

**UNAPPROVED MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
SEPTEMBER 15, 2015  
7:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

*Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for September 15, 2015 to order at 7:00 P.M.*

**DETERMINATION OF A QUORUM:**

*On a Call of the Roll the following members of the Wyoming City Council were present:  
Councilmembers Eric Peterson, Linda Nanko/Yeager, Claire Luger, Joe Zerwas and Lisa Iverson*

*ABSENT: None*

*Also Present: Mark Vierling, Eckberg Lammers, Craig Mattson, City Administrator, Robb Linwood, Assistant City Administrator, Paul Hoppe, Public Safety Director, Mark Erichson, WSB, and Jason Windingstad, Public Works Superintendent*

**CALL OF ROLL:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".*

**APPROVAL OF MINUTES:**

- 1. To Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for September 1, 2015**

***Council Member Zerwas** – Asked that the minutes be changed to read "east" gate and not "west" gate under Gary Sycks's comments regarding Polaris*

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 1, 2015 AS AMENDED**

*Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas, and Iverson*

*Voting Nay: None*

*Abstain: None*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

## **CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

## **ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

2. Report of the Public Safety Director, Paul Hoppe for September 8, 2015
3. Report of City Building Official, Fred Weck, IV for September 10, 2015
4. Report of City Attorney Mark Vierling for September 9, 2015
5. Report of City Engineer Mark Erichson, WSB for September 10, 2015
6. Report of Wyoming Public Works Supt., Jason Windingstad for September 10, 2015

## **A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER IVERSON TO APPROVE CONSENT AGENDA ITEMS #2 THROUGH #6 AS PRESENTED.**

*Voting Aye: Luger, Nanko/Yeager, Peterson, Iverson and Zerwas*

*Voting Nay: None*

*Abstain: None*

## **COMMUNICATIONS: NONE**

## **OLD BUSINESS: NONE**

## **NEW BUSINESS:**

7. To consider **Resolution 15-09-69** a resolution adopting the "Not to Exceed Tax Levy" proposed 2015 Tax Levy Payable in 2016

***City Administrator Mattson*** – *The increase in the budget is due to a few different factors. An increase in the general levy of .8% and the debt levy is an increase due to the 2015 Street Projects. The Health Insurance went up about 20%, we have not included street lighting in this number but we have added maintenance for our street improvements to the general fund street budget.*

***Council Member Iverson*** – *Can you explain the maintenance for the streets?*

***City Administrator Mattson*** – *Originally when we levied for streets to reconstruct and maintain all roads to go against all city properties with a certified debt levy. The first year we did that we had an election to authorize the debt levy and it did not pass. The second year we discussed assessments and ended where we are now. Moving forward the council decided that the street maintenance portion of the fund was to be funded with separate monies budgeted in the General Fund. We have now added a pavement management study to determine the best way to maintain our current streets and how to rehabilitate streets that need reconstruction.*

***Council Member Iverson*** – *Realizes that this is the not to exceed budget but is concerned with the amount of increase at 8.74%*

**A MOTION WAS MADE BY COUNCILMEMBER PETERSON SECONDED BY COUNCILMEMBER ZERWAS TO CONSIDER RESOLUTION 15-09-69 A RESOLUTION ADOPTING THE “NOT TO EXCEED TAX LEVY” PROPOSED 2015 TAX LEVY PAYABLE IN 2016**

*Voting Aye: Luger, Peterson and Zerwas  
Voting Nay: Iverson and Nanko/Yeager  
Abstain: None*

8. To consider authorizing the 2016 Volunteer Fire Assistance Grant in the amount of \$3,000.00 contract No. 97938 between the State of Minnesota and the City of Wyoming

**Public Safety Director Hoppe**– *We will be applying a matching grant from the DNR, we have received \$3,000 which means the department will purchase about approximately \$6,000 in fire equipment. The remaining \$3,350 is in the 2015 budget as a normal expenditure.*

**A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER ZERWAS TO CONSIDER AUTHORIZING THE 2016 VOLUNTEER FIRE ASSISTANCE GRANT IN THE AMOUNT OF \$3,000.00 CONTRACT NO. 97938 BETWEEN THE STATE OF MINNESOTA AND THE CITY OF WYOMING**

*Voting Aye: Luger, Peterson, Zerwas, Iverson, & Nanko/Yeager  
Voting Nay: None  
Abstain: None*

9. To consider Resolution 15-09-70 a resolution awarding the overlay project for 245th St. to Prefer Paving, Inc. Rush City, MN in the amount of \$11,952.00

**Public Works Superintendent Windingstad** – *This will complete some of the work that was started on 245<sup>th</sup> street. He stated he would have liked to have completed the work on 263<sup>rd</sup> street as well, but did not have enough money to do both.*

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO CONSIDER RESOLUTION 15-09-70 A RESOLUTION AWARDING THE OVERLAY PROJECT FOR 245TH ST. TO PREFER PAVING, INC. RUSH CITY, MN IN THE AMOUNT OF \$11,952.00**

*Voting Aye: Luger, Peterson, Zerwas, Nanko/Yeager and Iverson  
Voting Nay: None  
Abstain: None*

**CLAIMS:**

10. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of September 2, 2015 through September 15, 2015

**Council Member Iverson** – *Asked about Forest Lake Embroidery bill.*

**Assistant City Administrator Linwood** – *The bill was for uniforms for Building Official Weck and was a budgeted item.*

**A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO CONSIDER AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF SEPTEMBER 1, 2015 THROUGH SEPTEMBER 15, 2015.**

Voting Aye: Luger, Nanko/Yeager, Peterson, Zerwas and Iverson  
Voting Nay: None  
Abstain: None

## **COUNCIL REPORTS:**

**COUNCILMEMBER NANKO/YEAGER-** No report

**COUNCILMEMBER J.ZERWAS** – Went to Police Department and thinks the conditions are horrendous. Would like to see council members visit the department if they have not.

**COUNCILMEMBER LUGER** – Attended the EDA meeting and Park Board meeting. EDA had a speaker about potential hotels in the area. Received an update on the hotel study that should be completed in approximately the next 30 days. The Park Board approved a Frisbee golf course at Comfort Park and are looking at ordering new park signage at the parks. Had a discussion with the Fire Relief Association about volunteering to help commence a park at Liberty Ponds.

**COUNCILMEMBER IVERSON** – Questioned how much the Park Board can spend without city council authorization. Attended WABA meeting and attended EDA Meeting

**MAYOR PETERSON** – Attended EDA Meeting

## **ADJOURN**

**A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO ADJOURN THE SEPTEMBER 15, 2015 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:29PM**

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson  
Voting Nay: None  
Abstain: None

**A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING:**  
**OCTOBER 6, 2015**  
**at 7:00 PM**