

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 20, 2012
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for November 20, 2012 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Roger Elmore, Linda Nanko/Yeager, and Joe Zerwas and Steve Zerwas.

Absent: None

Additional staff present: Paul Hoppe-Director of Public Safety, Jason Windingstad-Public Works Superintendent, Mark Erichson-City Attorney-WSB, Mark Vierling-City Attorney-Eckberg Lammers, Craig Mattson-City Administrator, Nicole Miller-Administrative Assistant.

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

***Rodney Hestekin-26811 Freeport Ct**-Feels that commercial properties are taxed at an unfair rate compared to residential properties. Expressed concerns about businesses in Wyoming not being able to afford to pay additional taxes for street improvements. Questioned what the costs would be to repair the roads.*

***Mayor Peterson**-Shoreview estimates \$350,000 a mile in cost for road repairs.*

***Jerry Owens-25717 Gramford Ave**-Believes businesses and multi-unit housing should pay more in taxes as they contribute to more people driving on the city roads as compared to single family residences.*

***Dan Babbitt-26220 Glen Oak**-Skeptical of City's Street Reconstruction Plan and concerned about additional cost to businesses and residents. Repeated concerns regarding employee salary increases.*

***David Gay**-Concerned that City Council is seeking to complete large street reconstruction projects without the proper funding in place.*

***Mayor Peterson**-The City Council realizes it will take time to fix the roads and is planning street reconstruction projects accordingly.*

***Dave Klein-6459 264th St**-Questioned why he received surface water bill.*

***Mayor Peterson**-The surface water fee is collected from all residents to fund drainage projects throughout the entire city. The surface water fee has been collected from residents who reside within the former city and now the surface water fees have been sent to residents who reside within the former township.*

CCM-11-20-2012

Councilmember J.Zerwas-Believes staff should have informed residents in advance about the surface water charges.

Mark Erichson City Engineer-The surface water funds are used for replacement of culverts, sweeping streets, ditch cleaning, and other projects related to drainage throughout the entire city.

Administrator Mattson-Staff published resolution regarding the surface water fee in 2011 when it was passed by the council.

Councilmember Nanko/Yeager-Suggested that staff try to provide a better explanation of surface water charges to residents.

Ed Hein-25930 E Comfort Dr-Believes staff should have published the surface water fees in the paper.

Dennis Williams-6452 264th St-Had questions about what surface water fees are used for.

Mayor Peterson-Wyoming's surface water fees are less than Forest Lake who charges \$32 for surface water.

Bob Bohnen-7323 Lake Blvd.-Questioned who has to pay surface water fees. Expressed concerns about property taxes.

Bob Peck-260th Street-Questioned what the surface water fees are used for.

Mayor Peterson-Surface water fees are used for drainage issues and street sweeping.

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for November 8, 2012.**

A MOTION WAS MADE BY COUNCILMEMBER J.ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 8, 2012.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

- 2 Consider approving the minutes of the "Worksession Meeting" of the Wyoming, Minnesota City Council for November 8, 2012.**

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER S.ZERWAS, TO APPROVE THE MINUTES OF THE "WORKSESSION MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 8, 2012.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3 To consider authorizing staff to hire John Peka as the Temporary Rink Attendant for the 2012-2013 season.**
- 4 To consider adopting Resolution No. 12-11-69 a resolution adjusting the annual wage of Accountant/Bookkeeper Brenda Frechette for 2012.**

- 5 To consider adopting **Resolution No. 12-11-70** A resolution approving "Payment Voucher #1" to **Dresel Contracting Inc.** for the Fallbrook Avenue Improvement Project (City Project 12-01) in the amount of **\$315,981.92.**

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 6 Report of the Director of Public Safety, Paul Hoppe for November 16, 2012
7 Report of the Wyoming Public Works Supt., Jason Windingstad for November 15, 2012
8 Report of City Building Official, Fred Weck, IV for November 14, 2012
9 Report of City Attorney Mark Vierling for November 14, 2012
10 Report of City Engineer Mark Erichson, WSB for November 15, 2012

Item #4 pulled for further consideration by Councilmember J.ZERWAS.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER S.ZERWAS, TO APPROVE CONSENT AGENDA ITEMS #3 AND #5 THROUGH #10 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

RECONSIDER CONSENT AGENDA ITEM #4

To consider adopting **Resolution No. 12-11-69** a resolution adjusting the annual wage of Accountant/Bookkeeper Brenda Frechette for 2012.

