

**UNAPPROVED MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
OCTOBER 1, 2013  
7:00 PM**

**CALL TO ORDER:**

*Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for October 1, 2013 to order at 7:03 P.M.*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Steve Zerwas, Roger Elmore and Joe Zerwas*

*Also Present: Andy Pratt - Eckberg Lammers, Mark Erichson-City Engineer-WSB, Robb Linwood-Assistant City Administrator, Craig Mattson – City Administrator and Fred Weck - Building Official*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.*

***Richard Ayers – Everton Circle*** – *I understand that their portions of 264<sup>th</sup> and Everton Ave that may be some overlays on portions of the street. Will it happen this year? The neighbors could not all be here, but they are for it.*

***Council Member Nanko/Yeager*** – *could council discuss assessment policy and Jason’s Idea at the same time at work session before the next meeting?*

***City Administrator Mattson*** – *if the project exceeds \$5,000 it would require council action, staff and City Engineer Mark Erichson will discuss it further.*

***City Engineer Erichson*** – *We are working on a number of projects – possibly not realistic to make it happen this year this late in the season.*

***Mayor Peterson*** – *Engineer Erichson had talked about having some items for an assessment policy?*

***City Engineer Erichson*** – *we have some information of sample assessment policies and different rates at 20% and 30%.*

**Schedule Work Session – October 15<sup>th</sup>, 2013 5:00pm – To Discuss Assessment Policy**

**APPROVAL OF MINUTES:**

- 1 To consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 17, 2013.

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S.ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTMEBER 17, 2013.**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas*

*Voting Nay: None*

*Abstain: None*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

- 2 To acknowledge the receipt of \$200.00 Donation from Maranatha Church to the Wyoming Fire Department for the specific purpose of future equipment needs, purchases and to express appreciation for their generosity.

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

- 3 Report of the Director of Public Safety, Paul Hoppe September 25 , 2013
- 4 Report of City Building Official, Fred Weck, IV for September 25, 2013
- 5 Report of City Attorney Mark Vierling for September 26, 2013
- 6 Report of the Wyoming Public Works Supt., Jason Windingstad for September 26, 2013
- 7 Report of City Engineer Mark Erichson, WSB for September 25, 2013

**A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER S. ZERWAS TO APPROVE CONSENT AGENDA ITEMS NUMBER #3 THROUGH #7 AS PRESENTED**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas,*

*Voting Nay: None*

*Abstain: None*

**RECONSIDER ITEM # 2**

To acknowledge the receipt of \$200.00 Donation from Maranatha Church to the Wyoming Fire

Department for the specific purpose of future equipment needs, purchases and to express appreciation for their generosity.

**Council Member Nanko/Yeager** - Thanked Maranatha for their donation to fire department.

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS TO APPROVE CONSENT AGENDA ITEMS NUMBER #2 AS PRESENTED**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas,*

*Voting Nay: None*

*Abstain: None*

**COMMUNICATIONS:**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

- 8** To accept the report from **Progressive Consultants Engineering, Inc.** for **proposed Water and Sewer Rates for 2014 – 2017** and **SAC and WAC fees for 2014 - 2017** and **consider it a part of the city of Wyoming’s budget considerations for 2014**

**City Administrator Mattson** – *The council adopted a rate study in 2009, that rate study has not been keeping pace with our costs. Going into the coming years we felt that we had to upgrade based on our declining use of water and our increasing costs of sewer since we have joined the CLJST. We have asked Naeem Qureshi from PCE to make a rate study based on the changing usage that we have experienced the past 4 years. Mr. Qureshi studied the water and sewer usage and came up with a study and the different way of proposing the rate study going into the future. The study will address the issue of water conservation and sewer usage to make sure the city meets the capital expenditures that we have in the future.*

**Council Member Nanko/Yeager** – *believes the study shy’s away from option 1, a commercial user would double – their increases after that are much less, about 6.5% - In a high residential and commercial user you are looking at a 12% increase or a 15% increase.*

**Naeem Qureshi, PCE** – *This is consistent with what you are finding in the Midwest area, these costs are going up.*

**Mayor Peterson** – *what is causing this?*

**Naeem Qureshi, PCE** – *Chemical costs are going up, infrastructure is aging, replacement, and a decrease in amount of new connections and the infrastructure to support it.*

**Council Member Nanko/Yeager** – *In the last rate study we used, we thought we would stop operating in the red. We thought that water sales would need to incline for the last rate study to work. You are showing a slight increase in water, will it not decrease our water sales?*

**Naeem Qureshi, PCE** – *based on studies if you raise rates 100% you will see water usage down 20%.*

**Council Member Nanko/Yeager** – *concerned about faulty projections, does not want to have to*

adjust these rates.

