

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 19, 2016
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for July 19, 2016 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming City Council were present: Mayor Eric Peterson, Councilmembers Linda Nanko/Yeager, Claire Luger, Joe Zerwas and Lisa Iverson.

Absent: NONE

Also Present: Mark Erichson, City Engineer WSB, Mark Vierling, City Attorney Eckberg Lammers, Marty Powers, Public Works Superintendent, Robb Linwood, Assistant City Administrator and Craig J. Mattson, City Administrator.

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

Dave Zimmer – 6280 250th Street – Had questions in regards to road repair on 250th and Greenway Ave. Also had questions regarding how the assessment methodology would be handled if there were assessments on the possible street project.

City Engineer Erichson – We have been taking soil borings, evaluating wetlands and looking at a few different options for projects and state aid standards. We should have something to present to the city council in September of this year. The city has different methodologies for assessments but currently the council has used a per unit method for street projects.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for July 5, 2016.**

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 5, 2016 AS PRESENTED

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider **Resolution 16-07-59** a resolution declaring the Public Works department items surplus property and authorizing the Public Works department to dispose of items through public auction or disposal process.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

3. Report of the Public Safety Director, Paul Hoppe for July 13, 2016
4. Report of City Building Official, Fred Weck, IV for July 13, 2016
5. Report of City Attorney Mark Vierling for July 14, 2016
6. Report of City Engineer Mark Erichson, for July 14, 2016
7. Report of Public Works Superintendent, Marty Powers for July 13, 2016

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER APPROVE CONSENT AGENDA ITEMS #2 THROUGH # 7 AS PRESENTED

*Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson
Voting Nay: None*

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

8. To consider **Resolution 16-07-60** a resolution approving Park Fund consolidation

Council Member Nanko/Yeager – Questioned if funds would still be designated for certain areas of parks development and establishment. Questioned if it was necessary to have public works and the park board to have a tree fund. Had questions in regards to a memo from a former comptroller saying in what ways funds were designated for certain areas of parks? Questioned donations of gambling fund to civic funds, had questions about use of the gambling funds.

City Administrator Mattson – Noted that certain park fund accounts would be moved to simple revenues and expenses. We may have portions of the city that are not considered parks, we do have public facilities and green space that may require trees or plantings.

Assistant City Administrator Linwood – The Park Board has used the gambling funds sparingly in the past, for the YMCA summer recreation program was once used. These funds can be donated to a 501c3 by statute, but the park board would most likely donate to funds that would benefit the whole city.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 16-07-60 A RESOLUTION APPROVING PARK FUND CONSOLIDATION

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

*Voting Nay: None
Abstain: None*

9. To consider **Resolution 16-07-61** a resolution approving permanent fund transfers

Assistant City Administrator Linwood – These were outlying funds that were discussed in the 2015 audit that needed to be transferred back into proper accounts.

Council Member Nanko/Yeager – Asked if these funds going back into the street replacement fund instead of MSA. Asked about a small remaining deficit on the 1999 G.O bonds and where those funds would be taken from to complete the close out on this accounts.

City Engineer Erichson – commented that the funds going back into the city’s street replacement fund would allow more flexibility

City Administrator Mattson – We would use the cities reserve funds to close out the remaining balance on the fund.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 16-07-61 A RESOLUTION APPROVING PERMANENT FUND TRANSFERS

*Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson
Voting Nay: None
Abstain: None*

10. To consider **Resolution 16-07-62** a resolution approving a general fund transfer into the EDA fund

Assistant City Administrator Linwood – These funds were brought up during the review of the 2015 audit. The receivables from the County for portions of the Hotel Study and Wetland Delineation of the Bingham property have now been transferred back into the EDA account.

Council Member Nanko/Yeager – Questioned there was still a deficit in the account and asked if there will be funds transferred to balance the account.

Assistant City Administrator Linwood – There were more expenditures than usual with the hotel study and delineation of the Bingham Property. Brad Falteysek from Abdo Eick and Meyers re-searched the fund account and these were the only necessary transfers necessary.

Council Member Iverson – Questioned If the account needed any other reconciliation, could we revisit it at another time?

Assistant City Administrator Linwood – Correct.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE RESOLUTION 16-07-62 A RESOLUTION APPROVING A GENERAL FUND TRANSFER INTO THE EDA FUND

*Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson
Voting Nay: None
Abstain: None*

11. To consider changing the meeting time to 4:30PM for the August 2, 2016 Wyoming City Council meeting due to National Night Out

City Council discussed the possibility of changing the date of the meeting to another night in the week. Council voted to move the meeting to 4:30PM on August 2, 2016 to accommodate National Night Out.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO CHANGE THE MEETING TIME TO 4:30PM FOR THE AUGUST 2, 2016 WYOMING CITY COUNCIL MEETING DUE TO NATIONAL NIGHT OUT

*Voting Aye: Peterson, Zerwas, and Luger
Voting Nay Nanko/Yeager and Iverson
Abstain: None*

CLAIMS:

12. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of July 6, 2016 through July 19, 2016.

Council Member Iverson - Asked about the purchase of Office Chairs for administration offices at \$838.00

Assistant City Administrator Linwood – This was for the purchase of 2 office chairs for staff.

A MOTION WAS MADE BY COUNCILMEMBER ZERWASS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JULY 6, 2016 THROUGH JULY 19, 2016

*Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson
Voting Nay: None
Abstain: None*

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – Attended Sewer Commission – Discussed proposal from Solar Stone Solar panels and they wanted a 35-year lease and no identified parcel. The lease does contain a 2.5% escalator every year. The commission wanted to see what the county did for their solar agreements. Approved tests that needed to be turned into the MPCA. The plant is very close to meeting proper standards.

Long Range Planning – Met with Stantek Engineering regarding the plants ammonia problems. They assessed that it was more a filament bacteria problem than ammonia. Thanked everyone to coming.

COUNCILMEMBER ZERWAS – Attended Sewer Commission – The commission had talked about putting covers over containment tanks. They are evaluating domes over containment so they could control temperatures year round. Attended the Budget committee meeting – They need to change piping in the WAS tanks and they have received a quote for \$43,200 and girder construction for \$67,000. They talked about the furnace is another large expense that has to be outside the building it was approved at \$42,000 from Total Mechanical.

COUNCILMEMBER LUGER – Attended Park Board Meeting – Public Works Superintendent Marty Powers attended and gave an update on park maintenance. Park Board signage is up and look very nice. Public Works will be installing Gaga Ball Pits at Goodview Park.

COUNCILMEMBER IVERSON – No Report – Thanked Zimmer’s for attending

MAYOR PETERSON – Attended EDA Meeting- Thanked Alice Pickering for all her years of service that she is retiring from the Forest Lake Times. Hallberg Center for the Arts has a show Thursday.

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER

**NANKO/YEAGER, TO ADJOURN THE JULY 19, 2016 “REGULAR MEETING” OF THE
WYOMING, MINNESOTA CITY COUNCIL AT 7:46PM**

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None