

**UNAPPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 16, 2013
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for July 16, 2013 to order at 7:01 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Roger Elmore, Linda Nanko/Yeager, Steve Zerwas and Joe Zerwas

Absent: None

Also Present: Mark Vierling - Eckberg Lammers, Mark Erichson-City Engineer-WSB, Paul Hoppe-Director of Public Safety, Jason Windingstad, Public Works Superintendent Craig Mattson-City Administrator, and Robb Linwood-Assistant City Administrator.

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

- 1 To Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for July 2, 2013.**

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 2, 2013.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J.Zerwas
Voting Nay: None
Abstain: None*

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

- 2 To consider approving **Resolution No. 13-07-44** A resolution adopting and approving a summary publication for ordinance 2013-03, an Ordinance Amending, Chapter 34 Traffic, Article III Parking, Division 1, Section 66 Trucks of the City of Wyoming Code

PUBLIC HEARING OPENED

Bob Dellwo – *Would like to see Kettle River at 5 ton Road, believes Kettle River Blvd is currently a 7 ton road. Would like to see signage on each end of Kettle River Blvd that says that this is not a truck route. Is also concerned about noisy motorcycles on Kettle River Blvd. and believes truck traffic is traveling faster than posted speed limits.*

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE, TO CLOSE THE “PUBLIC HEARING” AT 7:16 P.M. REGARDING A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCE 2013-03, AN ORDINANCE AMENDING, CHAPTER 34 TRAFFIC, ARTICLE III PARKING, DIVISION 1, SECTION 66 TRUCKS OF THE CITY OF WYOMING CODE

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas, and J. Zerwas,

Voting Nay: None

Abstain: None

PUBLIC HEARING WAS CLOSED AT 7:16P.M.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY NANKO/YEAGER TO APPROVE RESOLUTION NO. 13-07-44 A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCE 2013-03, AN ORDINANCE AMENDING, CHAPTER 34 TRAFFIC, ARTICLE III PARKING, DIVISION 1, SECTION 66 TRUCKS OF THE CITY OF WYOMING CODE

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas, and J. Zerwas,

Voting Nay: None

Abstain: None

SUPPLEMENTAL

To consider approving **Resolution No. 13-07-45** A resolution establishing road closed status – Local Residential traffic only for 250th St Between Kettle River Boulevard and the Western City Limits of the City of Wyoming

City Attorney Mark Vierling – *Interim solution before the road was damaged, we do understand there is a need to allow deliveries and local garbage etc. We do need to keep local truck traffic off the road as well. The resolution will close the road to truck traffic and haul routes.*

Councilmember Nanko/Yeager – *questioned about future studies on the road*

City Administrator Mattson – *Any future studies on the road will be authorized by the city council*

City Engineer Mark Erichson WSB – *we will not proceed with any road studies unless written authorization from the city council.*

A MOTION WAS MADE S. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE RESOLUTION NO. 13-07-45 A RESOLUTION ESTABLISHING ROAD CLOSED STATUS – LOCAL RESIDENTIAL TRAFFIC ONLY FOR 250TH ST BETWEEN KETTLE RIVER BOULEVARD AND THE WESTERN CITY LIMITS OF THE CITY OF WYOMING

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas, and J. Zerwas,

Voting Nay: None

Abstain: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 3 Report of the Director of Public Safety, Paul Hoppe July 12 , 2013
- 4 Report of City Building Official, Fred Weck, IV for July 11, 2013
- 5 Report of City Attorney Andy Pratt for July 12, 2013
- 6 Report of the Wyoming Public Works Supt., Jason Windingstad for July 11, 2013
- 7 Report of City Engineer Mark Erichson, WSB for July 10, 2013

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER S. ZERWAS TO APPROVE CONSENT AGENDA ITEMS NUMBER #2 THROUGH #7 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas, and J. Zerwas,

Voting Nay: None

Abstain: None

COMMUNICATIONS: 2014 LEVY LIMIT MINNESOTA REVENUE

Administrator Mattson - *The historical documentation for 2012 and 2013 will be used to look at what we levied and the revenue department will let us know what we can levy in 2014. We will receive a worksheet that we will use at our not to exceed hearing in September. This is the first year since 2008 the City of Wyoming will be receiving LGA, in the amount of \$170,000. However we need to subtract that from what we received in 2013 and then times that amount by 3% and then that will obtain our not too exceed amount.*

Council Member Nanko/Yeager – *is the LGA receivable in 2014?*

Administrator Mattson – *Yes, The funds are not constant that is why they should be used for things like street funds, not items like employees, you do not want to rely on the funding.*

OLD BUSINESS: NONE

NEW BUSINESS:

- 8 To consider a **“Solicitation Permit”** for **Daniel Chrzanowski** of **Edward Jones Investments** 255 Highway 97 Unit 7, Forest Lake, MN for **July 17, 2013 to July 17, 2014 from 8:00a.m. to 9:00p.m**

