

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 6, 2016
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for September 6, 2016 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming City Council were present: Mayor Eric Peterson, Councilmembers Linda Nanko/Yeager, Claire Luger, Joe Zerwas and Lisa Iverson.

Absent: NONE

Also Present: Mark Erichson WSB, Mark Vierling, City Attorney, Eckberg Lammers, Paul Hoppe, Public Safety Director, Marty Powers, Public Works Superintendent, Robb Linwood, Assistant City Administrator and Craig J. Mattson, City Administrator.

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

Ben Montzka – County Commissioner – Chisago County – Was present and provided an update on the County Jail project. Mr. Montzka explained he is against closing jails however; there was no choice but to build a jail due to the state closing the old one. Jails usually last for 25 years. They are currently leasing to a solar garden for 25 years to help pay for the jail. The Sunrise Trail will not be redone in 2016; it will be done in 2017.

Rush line - Forest Lake will be as far as the northern terminus goes. The County Board is looking at a 3.3% levy increase for 2017.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for August 16, 2016.**

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER ZERWASTO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL FOR August 16, 2016 AS PRESENTED

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider the 2016 Massage Therapist License Application for Jill Renee Danielson of His and Hers Hair Company located at 26699 Faxton Ave., Wyoming, MN 55092
3. To consider the LG214 Application of the Forest Lake Athletic Association, Forest Lake, MN to allow Premises Permit Application at Split Rocks Entertainment Center 5063 273rd Street, Wyoming, MN 55092
4. To consider **Resolution 16-09-74** a resolution declaring the Public Safety Department items of confiscated property and authorizing the public safety department to dispose of items through public auction - disposal process or bids from local FFL dealers for firearms.
5. To consider **Resolution 16-09-75** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of vehicles through online auction

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for August 31, 2016
7. Report of City Building Official, Fred Weck, IV for August 26, 2016
8. Report of City Attorney Mark Vierling for September 1, 2016
9. Report of City Engineer Mark Erichson, for August 31, 2016
10. Report of Public Works Superintendent, Marty Powers for August 31, 2016

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER IVERSON APPROVE CONSENT AGENDA ITEMS #2,3,5,7 THROUGH #10 AS PRESENTED

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson

Voting Nay: None

Absent: None

COUNCIL MEMBER IVERSON PULLS ITEMS # 4 AND #6

Council Member Iverson – asked the public safety director how it is determined what fund the proceeds go into when they auction vehicles. Fund 201 and 202

Public Safety Director Hoppe – If it is a vehicle that's impounded from a crime, ordinance issue and is available for reclaim and the owner fails to reclaim it, it goes into our impound lot or fund 202.

Council Member Iverson – Asked how long they have to reclaim it?

Public Safety Director Hoppe– Notice is given once we take possession, they have 45 days to reclaim, and then they receive a second notice 30 days later. We usually given them 60 to 90 days.

Public Safety Director Hoppe – If a vehicle is seized under a statutory forfeiture authority. It goes

through the court system and awarded by statute they have to go into our forfeiture account 201.

#6 Public Safety Report

Council Member Iverson – Asked about who the grant is with, the cost of the grant writing and the ability to receive reimbursement.

Public Safety Director Hoppe – This is for SCBA Replacement – The Grant is funded through the FEMA program. We have already put aside \$150,000 for this grant. We can receive up to a 95% match.

Council Member Iverson – Asked about the grant writer that was hired and how many hours it would take on the grant writing. Asked who the grant writer was and if they were from Minnesota.

Public Safety Director Hoppe – The grant writer has been hired and we are estimating 50 to 60 hours for the writing of the grant. The grant writer is a company out of Texas.

Council Member Iverson – Asked about Police Body Cameras

Public Safety Director Hoppe– We had a donor asking to donate the equipment for a body camera program; we declined and wanted to wait until the statutory policies were in place from the state. The donor is still willing to purchase the equipment and the storage would be an online solution. We have policies that are necessary to adopt and the subscription costs for storage are in the 2017 budget.

Council Member Luger – Asked about the grant timeline if it is submitted in November, when do we hear back?

Public Safety Director Hoppe – No idea on timeline yet. We are dealing with FEMA and the government so we hope that we hear an answer before we finalize our 2017 budget.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER LUGER APPROVE CONSENT AGENDA ITEMS #4 & #6 AS PRESENTED

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson

Voting Nay: None

Absent: None

COMMUNICATIONS:

11. Hwy 8 Task Force Communication

OLD BUSINESS: NONE

NEW BUSINESS:

12. To receive city council feedback on the draft ordinance for temporary manufactured homes completed by the Planning Commission

Council Member Nanko/Yeager – The \$5,000 surety bond is a concern – Would like to know actual costs for removal of the pod. Does not want to set this too high to discourage people to use this method to care for their loved ones. At the same time does not want to see the city lose

money.

Assistant City Administrator – We will acquire some more information on this, the person at the county who worked on their ordinance is out this week. The costs associated with removal include the removal of the sewer, water, and electric by a licensed contractor, the removal of the structure, the equipment to remove, transport and then possibly store or dispose of.

