

**UNAPPROVED MINUTES
CITY COUNCIL
WORK SESSION
CITY OF WYOMING, MINNESOTA
OCTOBER 29, 2013
2:00 PM**

CALL TO ORDER:

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Steve Zerwas, Roger Elmore and Joe Zerwas

Also Present: Jason Windingstad, Public works Superintendent, Robb Linwood-Assistant City Administrator, Craig Mattson-City Administrator and Fred Weck - Building Official, Brenda Frechette – Accountant, Paul Hoppe – Public Safety Director

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2014 Budget Work Session

Administrator Mattson - *We started look at priority budgeting, it gives you better clarity for objectives, for fiscal health and fiscal initiatives. Try to adjust your budget the same as if you were at home. Have to be realistic on how you establish your budget and how you cut it accordingly. Have to look at what you are providing the community and see what is offered to the community on a regular basis and what happens on an occasional basis. What is the sustainability? What do you want to keep is the key question, that is what is before you today.*

Brenda Frechette – 2014 proposed budget is under what we proposed in 2013, due to cutbacks in capital improvement. Does include for additional support staff for utility, admin and building. The temporary intern would be replaced with a full time employee and that would be allocated 25% building, 25% water, 25% sewer and 25% administration.

City Administrator Mattson – Department heads like Paul have specific vehicle needs already laid out in a rotation plan so we have no surprises down the road.

Mayor Peterson – Wants to make sure we have the flexibility in our capital improvements plan from year to year.

Council Member Joe Zerwas – What are the 2 requested command vehicles for the Fire Department?

Public Safety Director Hoppe – We will be facing changes in the fire department based on availability – the two fire vehicles will be assigned to 2 different chiefs. The current vehicle that is present is shared between the chief and two assistant chiefs. 2 vehicles allow a fire command person present in the community at all times.

City Council - agrees about the possibility of purchasing one command vehicle for the Fire Department at \$32,000 and the other \$32,000 would go into the road fund.

Council Member Steve Zerwas – suggested we look at a step program for a Sergeant position if a new person is put into place at the PD in 2014.

Council Member Nanko/Yeager – is the capital improvement plan the same as in the budget. We are proposing 3.3 million for 2014. We keep the levy flat and increase the street fund.

Council Member Elmore – would like to keep the budget flat and then keep the portion into the street fund.

Administrator Mattson – Lindstrom, Wyoming and Chisago City are in the process of checking into contracting with Veolia for managing the Chisago Lakes Joint Sewer Treatment Plant. We would like some more continuity and clarity from the CLJST when trying to prepare rates for our own city. It makes it difficult for the city to propose rates when we do not know the variables of the treatment plant. This is something that will be proposed to the Sewer Commission next month and may turn into a budgetary issue. The intent that this company could run the sewer plant cheaper and more cost effective than it currently is.

Administrator Mattson – Asked if the city council would still like to fund the Initiative Foundation east central development commission

Council Member Joe Zerwas – Thought that this would be appropriate.

End Work Session at 4:45