City Council will allow Mr. Chrzanowski to solicit 7 days a week 10:00am to 7:00PM

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER APPROVING A SOLICITATION PERMIT FOR DANIEL CHRZANKOWSKI OF EDWARD JONES INVESTMENTS, 255 HIGHWAY 97, UNIT 7, FOREST LAKE, MN FOR JULY 17, 2013 TO JULY 17, 2014 FROM 11:00AM TO 7:00PM

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay:

Abstain: None

- 9 To consider **approving the recommendation of the City of Wyoming EDA** to enter an agreement with **Trust Marketing Solutions for \$2,750.00** for a **Community Marketing Video** for the **City of Wyoming**

Council Member Elmore – questioned how the City and EDA would market the video?

Assistant Administrator Linwood – The video will be used in future welcome packets to businesses, marketing efforts to chambers and social media. Administrator Mattson and I did ask the Chisago County HRA/EDA for monetary assistance with the video and they did agree to donate \$1,000 towards the cost.

Mayor Peterson - Believes it is a good way to sell the community.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS APPROVING THE RECOMMENDATION OF THE CITY OF WYOMING EDA TO ENTER AN AGREEMENT WITH TRUST MARKETING SOLUTIONS FOR \$1,750.00 FOR A COMMUNITY MARKETING VIDEO FOR THE CITY OF WYOMING

Voting Aye: Elmore, Nanko/Yeager, S. Zerwas and J. Zerwas

Voting Nay:

Abstain: Peterson

- 10 To consider **Hiring of Genna Hackett for the Intern Administrative Assistant Office Intern Position at 28 hours a week until December 31, 2013.**

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS APPROVING THE HIRE OF GENNA HACKETT FOR THE INTERN ADMINISTRATIVE ASSISTANT OFFICE INTERN POSITION AT 28 HOURS A WEEK UNTIL DECEMBER 31, 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay:

Abstain: None

- 11 To consider **changing the meeting time** for the **August 6, 2013 Wyoming City Council**

meeting to 5:00 P.M. due to National Night Out

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER S. ZERWAS CHANGING THE MEETING TIME FOR THE AUGUST 6, 2013 WYOMING CITY COUNCIL MEETING TO 5:00 P.M. DUE TO NATIONAL NIGHT OUT

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay:

Abstain: None

- 12 To consider purchasing a Wacker RD12 Paving Compaction Roller and trailer for Wyoming Public Works for \$19,814.62 From Ziegler CAT**

***Superintendent Windingstad** - Currently Public Works uses a hand roller for compaction for potholes. Last year we did have a worker who sustained an injury due to the hand roller. The League of Minnesota Cities loss prevention did suggest a vibratory roller would be in the best interest of the department for safety purposes. The vibratory roller allows for a much more effective patch. Even with the possibility of future street improvements this will be a necessary item.*

***Councilmember Nanko/Yeager** – Questioned if the rental fee from Ziegler will omitted as suggested in the proposal.*

***Superintendent Windingstad** – Yes*

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER S. ZERWAS APPROVING THE PURCHASE OF A WACKER RD12 PAVING COMPACTION ROLLER AND TRAILER FOR WYOMING PUBLIC WORKS FOR \$19,814.62 FROM ZIEGLER CAT

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay:

Abstain: None

CLAIMS:

- 13 To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 2, 2013 through July 16, 2013.**

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JUNE 19, 2013 THROUGH JULY 2, 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER

Attended EDA Meeting – brief talk of community video and selected 3rd and 4th quarter business

award recipients

COUNCILMEMBER J.ZERWAS

Attended Sewer meetings, PCA says sewer ponds do not need to be cleaned. The loan that CLJST originally estimated at 1.3 million has now been lowered to \$800,000.

COUNCILMEMBER ELMORE

No report

COUNCILMEMBER S.ZERWAS

Attended sewer commission – Land acquisition for the plant is divided throughout the commission. The two representatives from Chisago City are both against it. Councilmember Zerwas stated he sided with Chisago City. The dollar amount for the land is cheap, but purchase of the land would be strictly for an odor buffer or something they could use in the future to expand the treatment plant. The plant could be doubled in size on its current location.

Administrator Mattson – Asked if you doubled the size of the capacity would it satisfy all communities involved?

Council Member S. Zerwas - Land right now would act as a buffer – but in the future may be used to satisfy community needs. We need more information and he asked for that from the plant supervisor.

MAYOR PETERSON

No Report

Administrator Mattson - stated he will be gone in the Month of August on a vacation. He will continue getting things in order and Assistant Administrator Linwood will be acting in his place while he is gone.

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER S. ZERWAS TO ADJOURN THE JULY 16, 2013 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:51

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J.Zerwas

Voting Nay: None

Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
AUGUST 6, 2013