

**MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 4, 2011
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for October 4, 2011 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Roger Elmore, Linda Nanko/Yeager, Joe Zerwas and Steve Zerwas.

Absent: None

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

Nothing submitted

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 20, 2011.**

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS, TO APPROVE THE “REGULAR MEETING” MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 20, 2011.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas
Voting Nay: None
Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

2. Stormwater Utility Report and Stormwater Utility Fees.

- ✓ **Consider Adopting Resolution No. 11-10-51 to approve the Storm Water Utility Report.**

The last time the Storm Water Utility Fees were updated was 1997. Preference has been expressed by the Planning Commission to keep the existing fee structure the same, but to expand the existing storm water utility fee to include the recently annexed portion of the City. The land use designations are proposed to be updated to reflect the most recent 2009 designations. It is proposed to keep the existing fee structure the same due to the high variability in future funding needs. These unknown variables include:

1. Development of the City's hydrologic and hydraulic model
2. Development of the City's storm water implementation plan
3. Future MS4 (Municipal Separate Storm Sewer System) requirements – It is anticipated that the City will become a regulated City under the MPCA NPDES MS4 Permit Program within the next year.

Once the above items have been established, the annual funding needs of the City can be estimated more accurately and the City will be able to review and update the storm water utility fee to meet its needs.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS, TO ADOPT RESOLUTION NO. 11-10-51 TO APPROVE THE STORM WATER UTILITY REPORT.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas
Voting Nay: None
Abstain: None

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ELMORE, TO ADOPT REVISIONS TO CITY ORDINANCE 12-15-97B TO BE IN CONFORMANCE WITH LAND USE PLAN AND THE STORM WATER UTILITY REPORT.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas
Voting Nay: None
Abstain: None

- ✓ **Consider approving the Water Resource Guidance Document**

At the August 23, 2011 Planning Commission meeting it was discussed that a city-wide hydrologic modeling effort would need to be completed to accurately define the problem areas

and develop the implementation section of the Plan. It would need to be completed for the northern 2/3 of the City. It was decided that a Water Resource Guidance Document should be completed at this time. The document will help regulate development outside of the CLFLWD while the modeling and implementation components are being completed.

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER ELMORE, TO APPROVE THE WATER RESOURCE GUIDANCE DOCUMENT

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

✓ **Consider approving the Scope of Services to perform Storm Water Modeling.**

The proposal to complete the Hydrologic Model Development for the City of Wyoming could be set at a not to exceed \$44,600.00. The project would be started in October 2011 and would be complete in May 2012. The City would not have to do any competitive bidding for this project.

The scope of work would be:

- Contour data
- Develop Hydrologic Model
- Convert Water Resource Guidance Document to Surface Water Management Plan
- Water Quality Modeling

The cost to complete Task 1, 2 and 3 would be \$44,600 and an additional \$8,400 to complete Task 4 Water Quality Modeling Option.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWAS, TO TABLE THE SCOPE OF SERVICES TO PERFORM STORM WATER MODELING TO OCTOBER 18, 2011 REGULAR CITY COUNCIL MEETING. ENGINEER ERICHSON WILL LOOK AT THE FEES FOR THE SCOPE OF SERVICES.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO CLOSE THE PUBLIC HEARING ON STORM WATER UTILITY REPORT AND STORM WATER UTILITY FEES AT 7:52 PM.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

No Items for consideration

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

3. Report of the Wyoming Police Chief, Paul Hoppe for September 28, 2011
4. Report of City Building Official, Fred Weck, IV for September 30, 2011
5. Report of City Attorney Mark Vierling for September 28, 2011
6. Report of City Engineer Mark Erichson, WSB for September 28, 2011
7. Report of the Wyoming Public Works Supt., Jason Windingstad for September 28, 2011

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE, TO APPROVE CONSENT AGENDA ITEMS #3 THROUGH #7 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS:

8. **To consider setting a Public Hearing for the vacation of Falcon Avenue from 260th Street to 263rd Street (November 1, 2011 at 7:00 PM).**

Falcon Avenue has no exit or entrance from any City of Wyoming public roadway. It would benefit the City of Wyoming to vacant this road and have Hallberg Marine take care of it and also pay the taxes. A hearing was set for November 1, 2011 at 7:00 PM.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS, TO SET A PUBLIC HEARING FOR THE VACATION OF FALCON AVENUE FROM 260TH STREET TO 263RD STREET (NOVEMBER 1, 2011 AT 7:00 PM).

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

CLAIMS:

9. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of September 21, 2011 through October 4, 2011.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER S. ZERWAS, TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF SEPTEMBER 21, 2011 THROUGH OCTOBER 4, 2011.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – Thanked the residents for attending the meeting.

COUNCILMEMBER JOE ZERWAS – No report at this time.

COUNCILMEMBER ELMORE – The information sign at the library has been installed and looks terrific. The information sign will be used for posting events, park information and City related functions. Bob Beynon (Boy Scout) has finished his Chimney Swift Tower and Donavon Beeson (Boy Scout) has planted 8 Blue Spruce Pine Trees in Blue Spruce Park.

COUNCILMEMBER STEVE ZERWAS – No report at this time

MAYOR PETERSON – No report at this time

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO ADJOURN THE OCTOBER 4, 2011 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:59 P.M.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

_____, Deputy Clerk