

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 1, 2015
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for December 1, 2015 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Claire Luger, Joe Zerwas and Lisa Iverson

ABSENT:None

Also Present: Mark Vierling-Eckberg Lammers, Craig Mattson-City Administrator, Robb Linwood-Assistant City Administrator, Mark Erichson-WSB, Brenda Frechette, Comptroller, and Fred Weck-Building Official

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

James Bodin – 5495 273rd St – *Questioned the increase in his property tax and home valuation. Had questions regarding why the market value of his home increased significantly*

City Staff – *Instructed Mr. Bodin to contact the County Assessor for questions on the home valuation.*

James Wiltzius 7611 244th St – Liberty Ponds – *Had questions about the assessment value of his home between the city and county. Mr. Wiltzius shared that his home was not completed last year and was under construction. This year the home was completed.*

City Staff – *Explained that the valuations are determined at the beginning of each year and will be taxed on the present structure on January 2, for the year 2015 for taxes payable in 2016.*

Lynn Stotlzman 25618 Forest Blvd Lane – *Asked what we are receiving in regards for services for their taxes paid. Asked about the difference between the not to exceed levy and the final adopted levy the city adopts.*

David Ronhtasdad 7978 269th St – *He is in the former township and his taxes went up about 11%. Wanted to know why the old city residents are paying the same taxes as the former township residents. Questioned the services that he is receiving from the city for his tax dollars.*

City Staff – *Explained about the graduated system of taxes when the annexation between the city and township was completed. They explained you have 24 hour police protection, public*

works, plowing and maintenance services the same as the old city.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for November 17, 2015.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 17, 2015

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for November 18, 2015.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER LUGER TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 18, 2015

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

3. TRUTH-IN-TAXATION” HEARING – TAX LEVY 2015 PAYABLE 2016
Consider adopting Resolution No. 15-12-87 – 2015 Tax Levy Payable In 2016
Consider adopting Resolution No. 15-12-88 – 2016 Expenditures Budget

Assistant City Administrator Linwood – Gave 2016 Budget and Levy Presentation

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER IVERSON OPEN THE PUBLIC HEARING FOR THE 2015 TAX LEVY PAYABLE 2016 AT 7:21 P.M.

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

James Wiltzius 7611 244th St– Asked about the levy and expenditures for the 2016 budget and how it works.

Brenda Frechette Comptroller – The City will Levy for the amount of money needed for operations not including the revenues they receive from building permits, other permits and other sources of revenue. That is the total amount we spend in our expenditure budget

David Rehdenstad 7978 269th St – Questioned the amount the city would receive in LGA

City Staff - \$ 202,000 anticipated for 2016

Steve Sicheneder 6201 266th Ct. – Had a question in regards to how the \$600,000 for the street fund was being split between the road fund and paying for the bonds for the street project. He was under the impression that we were using part of this for payment of the Street Improvement Bonds. He also questioned if the \$313,000 was part of the bond assessment to the residents.

Mayor Peterson – Explained that the \$600,000 for this year approximately \$313,000 was put into

the bonded indebtedness for the 2016 bond payment so it could be spread out against all city properties. The \$287,000 would be placed in the street fund.

James Wiltzius 7611 244th St – Questioned how he had a significant increase in taxes. Suggested the increase in taxes over the last two years has been substantial.

City Staff – Explained that the former township properties were brought up to the same level of taxation as old city residents over a 5 year period.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO CLOSE THE PUBLIC HEARING FOR THE 2015 TAX LEVY PAYABLE 2016 AT 7:35 P.M.

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

Council Member Nanko/Yeager – Questioned the increases in the budget presented tonight from the one they originally received.

City Administrator Mattson – The changes in the budget were due to going back to the original health insurance the city had instead of using the insurance provided by the 49ers.

Council Member Iverson – Questioned the increase in street lighting which was at \$7,000 and was increased to \$70,000

Assistant City Administrator Linwood – We increased the street light by \$63,000 for the street light utility, \$7,000 was already in the budget for stop lights and city lights.

Council Member Zerwas – Suggested adding an additional \$40,000 to the sealcoating budget.

Council Member Iverson - Believes that we need to continue to find a way to not increase taxes.

