

**UNAPPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 3, 2015
7:00PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for February 3, 2015 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Claire Luger, Lisa Iverson and Joe Zerwas

ABSENT: None

Also Present: Mark Vierling, Eckberg Lammers, Craig Mattson, City Administrator, Robb Linwood-Assistant City Administrator, Paul Hoppe – Public Safety Director, Jason Windingstad, Public Works Superintendent, Fred Weck, Building Official/Zoning Administrator and Mark Erichson WSB– City Engineer

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

APPROVAL OF MINUTES:

- 1 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for January 20, 2015.**

A MOTION WAS MADE BY NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWASTO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 20, 2015 AS PRESENTED.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 2 To consider authorizing an employment offer to Joseph Courteau at the rate of \$8.50 per hour as a part-time rink attendant for the 2015 season.
- 3 To consider authorizing an employment offer to Jeff Radich and Josh Brown as Part-Time Police Officers in the Wyoming Police Department.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 4 Report of the Public Safety Director, Paul Hoppe for January 28, 2015
- 5 Report of City Building Official, Fred Weck, IV for January 28, 2015.
- 6 Report of City Attorney Mark Vierling for January 28, 2015.
- 7 Report of City Engineer Mark Erichson, WSB for January 28, 2015.
- 8 Report of Wyoming Public Works Supt., Jason Windingstad for January 28, 2015.

Item #2 pulled for further consideration by Councilmember NANKO/YEAGER

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER LUGER TO APPROVE CONSENT AGENDA ITEMS #3 THROUGH #8.

Voting Aye: Luger, Nanko/Yeager, Peterson, Iverson and J. Zerwas

Voting Nay: None

Abstain: None

RECONSIDER ITEM #2

Council Member Nanko/Yeager – *Questioned that \$8.00/hr. was originally approved for the part time employee.*

Public Works Superintendent Windingstad – *Stated that the \$8.50 was an error and the part time employee will be receiving \$8.00/hr. and was aware of that.*

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE CONSENT AGENDA ITEM NUMBER #2 AS PRESENTED

Voting Aye: Luger, Nanko/Yeager, Peterson, Iverson and J. Zerwas

Voting Nay: None

Abstain: None

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 9 To consider **Resolution 15-02-10** a Resolution to authorize the purchase of the 2015 Street Sign Order from EFA Division of Safety in the amount of \$13,243.60.

Public Works Superintendent Windingstad – We divided the city into 4 sections and this is a 4 year plan. The signs are much larger and easier to see. We are combining signs so you have a much cleaner look.

Council Member Iverson – asked how long do signs last?

Public Works Superintendent Windingstad – We are hoping that these signs will last 20 years

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER IVERSON TO APPROVE RESOLUTION 15-02-10 A RESOLUTION TO AUTHORIZE THE PURCHASE OF THE 2015 STREET SIGN ORDER FROM EFA DIVISION OF SAFETY IN THE AMOUNT OF \$13,243.60.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

- 10 To consider **Resolution 15-02-11** a Resolution adopting Part 1 and Part 2 of the City of Wyoming Wellhead Protection Plan.

City Engineer Erichson – The process began in 2012 and mandates that the city must complete a wellhead protection plan. We did complete both last year and the Minnesota department of health did accept it. The Department of Health simply wants a resolution of the adoption of Part I and Part II.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER LUGER TO APPROVE RESOLUTION 15-02-11 A RESOLUTION ADOPTING PART 1 AND PART 2 OF THE CITY OF WYOMING WELLHEAD PROTECTION PLAN.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

- 11 To consider **Resolution 15-02-12** Ordinance 2015-01 amending the City of Wyoming Code of Ordinances, Chapter 8, Animals; establishing regulations for the keeping of livestock, prohibited animals, animals running at large, number of animals permitted to be kept, animal pound, and the keeping of urban fowl within the City of Wyoming.

Building Official Weck – City Attorney had sent a memo to change the animal ordinance in regards to abandoned and cruelty to animals. Planning Commission is recommending approval.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE RESOLUTION 15-02-12 ORDINANCE 2015-

01AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 8, ANIMALS; ESTABLISHING REGULATIONS FOR THE KEEPING OF LIVESTOCK, PROHIBITED ANIMALS, ANIMALS RUNNING AT LARGE, NUMBER OF ANIMALS PERMITTED TO BE KEPT, ANIMAL POUND, AND THE KEEPING OF URBAN FOWL WITHIN THE CITY OF WYOMING.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

- 12** To consider **Resolution 15-02-13** a Resolution to authorize Wyoming Public Works to purchase and equip a 2016 Mack Truck in the amount of \$190,874.52.

