

**UNAPPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 17, 2014
7: 00PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for June 17, 2014 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Roger Elmore, and Joe Zerwas

ABSENT: Steven Zerwas

Also Present: Mark Vierling, Eckberg Lammers, Robb Linwood-Assistant City Administrator, Craig Mattson-City Administrator, City Engineer, Mark Erichson, and Public Safety Director, Paul Hoppe, and Building Official Fred Weck

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

Gary Sykes - 5710 East Viking Blvd – *Traffic on East Viking Blvd – Traffic is significant to both SRC and Polaris. Truck traffic is rattling his home. They have experienced people with Road Rage on East Viking Blvd and have difficulty getting out of their driveways due to traffic. Questioned if a bypass road that the county spoke of at one time was a possibility.*

City Administrator Mattson – *East Viking Blvd. was a county road until recently. Believes the reason the bypass road was not built was due to wetlands and substandard soils. Staff can speak with Polaris and see what we can do for truck traffic.*

Paul Like – 27035 Flintwood Circle – *Many Potholes that have not been filled and the road is crumbling apart. Worried about safety for his 4 year old son when he is riding on his bicycle due to condition of road.*

Karen Chapin – 27027 Flintwood Circle – *Would appreciate good roads. Won't walk on her street at night and it is like an obstacle course driving on it due to potholes.*

*

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for June 3, 2014.

A MOTION WAS MADE BY NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 3, 2014 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 2 To consider adopting **Resolution No. 14-06-41** a resolution declaring certain vehicles as surplus property for disposal and authorizing the police department to dispose of vehicles through online auction or disposal for scrap depending on vehicle condition

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 3 Report of the Public Safety Director, Paul Hoppe for June 11, 2014
- 4 Report of City Building Official, Fred Weck, IV for June 1, 2014.
- 5 Report of City Attorney Mark Vierling for June 11, 2014
- 6 Report of City Engineer Mark Erichson, WSB for June 10, 2014
- 7 Report of Wyoming Public Works Supt., Jason Windingstad for June 11, 2014

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEMS #2 THROUGH #7 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

- 8 To consider adopting **Resolution No.14-06-42** a resolution approving a variance from Section 40-460, (4), (b), to allow an impervious surface area of eighty-one percent (81%) instead of the maximum allowed fifty percent (50%) at 26789 Forest Boulevard and Lot 6, Block 14, of the plat "Wyoming City"

Building Official Fred Weck – Revision of Mr. Anderson's previous site plan, now has 8 parking spots and connects to the property of the adjoining lot. The engineering portion has been taken care of and the planning commission is recommending the approval. The applicant needs to provide screening.

Council Member Nanko/Yeager – Asked if Trees will remain and you are will be putting in the required screening for shrubbery.

Max Anderson – Yes, he will not remove any trees and will provide necessary screening as directed by the city.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE RESOLUTION NO.14-06-42 A RESOLUTION APPROVING A VARIANCE FROM SECTION 40-460, (4), (B), TO ALLOW AN IMPERVIOUS SURFACE AREA OF EIGHTY-ONE PERCENT (81%) INSTEAD OF THE MAXIMUM ALLOWED FIFTY PERCENT (50%) AT 26789 FOREST BOULEVARD AND LOT 6, BLOCK 14, OF THE PLAT "WYOMING CITY"

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

- 9 To consider adopting **Resolution No. 14-06-43** a resolution receiving bids and awarding a contract for the Greenway Avenue Improvements. (City Project No. 13-01; S.A.P. 248-121-001)

City Engineer Erichson – Bids were opened on June 13th for the Greenway Ave project, five bids received ranges were from approximately 1.3 Million to 1.6 Million. Engineer estimate was approximately 1.58 Million for the project. Low builder was \$1,318,808.64, almost \$250,000 below, which is positive. This balance for these costs once again will come from MSA funding.

Council Member Nanko/Yeager – Asked about total costs for the project?

City Engineer Erichson – In the feasibility study it was estimated around \$2 million, right now they believe they will come in lower than that, hopefully around 1.7 Million.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE RESOLUTION NO.14-06-43 A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT TO DRESEL CONTRACTING IN THE AMOUNT OF \$1,318,868.64 FOR THE GREENWAY AVENUE IMPROVEMENTS. (CITY PROJECT NO. 13-01; S.A.P. 248-121-001)

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

- 10 To consider adopting **Resolution No. 14-06-44** a resolution authorizing city staff and mayor to sign and make payment to acquire certain lands for the purpose of the construction of the Greenway Avenue Street and Utility Improvements. (City Project No. 13-01)

City Engineer Erichson– Was given direction by city council for acquiring the rights for utility easements for a property for the Greenway Ave Project. We have reached an agreed price, we do have the signed documents from the land owner and we are looking for approval from the council.

