

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 7 2014
7:00PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for October 7, 2014 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Roger Elmore, and Joe Zerwas

ABSENT: Steve Zerwas

Also Present: Mark Vierling, Eckberg Lammers, Craig Mattson, City Administrator/Clerk, Robb Linwood-Assistant City Administrator, March Ericshon – WSB, Jason Windingstad, Public Works Superintendent, Building Official – Fred Weck, and Public Safety Director, Paul Hoppe

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Maureen Wolhaupter – Wanted to thank the city and staff for the dedication ceremony on Sunday for the fallen state trooper Skallman. The ceremony was extremely nice.

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 16, 2014.**

A MOTION WAS MADE BY NANKO/YEAGER SECONDED BY COUNCILMEMBER ELMORE TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 16, 2014 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

- 2 To consider **Resolution No. 14-10-73** a resolution appointing Election Judges for the City of Wyoming for the General Elections of 2014
- 3 To consider **Resolution No. 14-10-74** a resolution approving payment to Chisago County's Allied Radio Matrix for Emergency Response (ARMER) Program for 2013 Services provided in the amount of \$27,360.00

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 4 Report of the Public Safety Director, Paul Hoppe for October 1, 2014
- 5 Report of City Building Official, Fred Weck, IV for October 2, 2014.
- 6 Report of City Attorney Mark Vierling for October 1, 2014
- 7 Report of City Engineer Mark Erichson, WSB for October 1, 2014
- 8 Report of Wyoming Public Works Supt., Jason Windingstad for October 1, 2014

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE CONSENT AGENDA ITEMS #2 THROUGH #8.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas
Voting Nay: None
Abstain: None*

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS:

- 9 To consider **Resolution 14-10-75** A resolution changing the status of administrative assistant Diane Krinkie from probationary employee to regular fulltime employee effective October 7, 2014

A MOTION WAS MADE BY J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE **RESOLUTION NO. 14-09-75** A RESOLUTION CHANGING THE STATUS OF ADMINISTRATIVE ASSISTANT DIANE KRINKIE FROM PROBATIONARY EMPLOYEE TO REGULAR FULLTIME EMPLOYEE EFFECTIVE OCTOBER 7, 2014

*Voting Aye: Elmore, Peterson, Nanko/Yeager and J. Zerwas
Voting Nay:*

Abstain: None

- 10** To consider **Resolution 14-10-76** A resolution adopting the City of Wyoming's Data Practices Policy for members of the public, data subjects, not public data and appointing a city responsible authority

Assistant City Administrator Linwood – Explained the three different policies that were being adopted and that they were necessary to be in compliance with new legislation in Minnesota State Statute Chapter 13.

A MOTION WAS MADE BY NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE RESOLUTION NO. 14-09-76 A RESOLUTION ADOPTING THE CITY OF WYOMING'S DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC, DATA SUBJECTS, NOT PUBLIC DATA AND APPOINTING A CITY RESPONSIBLE AUTHORITY

Voting Aye: Elmore, Peterson, J. Zerwas and Nanko/Yeager

Voting Nay:

Abstain: None

- 11** To consider **Resolution 14-10-77** a resolution certifying the unpaid utility bills and city services invoices of certain residents and businesses contained on the attached list to property taxes for collection in 2015

A MOTION WAS MADE BY ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE RESOLUTION NO. 14-09-77 TO CONSIDER RESOLUTION 14-10-77 A RESOLUTION CERTIFYING THE UNPAID UTILITY BILLS AND CITY SERVICES INVOICES OF CERTAIN RESIDENTS AND BUSINESSES CONTAINED ON THE ATTACHED LIST TO PROPERTY TAXES FOR COLLECTION IN 2015

Voting Aye: Elmore, Peterson, J. Zerwas and Nanko/Yeager

Voting Nay:

Abstain: None

- 12** To consider **Resolution 14-10-78** a resolution approving the demolition of a hazardous house located at 26795 Forest Boulevard, Wyoming, Minnesota 55092

Building Official Fred Weck – Received bids for the demolition and the asbestos removal will be from \$5,000 to \$20,000.

