

**MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 7, 2012
5:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for August 7, 2012 to order at 5:01 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Roger Elmore, Linda Nanko/Yeager, and Joe Zerwas.

Absent: Steve Zerwas

Additional staff present: Jason Windingstad-Public Works Superintendent, Mark Erichson-City Engineer-WSB, Mark Vierling-City Attorney-Eckberg Lammers, Craig Mattson-City Administrator, Nicole Miller-Administrative Assistant.

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

Sherry Pratt-26577 Everton Circle-Thanked Council and Mayor for their work. Home was damaged by sewage due to lift station on 264th and she is hoping to get help from the League of Minnesota Cities for the damage done to her home.

Jason Windingstad-Public Works Superintendent-Responded to lift station malfunction along with Olson sewer. Reported to the League of Minnesota Cities and provided records about maintenance and history of lift station for their investigation. Lift station was installed in 1975 and has been serviced regularly. Capital Improvement plan has been put into place and has set aside a budget for lift station renovations. The lift station at 264th has since been moved to the top of the priority list for installing new electrical panel.

John Wright-Is working to help mother in law Virginia Powers-26583 Everton Circle-with sewage damage sustained in her home due to the lift station malfunction on 264th. Currently working with League of Minnesota Cities to get help for the damages.

Dan Babbitt-26220 Glen Oak-Believes the city should compensate the residents that suffered damage due to the malfunction of the lift station at 264th.

Mark Vierling-City Attorney-Advised Council that the city has a policy with the League of Minnesota Cities and the League will conduct an investigation and make a determination.

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the “Regular Meeting” of the Wyoming,**

Minnesota City Council for July 17, 2012.

A MOTION WAS MADE BY COUNCILMEMBER J.ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL JULY 17, 2012.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J.Zerwas
Voting Nay: None
Absent: S.Zerwas*

2 Consider approving the minutes of the "Worksession Meeting" of the Wyoming, Minnesota City Council for July 17, 2012.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS, TO APPROVE THE "WORKSESSION MEETING" MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL JULY 17, 2012.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J.Zerwas
Voting Nay: None
Absent: S.Zerwas*

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 3** Report of the Wyoming Police Chief, Paul Hoppe for August 2, 2012
- 4** Report of City Building Official, Fred Weck, IV for August 1, 2012
- 5** Report of City Attorney Mark Vierling for July 26, 2012
- 6** Report of City Engineer Mark Erichson, WSB for August 2, 2012
- 7** Report of the Wyoming Public Works Supt., Jason Windingstad for July 31, 2012
- 8** Report of the Comfort Lake Watershed District Liaison for July 31, 2012

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE, TO APPROVE CONSENT AGENDA ITEMS NUMBER #3 THROUGH #8 AS PRESENTED.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J.Zerwas
Voting Nay: None
Absent: S.Zerwas*

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS:

- 9 To consider adopting **Resolution No. 12-08-46** a resolution awarding a contract to **Total Control Systems** in an amount not to exceed \$50,000 for upgrading the electrical panel at the 264th street lift station.

Jason Windingstad-Public Works Superintendent-Total Control Systems will update the electrical panel at the lift station at 264th Street with a state of the art panel that will have safety measures in place. Total Control Systems has updated other lift stations in Wyoming and the City has been very pleased with their work. As part of the Capital Improvement Plan, the lift stations are scheduled to be updated and have Scada System functionality in place over the next five years.

Mark Erichson-City Engineer-In the past the city has conducted analysis of the lift stations and evaluated the capacity of the lift stations and they are all operating at a level that is standard.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS TO ADOPT RESOLUTION NO. 12-08-46 A RESOLUTION AWARDING A CONTRACT TO TOTAL CONTROL SYSTEMS IN AN AMOUNT NOT TO EXCEED \$50,000 FOR UPGRADING THE ELECTRICAL PANEL AT THE 264TH STREET LIFT STATION.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J.Zerwas

Voting Nay: None

Absent: S.Zerwas

- 10 To consider adopting **Resolution No. 12-08-47** a resolution receiving bids and awarding a contract to **Forest Lake Contracting Inc.** in an amount of \$883,520.53 for the TH 61 cooperative agreement improvements (city project no. 12-02)

Mark Erichson-City Engineer-Bids were received and checked for accuracy. Forest Lake Contracting was lowest bidder. City Engineer recommends awarding the contract to Forest Lake Contracting, Inc. MNDOT is contributing to cost and the remaining balance will be funded out of the City's MSA account which has a current balance just under \$1.1 million dollars

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J.ZERWAS TO ADOPT RESOLUTION NO. 12-08-47 A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT TO FOREST LAKE CONTRACTING INC. IN AN AMOUNT OF \$883,520.53 FOR THE TH 61 COOPERATIVE AGREEMENT IMPROVEMENTS (CITY PROJECT NO. 12-02)

Voting Aye: Elmore, Nanko/Yeager, Peterson, J.Zerwas

Voting Nay: None

Absent: S.Zerwas

- 11 To consider adopting **Resolution No. 12-08-48** a resolution acknowledging receipt of a petition requesting a vote pursuant to MN State Statutes Sec. 475.521 on the issuance of General Obligation Capital Improvement Bonds.

Craig Mattson-City Administrator-The city has received a valid petition from residents for referendum vote on the issuance of General Obligation Capital Improvement Bonds, however the issue is moot due to

the sale of the Riverbank building to another investor. Therefore the city will not be pursuing the issuance of General Obligation Bonds.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J.ZERWAS TO ADOPT RESOLUTION NO. 12-08-48 A RESOLUTION ACKNOWLEDGING RECEIPT OF A PETITION REQUESTING A VOTE PURSUANT TO MN STATE STATUTES SEC. 475.521 ON THE ISSUANCE OF GENERAL OBLIGATION CAPTIAL IMPROVEMENT BONDS.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J.Zerwas
Voting Nay: None
Abstain: None*

12 Presentation by **Mark Erichson, City Engineer-WSB** of **Issue Tracker** an online program to track citizens concerns/complaints and **CityLink**, Wyoming's online GIS system.

Mark Erichson-City Engineer-Presented program that WSB has to offer Wyoming at no cost that will assist staff to track issues within all city departments. The program allows staff to input issues that have been brought up by residents and staff. The program allows staff to follow through and see that issues are resolved. The current way for residents to report issues is to email or call city employees and staff will input their concerns and see that the issues are resolved. Demonstration of CityLink program that is GIS mapping program that has multiple functions related to road maps,as-builts, property information and many other functions.

CLAIMS:

13 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 18, 2012 through August 7, 2012.

A MOTION WAS MADE BY COUNCILMEMBER J ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JULY 18, 2012 THROUGH AUGUST 7, 2012.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas
Voting Nay: None
Abstain: S.Zerwas*

COUNCIL REPORTS:

Councilmember Nanko/Yeager

Attended Rushline meeting.
Thanked everyone and invited all residents to attend the National Night Out Event.

Councilmember Joe Zerwas

No report

Councilmember Roger Elmore

Park Board will not pursue properties that were recently visited for dog park. This project has been tabled until further notice.

Mayor Eric Peterson

No report

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS, TO ADJOURN THE AUGUST 7, 2012 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL AT 6:00 P.M.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas

Voting Nay: None

Abstain: S.Zerwas

Respectfully submitted
Nicole Miller, Deputy Clerk