A MOTION WAS MADE BY COUNCILMEMBER PETERSON SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE RESOLUTION NO.14-06-44 A RESOLUTION AUTHORIZING CITY STAFF AND MAYOR TO SIGN AND MAKE PAYMENT TO ACQUIRE CERTAIN LANDS FOR THE PURPOSE OF THE CONSTRUCTION OF THE GREENWAY AVENUE STREET AND UTILITY IMPROVEMENTS. (CITY PROJECT NO. 13-01)

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

- 11 To consider adopting a **Resolution No. 14-06-45** a resolution approving payment to North Pine aggregate in the amount of \$7,225.00 for a Wyoming storm sewer addition and work

City Engineer Erichson Mark Erichson – Early on in the planning stages for County road 30 and to look at the entire corridor. We had a number of areas with drainage concerns. We did also talk about the removal of the parking lots at Mr. Andersons that backed up on County Road 30 for safety purposes. The North Side of the property has antiquated storm sewer and it is not sized appropriately. The other option was to have the county bring that storm sewer to that sight. The parcel is depressed and it receives drainage from the north and south. .

Council Member Nanko/Yeager – We will pay this out of the storm water utility fund and there is benefit to all properties not just Mr. Andersons.

City Engineer Erichson - Correct

Mayor Peterson – Stated that the paving of the parking lot will help the appearance of the downtown area.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE RESOLUTION NO.14-06-45 A RESOLUTION APPROVING PAYMENT TO NORTH PINE AGGREGATE IN THE AMOUNT OF \$7,225.00 FOR A WYOMING STORM SEWER ADDITION AND WORK

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

- 12 To consider adoption **Resolution No. 14-06-46** a resolution authorizing minimum Sewer consumption – winter averaging for residential properties

City Administrator Mattson - We adopted rates before on consumption – so we used first quarter to set the sewer rate for the year. If you are a snowbird you have no consumption, we tried to find a fair way to charge that fee. We looked at using the average of 7,000 or we could average the usage over the past year moving forward.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE RESOLUTION NO.14-06-46 A RESOLUTION AUTHORIZING MINIMUM SEWER CONSUMPTION – WINTER AVERAGING FOR RESIDENTIAL PROPERTIES

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

- 13 To consider adopting **Resolution No. 14-06-47** a resolution authorizing the purchase of a Polaris Ranger 6x6 for the cost of \$14,513.00

Mayor Peterson – A huge thanks to the Gene Hallberg Family Foundation donated the entire amount for the costs for the Ranger.

Public Safety Director Paul Hoppe – In reviewing our equipment we tried to fill that service gap would be ranger 6x6 for rescues and wild land grass fires. We originally found that they were about \$21,000 outfitted new. We budgeted \$11,000 for this in capital improvements. The DNR offered a used Ranger at \$5500, then equipment with necessary equipment and the utility trailer to move it.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ELMORE TO APPROVE RESOLUTION NO.14-06-47 A RESOLUTION AUTHORIZING THE PURCHASE OF A POLARIS RANGER 6X6 FOR THE COST OF \$14,513.00

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

CLAIMS:

- 14 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of **June 4, 2014** through **June 17, 2014.**

A MOTION WAS MADE BY COUNCILMEMBER, NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWAS AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JUNE 4, 2014 THROUGH JUNE 17, 2014 IN THE AMOUNT OF \$144,757.96.

Voting Aye: Elmore, Nanko/Yeager, Peterson, and J. Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – Presented Blue Sky with Award with EDA, We discussed an individual looking to bring a hotel in Wyoming and we discussed the YMCA study that was completed by the Forest Lake School District, Fairview lakes Wyoming and the City of Forest Lake.

Asst City Administrator Linwood – We believe that a representative from the YMCA will be attending our first or second meeting in July.

COUNCILMEMBER J.ZERWAS – Attended Sewer Commission meeting and they received barrels to evaluate leakage rates. Low bid was at \$47,000. Discussed presentation about the plant using a private consultant to come in besides Viola. They will be advertising an RFP for consultants.

Council Member Elmore – Asked why are they going out for RFP

Council Member Joe Zerwas – Believes that going out for RFP may not be necessary but it is to look at operation costs.

COUNCILMEMBER ELMORE – No Report

COUNCILMEMBER S.ZERWAS – Absent

MAYOR PETERSON – Attended EDA Meeting.

A MOTION WAS MADE BY COUNCILMEMBER PETERSON, SECONDED BY COUNCILMEMBER J. ZERWAS TO AUTHORIZE A PUBLIC HEARING UNDER CHAPTER 429 or CHAPTER 475 OF THE MN STATE STATUTES TO ESTABLISH A PUBLIC HEARING FOR STREET IMPROVEMENTS AND POTENTIAL REFERENDUM ON JULY 15th, 2014

Voting Aye: Peterson, Elmore, and J. Zerwas

Voting Nay: Nanko/Yeager

Abstain: None

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ELMORE TO ADJOURN THE JUNE 17, 2014 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR SESSION AT 7:53PM

Voting Aye: Nanko/Yeager, Peterson, Elmore, and J. Zerwas

Voting Nay: None

Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
JULY 1, 2014 at 7:00 PM