

**UNAPPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MARCH 4, 2014
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for March 4, 2014 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Roger Elmore, Steve Zerwas and Joe Zerwas

ABSENT: NONE

Also Present: Andy Pratt, Eckberg Lammers, Robb Linwood-Assistant City Administrator, Craig Mattson-City Administrator, City Engineer, Mark Erichson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Neil Rever – 24679 Hale Ave – Had conversations with neighbors and they want to know if the city attorney or Fred Weck determined the definition of residential property.

City Council Member Elmore – The planning Commission will address that question next time it is on their meeting agenda.

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for February 18, 2014.**

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR FEBRUARY 18, 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None
Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE **CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 2 Report of the Public Safety Director, Paul Hoppe for February 26, 2014
- 3 Report of City Building Official, Fred Weck, IV for February 24, 2014.
- 4 Report of City Attorney Mark Vierling for February 26, 2014
- 5 Report of City Engineer Mark Erichson, WSB for February 25, 2014
- 6 Report of Wyoming Public Works Supt., Jason Windingstad for February 26, 2014

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEMS #2 THROUGH #6 AS PRESENTED.

Voting Aye: *Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas*
Voting Nay: None
Abstain: None

COMMUNICATIONS:

- 7 Notice of Direct Deposits by email to employees – Brenda Frechette

City Administrator Mattson - *We will email stubs to employees to save paper costs and streamline the process.*

OLD BUSINESS:

NEW BUSINESS:

- 8 To consider adopting **Resolution 14-03-20** A Resolution for an agreement for WSB & Associates, Inc. to provide services for the development of the Wellhead Protection Plan Part 2 as required by the Minnesota Department of Health

City Engineer Erichson – *Previously authorized for Part 1 which is completed. We recently met with MDH for part 2 for WHPP. We have until June of 2014 to complete and the goal is to make a plan that is useful for the city and meet the required parameters as MDH states.*

Council Member Nanko/Yeager – *How firm is the estimate of \$16,000?*

City Engineer Erichson – This would be a not to exceed basis, we fell it is fairly close.

Council Member Nanko/Yeager – suggested we add an amendment to the resolution to have the project not to exceed the \$16,000

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ELMORE TO ADOPT RESOLUTION 14-02-20 A RESOLUTION FOR AN AGREEMENT FOR WSB & ASSOCIATES, INC. TO PROVIDE SERVICES FOR THE DEVELOPMENT OF THE WELLHEAD PROTECTION PLAN PART 2 AS REQUIRED BY THE MINNESOTA DEPARTMENT OF HEALTH WITH AN AMMENDMENT TO THE RESOLUTION TO ADD NOT TO EXCEED \$16,000.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

- 9** To consider the Hiring of Diane Krinkie for the Administrative Assistant Position with a starting wage of \$24.19 and a starting employment date to be April 1, 2014

City Administrator Mattson – Diane Krinkie is most suited for the job, has vast experience, the approval will be pending approval on background.

Council Member Elmore – Would she be assisting Fred?

Administrator Mattson – Yes

Council Member Nanko/Yeager – Would she be doing more than the intern?

Administrator Mattson – Yes and she brings much more experience to the table than the intern

A MOTION WAS MADE BY COUNCILMEMBER, S. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO APPROVE THE HIRING OF DIANE KRINKIE FOR THE ADMINISTRATIVE ASSISTANT POSITION WITH A STARTING WAGE OF \$24.19 AND A STARTING EMPLOYMENT DATE TO BE APRIL 1, 2014

Voting Aye: Elmore, Peterson, Zerwas and Zerwas

Voting Nay: Nanko/Yeager

Abstain: None

CLAIMS:

- 10** Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of February 19, 2014 through March 4, 2014.

A MOTION WAS MADE BY COUNCILMEMBER, J. ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF FEBRUARY 19, 2014 THROUGH MARCH 4, 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – Library is having an event next Tuesday for glass sculpture. Attended President Obamas speech last week. President did mention about initiating Grants for more things like Hwy 8.

COUNCILMEMBER J.ZERWAS – The employee that voluntary left the sewer commission will not receive unemployment

COUNCILMEMBER ELMORE – none

COUNCILMEMBER S.ZERWAS – Veolia – Outside management group that came in to do a company introduction to the sewer commission. There is a possibility of them coming up with a bid to look and streamline processes for sewer plant to lower costs.

MAYOR PETERSON – Sunday had the opportunity to give a proclamation that Declared Bill Oswald Day – Community member who had done a lot of work for the city and people in the church. He was surprised and impressed. Thanks the staff for their work on the proclamation.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO ADJOURN THE MARCH 4, 2014 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:24PM

Voting Aye: Nanko/Yeager, Peterson, Elmore, S. Zerwas and J. Zerwas

Voting Nay: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
MARCH 18, 2014
7:00 PM