

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 2, 2014
7:00PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for September 2, 2014 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Roger Elmore, Steve Zerwas and Joe Zerwas

ABSENT: NONE

Also Present: Mark Vierling, Eckberg Lammers, Craig Mattson, City Administrator/Clerk, Robb Linwood-Assistant City Administrator, March Ericshon – WSB, Jason Windingstad, Public Works Superintendent, and Public Safety Director, Paul Hoppe

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

***Gary Sycks - East Viking Blvd**– Traffic and speeds on East Viking Blvd. Thank everyone for their participation. Glad to see that Polaris contributing.*

***Neil Gatzow – East Viking Blvd – Oak wilt** – there are a few neighborhoods in the community that have oak wilt. Concerned about Oak Wilt and taking action about it.*

***Margaret Jensen** – Our concern is 266th and Finley Ave, we have had 4 water main breaks in the last 2 years. The last two that broke were at the end of July and August. She has lived there 43 years, she is concerned about replacing infrastructure and water mains as we replace streets.*

***Public Works Superintendent Windingstad** – We have had some issues and we will be looking at making infrastructure improvements with the street reconstruction.*

***City Administrator Mattson** – Bond Issue – WE will have the language stating their will be a tax increase –*

***Council Member Nanko/Yeager** – Why was the ballot language not present last year?*

***City Administrator Mattson** – The language was selected for this ballot by bond council*

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for August 19, 2014.**

A MOTION WAS MADE BY S. ZERWAS SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 19, 2014 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 2 To consider adopting Resolution No. 14-09-63 a resolution declaring certain impounded vehicles as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction public auction process.**
- 3 To consider authorizing Resolution No. 14-09-64 a resolution authorizing the City of Wyoming to participate in the data sharing agreement with Chisago County and North Branch Police Departments.**
- 4 To consider authorizing payment of annual dues to the League of Minnesota Cities in the amount of \$7,174. For September 1, 2014 to August 31, 2015 and Membership in the Minnesota Mayors Association for same fiscal year for \$30.00.**

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 5 Report of the Public Safety Director, Paul Hoppe for August 27, 2014**
- 6 Report of City Building Official, Fred Weck, IV for August 27, 2014.**
- 7 Report of City Attorney Mark Vierling for August 27, 2014**
- 8 Report of City Engineer Mark Erichson, WSB for August 28, 2014**
- 9 Report of Wyoming Public Works Supt., Jason Windingstad for August 27, 2014**

Item #4 pulled for further consideration by Councilmember JOE ZERWAS.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEMS #2, #3 AND #5 THROUGH #9.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas
Voting Nay: None
Abstain: None*

RECONSIDER ITEM #4

Council Member Joe Zerwas – Asked what the city gains through membership at the league

City Administrator Mattson – Being a member of the League of Minnesota Cities offers the city advocacy, education and training, policy development, risk management, and other services

A MOTION WAS MADE BY COUNCILMEMBER J ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE CONSENT AGENDA ITEMS NUMBER #4 AS PRESENTED

*Voting Aye: Nanko/Yeager, Peterson, S. Zerwas, Elmore and J. Zerwas,
Voting Nay: None
Abstain: None*

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS:

10 To consider Resolution No. 14-09-65 a resolution approving the renaming of Neil Gatzow Park to Railroad Park as approved and recommended by the Wyoming Park and Recreation Board.

Council Member Nanko/Yeager – County Policy was adopted in 2007 – Not sure why the same people that recommended to the council and now they want to change it. Does not see the reason to change the name back. Stated that council named Tolzmann Park, when Mr. Tolzmann was alive. Does not think a change is necessary. Discussed the minutes when the name was changed in 2010.

Council Member Elmore – Mayor Anderson came to the park board to get donations to match the SHIP estimate to \$350,000. The funding never happened, Norm Tolzmann was deceased shortly after his park was named.

Neil Gatzow – The money that was to be donated after the park name had been changed. Was humbled by having his name associated with a park. Does not see a reason for a change at this point.

City Administrator Mattson – *The main question at hand is do you want to memorialize parks with people's names. Many cities name parks, name facilities, name structures, but the question is do you want people's names associated with them.*

Council Member Steven Zerwas – *Not sure if the policy will hold water, a council can always change the policy in place.*

Council Member Joe Zerwas – *Feels we should listen to the board's recommendations.*

Frank Storm – *Council wanted the Park Board to rename the park on the premise we would receive money to develop the park.*

A MOTION WAS MADE BY ELMORE SECONDED BY COUNCILMEMBER S. ZERWAS TO APPROVE RESOLUTION NO. 14-08-65 A RESOLUTION APPROVING THE RENAMING OF NEIL GATZOW PARK TO RAILROAD PARK AS APPROVED AND RECOMMENDED BY THE WYOMING PARK AND RECREATION BOARD.

Voting Aye: Elmore, Peterson, S. Zerwas and J. Zerwas

Voting Nay: Nanko/Yeager

Abstain: None

11 To consider authorizing Resolution No. 14-09-66 a resolution authorizing a transfer of \$12,000 from the Ordinance Fund 207 to the General Fund 101 and to authorize the increase in Part-time wages for 2014 by \$12,000.