**Administrator Mattson** – last time projections were based on \$15,000 gallons of volume, but a lot of people were using less than that. People were using 8,000 and we were selling 15,000. Conservation items like toilets, facet heads, shower heads and conservation practices have affected this.

**Council Member Nanko/Yeager** – expressed concern that the city would meet the expected new connections in SAC/WAC in residential and commercial as projected. Asked if the rates should be evaluated based on connections per year.

**Naeem Qureshi, PCE** – Reviewing the study annually or bi-annually would be a normal practice.

**Council Member Nanko/Yeager** – Is their wiggle room in the projections if we do not achieve the WAC/SAC charges?

**Naeem Qureshi, PCE** – If the city chose to run a model every year we could do that.

**City Engineer Erichson** – We would want to review the rates, WAC/SAC connection numbers every couple of years to make sure they are effective

**Council Member Nanko/Yeager** – We are just accepting then we will discuss it more in depth before choosing an option at a later date?

**City Administrator Mattson** – When we discuss it in the future – we would talk about this more and then allow council to select a proposed rate.

**A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWASTO ACCEPT THE REPORT FROM PROGRESSIVE CONSULTANTS ENGINEERING, INC. FOR PROPOSED WATER AND SEWER RATES FOR 2014 – 2017 AND SAC AND WAC FEES FOR 2014 - 2017 AND CONSIDER IT A PART OF THE CITY OF WYOMING'S BUDGET CONSIDERATIONS FOR 2014**

Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas,  
Voting Nay: None  
Abstain: None

- 9 To consider approving **Resolution 13-10-57** a resolution approving an interim use permit allowing the Mineral Extraction of Black Dirt located at 24011 Forest Boulevard

**Building Official Weck** – continuation of Peterson companies permit from 2008 to 2011. Planning commission had a public hearing at their meeting and had conditions with the approval as listed in the documentation for the agenda item.

**Council Member Nanko/Yeager** – no public comment – in the watershed districts comments, the plan was not consistent – had this changed?

**Building Official Weck** – it is on its way to be resolved and will not be an issue.

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS TO CONSIDER APPROVING RESOLUTION 13-10-57 A**

**RESOLUTION APPROVING AN INTERIM USE PERMIT ALLOWING THE MINERAL EXTRACTION OF BLACK DIRT LOCATED AT 24011 FOREST BOULE**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas,  
Voting Nay: None  
Abstain: None*

**CLAIMS:**

- 10** To consider **authorizing payment of recommended bills, payroll and Journal Entries for the period of September 17, 2013 through October 1, 2013.**

**A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER J. ZERWAS TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF SEPTEMBER 17, 2013 THROUGH OCTOBER 1, 2013.**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas  
Voting Nay: None  
Abstain: None*

**COUNCIL REPORTS:**

**COUNCILMEMBER NANKO/YEAGER**

*Attended Rush line meeting – they are studying the light rail to White Bear Lake or a bus line to Forest Lake which will be voted on next meeting. There is talk of a proposed 35E MN pass lane from little Canada to Hwy 96. They discussed the new park and ride at Maplewood mall, Vadnais Heights and Lino Lakes that will all open in fall of 2014.*

*Attended to old Hwy 61 meeting in Moose Lake – Came up with mission and vision statements and will have follow up with committees. Plans on attending the Film Festival highlighting Hwy 61 cities at Pine Technical College 4pm to 6pm on October 4<sup>th</sup>.*

**COUNCILMEMBER J.ZERWAS**

*No Report*

**COUNCILMEMBER ELMORE**

*No Report*

**COUNCILMEMBER S.ZERWAS**

*No Report*

**MAYOR PETERSON**

*No Report*

**ADJOURN**

**A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO ADJOURN THE OCTOBER 1, 2013 “REGULAR**

**MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 8:30 PM**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas*

*Voting Nay: None*

*Abstain: None*

**A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.**

**NEXT**  
**REGULAR MEETING**  
**OCTOBER 15, 2013**