Councilmember J.Zerwas Inquired as to how much of an increase this is.

Administrator Mattson-This increase is a 3% increase. This increase should have happened January 1, 2012.

A MOTION WAS MADE BY COUNCILMEMBER J.ZERWAS, SECONDED BY COUNCILMEMBER ELMORE TO APPROVE CONSENT AGENDA ITEM #4 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

- 11 To consider adopting **Resolution No. 12-11-71** a resolution approving the six-month probationary period of Nicole Miller as the Wyoming Administrative Assistant effective November 20, 2012.

Administrator Mattson-Probationary period was completed and employee status should be changed to regular employee. Nicole is also eligible for a wage increase. The Administrative Assistant position was evaluated by Springsted and came back at a higher rate than what Nicole was hired at.

Councilmember Nanko/Yeager-Inquired as to the pay grade of the Administrative Assistant position. In the past other employees have received a five percent raise.

Administrator Mattson-This position is at pay grade 13.

Councilmember J.Zerwas-Inquired what is the percentage increase and believes this is too much of an increase.

Administrator Mattson-Nicole was hired below what job what pay equity scale was rated at.

Councilmember S.Zerwas-Believes just because of the pay equity study, doesn't mean you have to give the raise. Believes raise is too high.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER S.ZERWAS, TO APPROVING THE SIX-MONTH PROBATIONARY PERIOD OF NICOLE MILLER AS THE WYOMING ADMINISTRATIVE ASSISTANT EFFECTIVE NOVEMBER 20, 2012.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay:

Abstain: None

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS TO ADJUST THE WAGES OF THE ADMINISTRATIVE ASSISTANT TO \$25.08/HOUR.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay:

Abstain: None

12 To consider adopting Resolution No. 12-11-xx a resolution authorizing The City Engineer to prepare feasibility study for future roadway improvements.

Mark Erichson City Engineer-Staff is requesting the Council approves a feasibility study regarding street improvement projects that have been identified as priority projects.

Councilmember Nanko/Yeager-Inquired of City Attorney if she and the Mayor should abstain from voting regarding street reconstruction of roadway that their homes are located on.

Mark Vierling-City Attorney-Addressed Councilmember Nanko/Yeager and Mayor Peterson's concern. There is no need to abstain from discussion now. In the future if financial implications are discussed they may wish to abstain then.

A MOTION WAS MADE BY COUNCILMEMBER S.ZERWAS, SECONDED BY COUNCILMEMBER ELMORE, TO ADOPT RESOLUTION NO. 12-11-XX A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PREPARE FEASIBILITY STUDY FOR FUTURE ROADWAY IMPROVEMENTS.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

CLAIMS:

13 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of November 9, 2012 through November 20, 2012.

A MOTION WAS MADE BY COUNCILMEMBER S.ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF NOVEMBER 9, 2012 THROUGH NOVEMBER 20, 2012.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER

Attended Rush line meeting and EDA meeting where Wyoming Drug was the recipient of the 3rd quarter business award. Ray VinZant has submitted a letter of intent for opening on EDA.

COUNCILMEMBER JOE ZERWAS

Inquired as to the process for someone to donate their house for fire department training. Attended sewer commission meeting.

COUNCILMEMBER ELMORE

Park Board has come up with fee schedule for pavilions and field rental and will present the fee schedule to the council shortly.

COUNCILMEMBER STEVE ZERWAS

Pump shafts issues have been settled. Attended Hwy 8 Task Force meeting. Co Rd 30 resurfacing will be happening next year. Hwy 8 will be completed in June 2013. I-35 will have cable barrier from Hwy 8 to Harris.

MAYOR PETERSON

Attended EDA meeting. Wished everyone a Happy Thanksgiving.

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS, TO ADJOURN THE NOVEMBER 20, 2012 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL AT 8:00 P.M.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

*Respectfully Submitted
Nicole Miller, Administrative Assistant*