Public Safety Director Hoppe – *We have kept you aware we have been hit with FMLA requests and put a strain on our PT officers. We have almost exhausted our wages for 2014, we would like to increase our \$12,000 to keep using our PT officers instead of using officers at an Overtime rate. Request to transfer 12,000 from ordinance fund to our PT Fund.*

A MOTION WAS MADE BY S. ZERWAS SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE RESOLUTION NO. 14-09-66 AUTHORIZING A TRANSFER OF \$12,000 FROM THE ORDINANCE FUND 207 TO THE GENERAL FUND 101 AND TO AUTHORIZE THE INCREASE IN PART-TIME WAGES FOR 2014 BY \$12,000.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

12 To consider approving Resolution No. 14-09-67 a resolution approving an agreement with BKV Group for a complete comprehensive plan to study all city facilities and long range space utilization needs for an amount not to exceed \$9,700.00.

Bruce Schwartzman - BKV – *We are presenting a proposal to complete a needs assessment for all City of Wyoming facilities*

Council Member Nanko/Yeager – *Would you be updating that work from 2012? What have you done for City halls and Public Works?*

Bruce Schwartzman BKV – *We have completed public works and administrative buildings in Vadvnais Heights, Cloquet, and Albert Lea.*

City Administrator Mattson – We need to establish what our future and long term needs will be with facilities. One of the criticisms we received in regards to the bank building was we were reactive. The needs assessment would allow us to see our future needs and have a long term plan.

Council Member Steve Zerwas – How long are these studies good for?

Bruce Schwartzman BKV – It is dependent on the growth of your city, but usually they are effective for 5 to 7 years.

Council Member Steve Zerwas – Did we receive a discount for the work that was already completed?

Bruce Schwartzman BKV – We did take that into consideration when presenting the scope and cost of work.

Mayor Peterson – We need to make sure we are planning ahead.

A MOTION WAS MADE BY J. ZERWAS SECONDED BY COUNCILMEMBER S. ZERWAS TO TABLE RESOLUTION NO. 14-08-67 TO A COUNCIL WORKSESSION ON SEPTEMBER 8TH AT 3:30PM.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

13 To request a Public Hearing be scheduled for September 16, 2014 to finalize Phase II of the Well Head Protection Plan for the City of Wyoming

City Engineer Erichson – We reviewed part I of the wellhead protection plan. We have addressed all comments other than an alternative water source for the community. This plan is required by statute.

A MOTION WAS MADE BY NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE A PUBLIC HEARING BE SCHEDULED FOR SEPTEMBER 16, 2014 TO FINALIZE PHASE II OF THE WELL HEAD PROTECTION PLAN FOR THE CITY OF WYOMING

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

14 To consider adopting Resolution No. 14-09-68 a Resolution approving payment of Construction Pay Voucher #1 for the Greenway Avenue Improvement Project in the amount of \$189,475.84 (WSB Project No. 1688-91) for services met by Dresel Contracting, Inc. to receive payment.

City Engineer Erichson – That is the initial payment for August 4th through August 15th. We have received \$1.5 million from state aid and it will be used to pay this voucher and future ones.

A MOTION WAS MADE BY ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE AGREEMENT 14-09-68 A RESOLUTION APPROVING PAYMENT OF CONSTRUCTION PAY VOUCHER #1 FOR THE GREENWAY AVENUE IMPROVEMENT PROJECT IN THE AMOUNT OF \$189,475.84 (WSB PROJECT NO. 1688-91) FOR SERVICES MET BY DRESEL CONTRACTING, INC. TO RECEIVE PAYMENT.

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

15 To consider authorizing Resolution No. 14-09-69 a Resolution approving the purchase and installation of a driver feedback sign on E. Viking Blvd. with the donated funds of \$9,345.16 from Polaris Industries

A MOTION WAS MADE BY S. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE AGREEMENT 14-09-69 A RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF A DRIVER FEEDBACK SIGN ON E. VIKING BLVD. WITH THE DONATED FUNDS OF \$9,345.16 FROM POLARIS INDUSTRIES

Voting Aye: Elmore, Nanko/Yeager, Peterson, S. Zerwas and J. Zerwas

Voting Nay: None

Abstain: None

CLAIMS:

15 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of August 20, 2014 through September 2, 2014.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF AUGUST 20, 2014 THROUGH SEPTEMBER 2, 2014

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – *Attended Rush Line Meeting – There have been interests to be part of the rush line task force and bylaws may be amended for that request. Had an update on pre project studies and a demographics study has been completed. They did the discussion of zero car households, mainly Ramsey County. Approved hiring a strategic communication employee.*

Would like to have a Budget Work session on the 8th of September. Council agrees to add to the agenda of the work session to discuss a not to exceed budget and needs assessment on September 8th at 3:30PM

COUNCILMEMBER J.ZERWAS – None

COUNCILMEMBER ELMORE – None

COUNCILMEMBER S.ZERWAS – None

MAYOR PETERSON – None

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS TO ADJOURN THE SEPTEMBER 2, 2014 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR SESSION AT 8:35 PM

Voting Aye: Nanko/Yeager, Peterson, Elmore, and S. Zerwas J. Zerwas

Voting Nay: None

Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
SEPTEMBER 16, 2014 at 7:00 PM