

**UNAPPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 6, 2013
5:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for August 6, 2013 to order at 5:01 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Steve Zerwas and Joe Zerwas

Absent: Roger Elmore

Also Present: Andy Pratt - Eckberg Lammers, Mark Erichson-City Engineer-WSB, Paul Hoppe-Director of Public Safety, Jason Windingstad, Public Works Superintendent, and Robb Linwood-Assistant City Administrator.

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

APPROVAL OF MINUTES:

- 1 To Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 16, 2013.**

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 16, 2013.

Voting Aye: Nanko/Yeager, Peterson, S. Zerwas and J.Zerwas

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

- 2 To consider the **LG230 Application of the Wyoming Fire Relief Association**, 26885 Forest Blvd, Wyoming, MN 55092 to conduct **Off site gambling (Raffle) on 9-14-2013** at property located outside the **Cornerstone Restaurant, located at 26753 Forest Blvd, Wyoming, MN 55092**
- 3 To consider the application for a **Temporary ON-SALE Liquor License** for the **Wyoming Fire Relief Association** for **9-14-2013 to 9-15-2013** at the **Cornerstone Restaurant located at 26753 Forest Blvd, Wyoming, MN 55092**
- 4 To consider adopting **Resolution 13-08-46** a Resolution authorizing the **City of Wyoming to Transfer Funds** to the **Wyoming Fire Relief Association** for the **2013 Wyoming Stagecoach Celebration**
- 5 To consider adopting **Resolution 13-08-47** a resolution declaring certain **vehicles as surplus property for disposal** and **authorizing the Police Department to dispose of vehicles through Online Auction or sale as scrap**
- 6 To consider adopting **Resolution No. 13-08-48** A resolution approving **“Payment Pay Voucher No. 3”** to **Dresel Contracting, Inc.** for the **Fallbrook Avenue Improvement Project (City project 12-01)** in the amount of **\$129,301.77.**
- 7 To consider adopting **Resolution 13-08-49** a resolution **designating Assistant City Administrator to sign on behalf of the City of Wyoming** relating to **Banking Transactions** etc.

Item #7 pulled for further consideration by Councilmember S. ZERWAS

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

8 Report of the Director of Public Safety, Paul Hoppe July 31 , 2013

9 Report of City Building Official, Fred Weck, IV for August 1, 2013

10 Report of City Attorney Mark Vierling for August 1, 2013

11 Report of the Wyoming Public Works Supt., Jason Windingstad for August 2, 2013

12 Report of City Engineer Mark Erichson, WSB for July 31, 2013

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY

COUNCILMEMBER J. ZERWAS TO APPROVE CONSENT AGENDA ITEMS NUMBER #2 THROUGH #6 and #8 through #12 AS PRESENTED.

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, and J. Zerwas,
Voting Nay: None
Abstain: None*

RECONSIDER ITEM #7

To consider adopting Resolution 13-08-49 a resolution designating Assistant City Administrator to sign on behalf of the City of Wyoming relating to Banking Transactions etc.

Council Member S. Zerwas – questioned just what kind of transactions may need to be signed off on if signature was allowed.

Assistant City Administrator Linwood – The item is strictly precautionary and was requested by Administrator Mattson in his absence. It is not expected that anything will need to be signed off on by me and if it was it would be for things like cd's, collateral, financial transactions, etc.

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCIL MEMBER NANKO/YEAGER TO APPROVE RESOLUTION 13-08-49 A RESOLUTION DESIGNATING ASSISTANT CITY ADMINISTRATOR TO SIGN ON BEHALF OF THE CITY OF WYOMING RELATING TO BANKING TRANSACTIONS ETC.

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, and J. Zerwas,
Voting Nay: None
Abstain: None*

COMMUNICATIONS: *Mark Lobermeier* – Comfort Lake Watershed District Report

OLD BUSINESS: NONE

NEW BUSINESS:

13 To consider the Hiring of Jeanine Rabe for Police Administrative Assistant/Records Clerk Position with a starting wage of \$21.32 and a starting employment date of August 26th, 2013

Council Member Nanko/Yeager - questioned the pay grade of Ms. Rabe

Public Safety Director Hoppe – The pay grade was either an 8 or 10 and the job description was scored at a 178.

Council Member J Zerwas – What is top pay for the position?

Public Safety Director Hoppe - \$24.76

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER J. ZERWAS APPROVING THE HIRING OF JEANINE RABE

**FOR POLICE ADMINISTRATIVE ASSISTANT/RECORDS CLERK POSITION
WITH A STARTING WAGE OF \$21.32 AND A STARTING EMPLOYMENT DATE
OF AUGUST 26th, 2013**

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas
Voting Nay:
Abstain: None*

CLAIMS:

14 To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 17, 2013 through August 6, 2013.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JULY 17, 2013 THROUGH AUGUST 6, 2013.

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas
Voting Nay: None
Abstain: None*

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER

Attended marketing meeting at Hwy 61 in Pine City, representatives from Pine, Carlton and Chisago County were present. The marketing of the project is ongoing and we will be attempting to get Wyoming businesses listed in the materials. Try to make use of the cities resources, Stagecoach Days, hospitality, history, and stars and strikes. HWY 61 had some branding slogans, there are a series of meetings for August and September. Funding for the project will be necessary, they have a grant now and receiving some assistance from counties.

Swenson park cleanup

Public Works Superintendent Windingstad – *The community has churches that would like to help residents in the community. They did find an individual in town next to Swenson Park that needed assistance with some cleanup of the yard. Public works was able to coordinate a project with 28 volunteers from Maranatha to clean up a portion of the park and the house for the individual.*

COUNCILMEMBER J.ZERWAS

Notified public works about two potholes on Goodview Ave.

COUNCILMEMBER ELMORE

No Report

COUNCILMEMBER S.ZERWAS

No Report

MAYOR PETERSON

Community Video has completed filming

Dan Babbit – *Commented that Chisago County is hurting for tax base. Likes the idea of the Wyoming EDA video and the Business retention interviews. Believes that the City EDA could form a stronger relationship with the County HRA/EDA. Would like to see more community discussion regarding city budget for 2014.*

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER J. ZERWAS TO ADJOURN THE AUGUST 6, 2013 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 5:20

Voting Aye: Nanko/Yeager, Peterson, S. Zerwas and J.Zerwas

Voting Nay: None

Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
AUGUST 20, 2013