free!

Q. How do I sign up?

A. It's easy. Simply complete and return the attached authorization form. You must include a voided check (for checking accounts) or deposit slip (for savings accounts).

Q. How soon will the Automatic Payment Plan Start?

A. It may take one billing cycle after we receive your authorization. We bill quarterly. Please continue to pay your bill as usual until this message appears on your bill in the Amount Due box:

City Services
 Account Number:
 Bill Date: March 31, 2005
 Due Date: May 05, 2005
 Total Amount Due: \$42.43

Usage Data
 Billing Period: From 12/05/2004 To 03/08/2005
 Days: 99
 Prev. Rdg: 332 Actual
 Cum. Rdg: 338 Actual
 Usage: 6,000
 Units: Gallons

Billing Detail
 Amount Owed From Last Bill: \$49.76
 Total Payments Received: \$49.76
 Adjustments: \$4.60 CR
 Prior Balance: \$4.60 CR
 Total: \$0.00

New Charges
 Residential Water Charge 6,000 @ 0.0072500: \$7.50
 Cost Of Basic Service Water: \$4.00
 MN State Water Test Fee: \$1.00
 Total Water Charges 6,000 GAL: \$13.31
 Residential Sewer Charge 6,000 @ 0.0023000: \$1.38
 Cost Of Basic Service Sewer: \$1.00
 Total Sewer Charges: \$2.38

Water Use History
 Bar chart showing usage for Mar, Jun, Sep, Dec, Mar.

Message Center
 • Come to the FREE Business Spring Showcase on April 7, 4:30 PM - 7:30 PM at the Armory, 8180 Belden Blvd., Cottage Grove. Featuring businesses from Cottage Grove, Newport and St. Paul Park.
 • When using an "online bill pay" feature through your bank or another third party service, be sure to update your new city services account number. Please see the enclosed insert for additional information.

DO NOT PAY
 DO NOT PAY - account is being drafted for the amount owed.

Q. How can I be sure that my water bill has been paid?

A. Your monthly bank statement will clearly reflect the automatic payment.

Q. What if I have a question about my bill?

A. Simply call the Utility Billing Center at 651/255-0971.

Q. What if I try the Automatic Payment Plan and don't like it?

A. You can cancel your authorization for automatic payments at any time by notifying us in writing.

AUTHORIZATION STATEMENT FOR AUTOMATIC BILL PAYMENT

I hereby authorize the City of Wyoming to make debit entries from my bank account for the payment of my city utility bill. I understand that this authority will remain fully effective until the City of Wyoming receives written notification of its termination from me or my authorized agent, and is provided a reasonable opportunity to act upon this notice. I have the right to stop payment within seven (7) days of my billing due date but I must notify the City of Wyoming Utility Billing Department of this stop payment request. I also understand that the City of Wyoming reserves the right to terminate this payment plan or my participation in it. A \$25 NSF fee will apply for items returned for nonpayment.

 Signature Date

 City Utility Billing Account Number or Service Address

 Name (please print) Daytime Phone Number

 Name of Banking Institution

Checking Account **Savings Account**
 (Please attach a voided check or savings account deposit slip)

Mail to: City of Wyoming
PO Box 251250
St. Paul, MN 55125

Want more options? **Go Green.** Receive your utility statement electronically. Complete the reverse side of this form to sign up for E-Billing.