City Engineer Erichson - More sealcoating will be needed for the new streets that were recently completed. We can use the funds and feel the pavement management study will show where we can use this.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER LUGER TO APPROVE RESOLUTION NO. 15-12-87 ADDING AN AMMENDMENT TO INCREASE THE 2015 TAX LEVY PAYABLE IN 2016 BY \$40,000 FOR SEALCOATING FOR A TOTAL OF \$4,077,231.00

Voting Aye: Luger, Zerwas, Peterson

Voting Nay: Nanko/Yeager and Iverson

Abstain: None

A MOTION WAS MADE BY COUNCILMEMBER PETERSON SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE RESOLUTION NO. 15-12-88 WITH AN AMMENDMENT TO INCREASE THE 2016 EXPENDITURES BUDGET BY \$40,000 TO \$4,214,071.00

Voting Aye: Luger, Zerwas, Peterson

Voting Nay: Nanko/Yeager and Iverson

Abstain: None

CONSENT AGENDA: Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND

DEPARTMENT HEADS:

4. Report of the Public Safety Director, Paul Hoppe for November 23, 2015
5. Report of City Building Official, Fred Weck for November 24, 2015
6. Report of City Attorney Mark Vierling for November 23, 2015
7. Report of City Engineer Mark Erichson for November 24, 2015

COUNCIL MEMBER IVERSON PULLED CONSENT AGENDA ITEM #5 REPORT OF CITY BUILDING OFFICIAL, FRED WECK

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE CONSENT AGENDA ITEMS #4, 6, and 7 AS PRESENTED.

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

CONSENT AGENDA ITEM #5

Council Member Iverson – Asked Building Official Weck about the status of SRC and the Verizon Cell phone tower.

Building Official Weck – Talked to SRC, they still have some work to complete, but he is hopeful to sign off soon. The cell phone tower is in the final stretch and is hopeful it will be completed soon.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEM #5 AS PRESENTED.

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

OLD BUSINESS:

8. To consider **Resolution 15-12-89** a resolution approving closing and transferring inactive funds into the surface water management fund

City Administrator Mattson – This would go from the Selvig property (Bruce's Foods) abatement and into the surface water management fund

Council Member Nanko/Yeager – Asked the current balance of the surface water management fund and the cost for the drainage improvements in the 2015 Street Project Fund

Comptroller Frechette – The current balance of the Surface Water Management Fund is \$1,022.09

City Administrator Mattson – Approximately \$350,000.00 and the fund was drained for the project.

Council Member Iverson – Asked if this money was being used for the water tower project.

City Staff – No, it will be used for storm sewers, ditches, street projects that require surface water work

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER LUGER TO APPROVED RESOLUTION 15-12-89 A RESOLUTION APPROVING CLOSING AND TRANSFERRING INACTIVE FUNDS INTO THE SURFACE WATER MANAGEMENT FUND

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

9. To consider Resolution 15-12-90 resolution approving an assessment deferral policy and application for the City of Wyoming

Assistant City Administrator Linwood – We drafted this policy per request of the City Council. The application uses the Federal Poverty level for the deferral process. The application would be approved by the city administrator then to the city council for approval.

Council Member Nanko/Yeager – Asked if the interest rate on the application should be changed by the projects interest rate?

Council Member Luger – Asked that the resolution be changed to shows the financial hardship portion per state statute

Assistant City Administrator Linwood – Staff can add a portion to the application to identify the project and the interest rate. We will update the resolution to include the financial hardship portion as well.

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVED RESOLUTION 15-12-90 RESOLUTION APPROVING AN ASSESSMENT DEFERRAL POLICY AND APPLICATION FOR THE CITY OF WYOMING AS AMMENDED

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

10. To consider Resolution 15-12-91 a resolution to authorize the purchase and installation of a new HVAC system from Extreme Air, LLC. at the Police Station and Public Works Building in the amount of \$10,380.00

City Administrator Mattson – When the City Council approved this resolution for \$8,380.00, the contractor asked for money down he said that labor was not included so an additional \$2,000.00 is required for the project.

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER IVERSON TO APPROVED RESOLUTION 15-12-91 A RESOLUTION TO AUTHORIZE THE PURCHASE AND INSTALLATION OF A NEW HVAC SYSTEM FROM EXTREME AIR, LLC. AT THE POLICE STATION AND PUBLIC WORKS BUILDING IN THE AMOUNT OF \$10,380.00

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

11. To consider and accept the formal resignation of Comptroller Brenda Frechette from the City of Wyoming effective December 2, 2015

City Administrator Mattson – Ms. Frechette has accepted a new position as the finance director for the City of Isanti.

The City Council thanked Ms. Frechette for her work and time with the city.