Council Member Nanko/Yeager – We don't know what is in the home so that is the reason for the disparity in range of price

Building Official Fred Weck - Correct

A MOTION WAS MADE BY J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE RESOLUTION NO. 14-09-78 A RESOLUTION APPROVING THE DEMOLITION OF A HAZARDOUS HOUSE LOCATED AT 26795 FOREST BOULEVARD, WYOMING, MINNESOTA 55092

Voting Aye: Elmore, Peterson, J Zerwas and Nanko/Yeager

Voting Nay:

Abstain: None

- 13 To consider **Resolution 14-10-79** a resolution approving a site plan application to allow the construction of a 3,600 square mini-storage building at 24060 Greenway Road

Building Official Fred Weck – *This will be the last mini storage on the site. Planning Commission recommended approval and contingent of the approval of the city engineer drainage plan.*

A MOTION WAS MADE BY ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE RESOLUTION NO. 14-09-79 A RESOLUTION APPROVING A SITE PLAN APPLICATION TO ALLOW THE CONSTRUCTION OF A 3,600 SQUARE MINI-STORAGE BUILDING AT 24060 GREENWAY ROAD

Voting Aye: Elmore, Peterson, S. Zerwas and Nanko/Yeager

Voting Nay:

Abstain: None

- 14 To consider **Resolution 14-10-80** a resolution awarding the Mill/Overlay Project for Fallbrook court to Prefer Paving & Ready Mix, Inc. in the amount of \$10,580.00

A MOTION WAS MADE BY ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE RESOLUTION NO. 14-09-80 A RESOLUTION AWARDDING THE MILL/OVERLAY PROJECT FOR FALLBROOK COURT TO PREFER PAVING & READY MIX, INC. IN THE AMOUNT OF \$10,580.00

Public Works Superintendent Windingstad – *Budgets is approximately \$25,000 per year in the pothole fund. Looked at roads that we could do a small overlay and Fallbrook Ct. was the strongest candidate. Fallbrook Ct. is approximately 370ft long and is a high traffic road. Public Works staff put a lot of time and mix pothole on that road. Prefer paving would mill and overlay the road.*

Council Member Nanko/Yeager – *Questioned how long will the overlay last?*

Public Works Superintendent Windingstad – *We believe we will get a long life out of the overlay, there is a very good base bituminous base below.*

Council Member Nanko/Yeager – *When will you sealcoat after the overlay?*

Public Works Superintendent Windingstad – *Two years after is the planned schedule*

Voting Aye: Elmore, Peterson, J. Zerwas and Nanko/Yeager

Voting Nay:

Abstain: None

- 15 To consider changing the November 4th City Council meeting to Thursday, November 6th due to the General Election

A MOTION WAS MADE BY PETERSON SECONDED BY COUNCILMEMBER ELMORE CHANGING THE NOVEMBER 4TH CITY COUNCIL MEETING TO WEDNESDAY, NOVEMBER 5TH AT 7:00PM DUE TO THE GENERAL ELECTION AND A SPECIAL MEETING TO CANVAS ELECTION RESULTS ON NOVEMBER 10TH AT 5:00PM

Voting Aye: Elmore, Peterson, J. Zerwas and Nanko/Yeager

Voting Nay:
Abstain: None
CLAIMS:

16 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of September 17, 2014 through October 7, 2014.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF SEPTEMBER 17, 2014 THROUGH October 7, 2014

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas
Voting Nay: None
Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER- *Attended trooper Skallman memorial. Attended Rush Line - Reviewed Bylaws - Ex officio – Met Council and Chamber of Commerce– Rush Line had a booth at Stagecoach Days. Appraised for the further opportunities for resident input on the pre- project development study for Bus rapid transit to Forest Lake or White Bear. Thanked everyone for coming.*

COUNCILMEMBER J.ZERWAS – *No Report*

COUNCILMEMBER ELMORE – *Park Board Met last night – put together Capital Improvement plan to be presented to the city council for an upcoming city council meeting.*

COUNCILMEMBER S.ZERWAS – *No report*

MAYOR PETERSON – *Attended Trooper Skallman memorial, thanked Officer Beardsley and people that helped*

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS TO ADJOURN THE OCTOBER 7, 2014 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR SESSION AT 7:19 P.M.

Voting Aye: Nanko/Yeager, Peterson, Elmore, and J. Zerwas
Voting Nay: None
Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
OCTOBER 21, 2014 at 7:00 PM