

**UNAPPROVED MINUTES
CITY COUNCIL
WORK SESSION
CITY OF WYOMING, MINNESOTA
SEPTEMBER 3, 2013
5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

APPROVAL OF MINUTES:

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 1. To discuss the “Not to Exceed Tax Levy” proposed for 2013 collectable in 2014.**

City Administrator Mattson – went through the levy process, this year the state only allowed 3% change.

Public Works Superintendent Windingstad – went back 3 years and went through year to year to review budget usage. The department raised fuel and street sweeping. Rentals and maintenance went down based on trending.

Council Member Elmore – asked about calcium chloride, will it be on budget?

Public Works Superintendent Windingstad - Stated it depends on crack sealing, you can replace one for the other essentially.

Public Safety Director Hoppe – Public safety is made up about 80% salaries. We will receive some wiggle room with the pending retirement of Scott Dexter. We will be reviewing Fire medical response and use a duty crew system that will give a new methodology on how we will look at our medical calls. It will not necessarily be a popular decision, but it will be an allocation

of resources and how we operate. We adopted the DAT program and revenues from that will be used for crime prevention and community education. We are looking at a recordable DVR system well it be surveillance for Goodview Park. Salaries up almost \$14,000 and we will not be buying police cars this year due to our rotation program, so we have a cut in CIP. We will add 2 mobile command vehicles for the Fire Department. When you order one you need to make a decision on color of the vehicle, white, red or yellow. They come white, but to paint you are looking at an additional \$6,000.

Council Member Nanko/Yeager – Overall the department is down and Fire Department is down and no squad cars for 2014.

Public Safety Director Hoppe – Correct

Public Safety Director Hoppe North Memorial Ambulance service – stated that North Memorial is at the fire department up to 16 hours a day, we do not want to lose North Memorial out of Wyoming. We are looking at possibly contracting with North so they would pay \$400 dollars a month for inside storage. That is not calculated in our revenues and would be up to city council

Council Member Nanko/Yeager - will it affect our vehicles in the garage?

Public Safety Director Hoppe Paul – No we will move around vehicles to make it work.

Council Member Nanko/Yeager– Forfeiture account, is the revenue steady enough to count on for needs?

Public Safety Director Hoppe Paul – fund balance is about \$12,000, it is all dependent on what offenses happen, DWI, we cannot count on forfeiture revenue every year. We look at our current fund balance. Our DAP account is what we have put aside for these items.

Mayor Peterson – Wanted to talk about Public Safety Director's Car

Public Safety Director Hoppe stated that his squad car is up here now about 75% of time and taking his personal vehicle home to Hudson.

Council Member Nanko/Yeager– according to personnel she believes essential employees must be within 20 minutes.

Public Safety Director Hoppe with the possibility of a critical incident an employee may not be readily available without car but there is an expense with it.

City Administrator Mattson– we need to be consistent – personnel policy and department policy

Council Member Nanko/Yeager - believes officer in Taylors Falls was grandfathered in.

Mayor Peterson– stated that this is something to discuss in future, take home cars vs. residency

Council Member Nanko/Yeager – Is it in the Sgt.'s contract that they receive a take-home car

Public Safety Director Hoppe Paul – No, but because we are small we only have 2 Sgt's that are supervisors and our investigator comes in for crime scene investigations.

Council Member S. Zerwas – back to budget – the current Sgt. Retires do you plan on promoting an officer from within?

Public Safety Director Hoppe Paul – Yes, step system, salaried for Sgt's. The savings would be from the officer that starts in the old officer's position that moved up to Sgt.

Assistant City Administrator Linwood – stated they have budgeted for a full-time admin assistant person

Council Member Nanko/Yeager - would prefer to keep it as an intern.

City Administrator Mattson – The position would not only help the administrative staff but our building inspector would receive assistance from this person as well.

STREETS DISCUSSION

Council Member Nanko/Yeager Questioned how council would want to re-categorize your \$500,000 money you have and we are already taxing – if you assess at 50% you can get a project done every year.

City Administrator Mattson – first thing we do is define the project define it, then we order it then the council decides at what rate we would asses. Then if you have a 4/5th vote then you are ready to sell bonds. Then you pay the rest with good faith and the credit of the city.

Mayor Peterson If you keep street fund in place and assessed 20% you will have to bond for each project.

Council Member Nanko/Yeager – Possibly look at revising our assessment policy. Surface improvements were at \$2.5 million – about 300 properties in the area to be fixed. \$8,000 a home.

Mayor Peterson - the \$500 Co-pay plan could get streets completed in about 40 years

Mayor Peterson Eric – look at assessments and see what City Engineer Mark Erichson can come up with.

Work session ends at 6:43pm.