A MOTION WAS MADE BY COUNCILMEMBER PETERSON SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE AND ACCEPT THE FORMAL RESIGNATION OF COMPTROLLER BRENDA FRECHETTE FROM THE CITY OF WYOMING EFFECTIVE DECEMBER 2, 2015

Voting Aye: Luger, Zerwas, Nanko/Yeager, Peterson, and Iverson

Voting Nay: None

Abstain: None

12. To consider authorizing the Wyoming Administration Department to proceed with a selection process to establish an eligibility list to fill the Comptroller position vacancy

Council Member Nanko/Yeager – *Asked if we could hire a bookkeeper instead of the comptroller. Believes another bookkeeper could work into the position of comptroller.*

A MOTION WAS MADE BY COUNCILMEMBER PETERSON SECONDED BY COUNCILMEMBER ZERWAS TO AUTHORIZING THE WYOMING ADMINISTRATION DEPARTMENT TO PROCEED WITH A SELECTION PROCESS TO ESTABLISH AN ELIGIBILITY LIST TO FILL THE COMPTROLLER POSITION VACANCY

Voting Aye: Luger, Zerwas, Peterson,

Voting Nay: Iverson and Nanko/Yeager

Abstain: None

13. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of NOVEMBER 18, 2015 through DECEMBER 1, 2015

A MOTION WAS MADE BY COUNCIL MEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO CONSIDER AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF NOVEMBER 18, 2015 THROUGH DECEMBER 1, 2015.

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER- *Attended 2 Rush Line Meetings – 1st the Rush line pack meeting which is a policy advisory meeting – Tier 1 Analysis were released for public comment, since then there have been a number of meetings at public events presentations to city councils, community organizations and online engagement. There were comments on rapid transit buses to the City of Forest Lake. Input from Northern cities did not see a need for more rush line services, they were more interested in feeder connections.*

Rush Line Task Force Meeting – *Passed a resolution for support for Ramsey County Railroad authority's two million dollar request. Reviewed the 2016 work plan and budget. Thanked everyone for coming.*

COUNCILMEMBER J. ZERWAS – *No report*

COUNCILMEMBER LUGER – *Attended the Live Burn Training with the fire department. She learned a lot and how much training it takes to be a firefighter.*

COUNCILMEMBER IVERSON – *Requested that the city engineer or staff check into a new light between Hwy 61 and the city hall parking lot since it is so dark at night. Secondly, could we look into a street light on the corner of 273rd where many residents cross to the walking path by Hwy 61? Lastly, she asked the city engineer and staff to look into the possibility of reducing the*

speed on Pioneer Trail.

City Engineer Erichson – Could not change the speed on the road administratively but we could look at MNDOT to do a speed study. Cautioned that sometimes MNDOT will recommend an increase of speed.

The City Council asked staff and engineering to look into these items

MAYOR PETERSON – No Report

A MOTION WAS MADE BY COUNCIL MEMBER IVERSON SECONDED BY COUNCILMEMBER ZERWAS TO ENTER INTO A CLOSED SESSION MEETING OF THE WYOMING CITY COUNCIL

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

City Attorney Vierling – For the record, the city council entered into a closed session to discuss union contract negotiations. The second matter involves a matter of investigation for determination of possible criminal charges.

A MOTION WAS MADE BY COUNCIL MEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER IVERSON TO REOPEN THE REGULAR MEETING OF THE WYOMING CITY COUNCIL

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

City Attorney Vierling – Disclosed for the record that the city council had entered into 2 closed sessions and all members of the city council were present, the city administrator, assistant city administrator and city attorney. The Council discussed Union Negotiations regarding the Local 49ers and received and input from city staff. The council did offer strategy and input for negotiations but made no formal motions and that portion of the meeting ended at 8:55 P.M.

The second closed meeting was a matter covered under client attorney privilege dealing on the matters of pending prosecution. Council received input and information from city staff and city attorney on the matter. Council gave staff direction on how to proceed in the matter but gave no formal motion.

A MOTION WAS MADE BY COUNCIL MEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER PETERSON TO AUTHORIZED ADVERTISEMENT OF THE PUBLIC WORKS SUPERINTENDENT POSITION

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON SECONDED BY COUNCILMEMBER ZERWAS TO ENGAGE BILL EISENMENGER ABOUT A PART TIME CONSULTANT CONTRACT ON AN INTERIM BASIS TO SUPERVISE THE PUBLIC WORKS DEPARTMENT

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson

Voting Nay: None

Abstain: None

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY
COUNCILMEMBER NANKO/YEAGER TO ADJOURN THE DECEMBER 1, 2015
“REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR
MEETING AT 9:45PM**

Voting Aye: Nanko/Yeager, Peterson, Luger, and Iverson

Voting Nay: None

Abstain: None

**A portion of this public meeting may be closed to discuss “Labor Negotiation
Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or
“Performance evaluations” as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING
DECEMBER 15, 2015 - 7:00PM**