Council Member Iverson – Court appointed Guardian or Legal Guardian included in 2(a) and had concerns regarding the \$5,000 surety bond

Mayor Peterson – Agreed with addition of court appointed guardian or legal guardian

Council Member Zerwas – asked what types of homes or structures could be used.

Assistant City Administrator Linwood – it was dependent upon the zoning and if they could meet setbacks, they could manufactured houses or small pods or playhouses.

13. To consider **Resolution 16-09-76** a resolution approving “Payment Pay Voucher #8” to Phoenix Fabricators and Erectors, Inc. for the Water Tower No. 3 Project (WSB Project 2591-07) (City Project 15-03) in the amount of \$52,782.50

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 16-09-76 A RESOLUTION APPROVING “PAYMENT PAY VOUCHER #8” TO PHOENIX FABRICATORS AND ERECTORS, INC. FOR THE WATER TOWER NO. 3 PROJECT (WSB PROJECT 2591-07) (CITY PROJECT 15-03) IN THE AMOUNT OF \$52,782.50

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None

14. To consider **Resolution 16-09-77** a resolution approving “Payment Pay Voucher #1” to Dresel Contracting, Inc. for the 245th/Fondant Ave. Project (WSB Project 2591-32) (city project 16-01) in the amount of \$271,781.90

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE RESOLUTION 16-09-77 A RESOLUTION APPROVING “PAYMENT PAY VOUCHER #1” TO DRESEL CONTRACTING, INC. FOR THE 245TH/FONDANT AVE. PROJECT (WSB PROJECT 2591-32) (CITY PROJECT 16-01) IN THE AMOUNT OF \$271,781.90

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None

15. To consider **Resolution 16-09-78** a resolution approving the purchase and installation of a Salt Shed from in the amount of \$78,000.00 at the Public Works Facility located at 7665 Wyoming Trl. Wyoming, MN 55092

Public Works Superintendent Powers – Currently we have numerous locations for salt storage that is not efficient. We have salt located in Columbus, the city shop and the former township shop. We also have not taken delivery on additional salt at this time. Employees currently shovel snow off the tarped salt piles and we have some safety concerns. It is difficult for us to access our salt at Columbus because it is stored behind equipment, so it is not readily available. The watershed have some concerns as well in regards to the locations at the city shop and the former township shop.

Council Member Nanko/Yeager – How much can this salt shed hold? Is it sufficient to store all the salt that is at different locations and is it expandable? Does it meet current zoning for the proposed location and is it a good location for long-term needs?

Public Works Superintendent Powers – It can hold 900 ton, it could store all of our current salt and more. They will need a variance and site plan approval for the location on the site. The salt shed would be placed in a corner of the property and should not affect plans for the property. The shed could be relocated due to the type of structure.

Mayor Peterson – Asked about the warranty for the shed

Public Works Superintendent Powers – The warranty is roughly 25 years on the structure and 20 on the canvas for the top of the structure.

Council Member Nanko/Yeager – If it had to be moved, would it be difficult? Asked where the shed would drain too? Asked about the Sunrise River? Is there any need for environmental cleanup for leaching of the salt? Any new equipment needed to use the shed?

Public Works Superintendent Powers – It would not be difficult, the structure can be moved. The only parts that we could not re-use would be some of the footings and the pad. The structure should stop the majority of drainage or leaching into the ditch and river. No other equipment will be needed to use for the salt shed.

City Engineer Erichson – We will use best management practices in regards to our MS4 to make sure we have no negligent practices.

Council Member Iverson – Had concerns about the amount of salt that has leached from the current structures.

Council Member Nanko/Yeager – Was there any necessary cleanup due to any salt leaching now?

City Engineer Erichson – We will monitor and check but do not believe the amount has impaired anything.

Council Member Nanko/Yeager – Where will funding for this item will come from?

Public Works Superintendent Powers – Will come from the public work's capital improvement fund and LGA

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 16-09-78 A RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF A SALT SHED FROM IN THE AMOUNT OF \$78,000.00 AT THE PUBLIC WORKS FACILITY LOCATED AT 7665 WYOMING TRL. WYOMING, MN 55092

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None

CLAIMS:

16. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of August 17, 2016 through September 6, 2016.

Council Member Iverson – Asked about Park Signage Lumber and now we had a bill for \$982.87.

Public Works Superintendent Powers – Some of the old posts were too short and it was necessary to replace them.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF AUGUST 17, 2016 THROUGH SEPTMEBER 6, 2016

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson
Voting Nay: None
Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – No report, thanks for coming

COUNCILMEMBER ZERWAS – No report

COUNCILMEMBER LUGER – No report

COUNCILMEMBER IVERSON – No report

MAYOR PETERSON – Wyoming Hallberg Center for the Arts grand opening was a huge success.

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO ADJOURN THE SEPTEMBER 6, 2016 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:51PM

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson
Voting Nay: None
Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
September 20, 2016
7:00 PM