Public Works Superintendent Windingstad – We have 1995 L8000 dump truck. The truck is experiencing high maintenance costs. We set a benchmark of 15 years to replace these types of vehicles. We rate the vehicles if they are emergency or a daily driver. These vehicles are very high on our priority list. We have had \$8,500 in maintenance recently, the transmission is slipping and we recently had to rebuild the wing plow. The 2016 Mack will replace this truck and is similar to other plows in our fleet. Capital improvement was budgeted at \$200,000 for this item.

Council Member Nanko/Yeager – Can you salvage or reuse any parts on the vehicle?

Public Works Superintendent Windingstad – No, the parts have experienced extreme conditions and the parts are not universal to another truck, they are designed to fit the truck.

Council Member Iverson – Do we use the same company to outfit the trucks?

Public Works Superintendent Windingstad – It is under state contract, we look at fit and finish, turnaround time and how will they service it. No Major frills. We do look at many different trucks before we determine what we want to buy. We talk to different manufacturers and cities.

Council Member Iverson – when we fix the roads will the trucks be in better shape. Where does the money from the old truck go?

Public Works Superintendent Windingstad – Hard to determine, they are pushed hard when in operation. The money for the truck goes back into the general fund.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER IVERSON TO APPROVE RESOLUTION 15-02-13 A RESOLUTION TO AUTHORIZE WYOMING PUBLIC WORKS TO PURCHASE AND EQUIP A 2016 MACK TRUCK IN THE AMOUNT OF \$190,874.52.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

- 13** To consider approving the **Wyoming Pay Equity Report** prepared by **Springsted Incorporated** utilizing the Minnesota **Management and Budget web-based pay equity system** as **required by the State of Minnesota Local Government Pay Equity Act.**

Administrator Mattson – Since the 1980s the state requires the city to submit a pay equity report every 3 years. The report shows that we have complied with pay equity. We use the Safe report by Springsted. The report is broken down by know-how, job responsibility, skill, education, problem solving, talks about what is required to do the job, problem solving, accountability, overseeing a budget, people, managing equipment. We meet standards as required by the state.

Council member Iverson – Asked for some definition on employees and descriptions in the report.

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE WYOMING PAY EQUITY REPORT PREPARED BY SPRINGSTED INCORPORATED UTILIZING THE MINNESOTA MANAGEMENT AND BUDGET WEB-BASED PAY EQUITY SYSTEM AS REQUIRED BY THE STATE OF MINNESOTA LOCAL GOVERNMENT PAY EQUITY ACT.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

CLAIMS:

14 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of January 21, 2015 through February 3, 2015.

Council Member Nanko/Yeager – Questioned a bill for driving gloves for public works

Council Member Iverson – Questioned a bill for nametags.

Staff explained the name tags were for administration staff and city council members.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER IVERSON TO APPROVE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JANUARY 21, 2015 THROUGH FEBRUARY 3, 2015.

Voting Aye: Luger, Nanko/Yeager, Peterson, J. Zerwas and Iverson

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER- *Thanked everyone for coming*

COUNCILMEMBER J.ZERWAS – *Attended the January 26th Sewer meeting and they have a new attorney. The League of Minnesota cities trust will have the commission receive \$3000 dollars back. Plant Superintendent Mark Nelson said that plant is operating well.*

COUNCILMEMBER LUGER – *Attended Park Board Last night – They are reviewing new tables and benches throughout the parks and looking at pickle ball courts at Swenson's Park. Eagle Scouts are looking for projects if anyone knows any contact Frank Storm or Bob Benyon.*

COUNCILMEMBER IVERSON – *Attended the League of Minnesota Cities Seminar, lots of great information. Suggested that existing council should attend the training as well. Asked if the alternate for Sewer Commission council member Nanko/Yeager could replace her since she is unable to attend meetings.*

MAYOR PETERSON – *No Report*

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER ADJOURN THE FEBRUARY 3, 2015 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR SESSION AT 7:25

Voting Aye: Nanko/Yeager, Peterson, Luger, Iverson and J. Zerwas

Voting Nay: None

Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING:
FEBRUARY 17, 2015 at 7:00 PM