

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 16, 2016
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for February 16, 2016 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming City Council were present: Mayor Eric Peterson, Councilmembers Linda Nanko/Yeager, Joe Zerwas, Claire Luger and Lisa Iverson.

Absent: None

Also Present: Mark Erichson, City Engineer WSB, Mark Vierling, City Attorney Eckberg Lammers, Paul Hoppe, Public Safety Director and Craig J. Mattson, City Administrator.

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

No Comments were received.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for February 2, 2016.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA CITY COUNCIL FOR FEBRUARY 2, 2016 AS CORRECTED.

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To Consider **Resolution 16-02-07** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of vehicles through online auction.
3. To consider **Resolution 16-02-08** A resolution declaring the Public Safety Department items surplus property and authorizing the public safety department to dispose of items through public auction or disposal process

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

4. Report of the Public Safety Director, Paul Hoppe for February 11, 2016
5. **Report of City Building Official, Fred Weck, IV for February 10, 2016**
PULLED BY COUNCILMEMBER IVERSON
6. Report of City Attorney Mark Vierling for February 11, 2016
7. Report of City Engineer Mark Erichson, WSB for February 9, 2016

COMMUNICATIONS: NONE

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE CONSENT AGENDA ITEMS #2 THROUGH 4 AND #6 & 7 AS PRESENTED.

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

Report of City Building Official, Fred Weck, IV for February 10, 2016

Councilmember Iverson requested information regarding: Heims Lake Villas (construction closed down for the winter) and what was included with the \$9 million of Commercial building permits(e.g. Police Dept. renovation) in the absence of Fred Weck, Building Official, Councilmember Iverson will e-mail Mr. Weck for answers that she desires.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE CONSENT AGENDA ITEM #5 AS PRESENTED.

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

OLD BUSINESS: NONE

NEW BUSINESS:

8. To consider authorizing advertisement of a Request for Proposals (RFP) from qualified architectural/engineering firms to perform a Municipal facilities needs assessment of all municipal facilities in the City of Wyoming.

Following a brief presentation on the rational for a Facility needs assessment there was a lengthy discussion regarding the value of the study as it related to the life, cost, and participants in study. Councilmember Iverson suggested a task force be formed of two councilmembers, a businessperson, an EDA member and a resident that would select a consultant and oversee the needs assessment process. Councilmember Luger suggested that the City Council let the experts do their job resulting in the following motion.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER NANKO/YEAGER TO CREATE A TASK FORCE OF ONE LOCAL BUSINESS REPRESENTATIVE, A RESIDENT, AN EDA MEMBER, AND AT LEAST TWO COUNCILMEMBERS TO REVIEW RESULTS OF THE CONSULTANTS REPORT OF THE NEEDS ASSESSMENT.

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE ADVERTISEMENT OF A REQUEST FOR PROPOSALS (RFP) FROM QUALIFIED ARCHITECTURAL/ENGINEERING FIRMS TO PERFORM A MUNICIPAL FACILITIES NEEDS ASSESSMENT OF ALL MUNICIPAL FACILITIES IN THE CITY OF WYOMING WITH THE CONDITION THAT CITY COUNCIL WILL RECEIVE ACTUAL PUBLISHED RFP AND RECEIVE AND REVIEW ALL RFP SUBMISSIONS FOR RECOMMENDATION OF AWARD OF PROPOSAL TO DO NEEDS ASSESSMENT FOR CITY FACILITIES.

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

9. To consider promotion of Officer Anthony Zerwas from part-time to full-time police officer commencing July 1, 2016.

Public Safety Director Paul Hoppe presented his recommendation to promote Anthony Zerwas from part-time police officer to full-time status based on his education, military experience, training, performance on the job and volunteer work in the community to better the community.

Following a lengthy discussion regarding the impact on the community of hiring a relative of a councilmember it was determined that the concerns were unfounded since the City Council was not a direct supervisor of the employee and a motion was made to promote Officer Zerwas to fulltime status based on merit.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER PETERSON, TO APPROVE PROMOTION OF OFFICER ANTHONY ZERWAS FROM PART-TIME TO FULL-TIME POLICE OFFICER COMMENCING JULY 1, 2016

Voting Aye: Peterson, Luger and Iverson.

Voting Nay: Nanko/Yeager

Abstain: Zerwas

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ZERWAS, TO CHANGE THE REGULAR CITY COUNCIL MEETING SCHEDULED FOR MARCH 1, 2016 TO MARCH 2, 2016 AT 7:00 PM DUE TO THE CONFLICT WITH THE MARCH 1ST MINNESOTA CAUCUS DAY "SUPER TUESDAY".

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

CLAIMS:

10. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of February 3, 2016 through February 16, 2016.

Councilmember Iverson had questions regarding the "Timesaver" Bill for Minute Taking of the Planning Commission. Breitbart's Auto Repair Bill for Oil Change, etc. of \$531.27 (included Brake job) and Transfer of Administrative fine dollars in Police Dollars \$6,980.00 1/3 split (Both - Explained by Public Safety Director Paul Hoppe).

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER IVERSON, TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF FEBRUARY 3, 2016 THROUGH FEBRUARY 16, 2016

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER

No Report

COUNCILMEMBER ZERWAS

No Report

COUNCILMEMBER LUGER

Attended Wyoming EDA Meeting and Toured the Forest Lake City Center where the EDA was informed about the process of developing the Needs Assessment, design and construction of the new facility.

COUNCILMEMBER IVERSON

Super Bowl Sunday my husband suffered a severe heart attack and as a result will no longer be coming to council meetings because he can no longer subject himself to the disrespect that is shown at these meetings. Therefore, it would be my hope that going forward we could be more respectful of one another in the future, as I have heard that this is also the reason residents have chosen not to attend council meetings. Maybe we could get better attendance.

MAYOR PETERSON

No Report

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE FEBRUARY 16, 2016 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL AT 8:15 P.M.

Voting Aye: Nanko/Yeager, Zerwas, Peterson, Luger and Iverson.

Voting Nay: None

Abstain: None