

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 2, 2016
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for February 2, 2016 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Mayor: Mayor: Eric Peterson, Councilmembers: Linda Nanko/Yeager, Joe Zerwas, Claire Luger and Lisa Iverson

ABSENT: None

Also Present: Mark Vierling-Eckberg Lammers, Craig Mattson-City Administrator, Robb Linwood-Assistant City Administrator, Paul Hoppe- Public Safety Director, Fred Weck – Building Official and Mark Erichson-WSB

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for January 19, 2016.**

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 19, 2016

Voting Aye: Zerwas, Nanko/Yeager, Peterson, Luger and Iverson

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 2. To consider accepting donations of \$50.00 each from Diane Byland and Karen McCurdy to the Wyoming Fire Department’s smoke detector program**

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

3. Report of the Public Safety Director, Paul Hoppe for January 28, 2016
4. Report of City Building Official, Fred Weck, IV for January 28, 2016
5. Report of City Attorney Mark Vierling for January 27, 2016
6. Report of City Engineer Mark Erichson, WSB for January 28, 2016

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER IVERSON TO APPROVE CONSENT AGENDA ITEMS #3 THROUGH #6 AS PRESENTED.

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None

COUNCIL MEMBER NANKO/YEAGER PULLS AGENDA ITEM #2

Council Member Nanko/Yeager - Thanked residents for donations

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE CONSENT AGENDA ITEMS #2 AS PRESENTED.

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS

7. To consider **Resolution 16-02-16** a resolution approving the preliminary plat for "Kennedy Estates" at Property Identification Number 21.00077.00

***Building Official/Zoning Admin Weck** – The city council has seen this plat before for a few different variances. The planning commission recommended approval of the primary plat with the set of conditions as provided in the council packet*

***Council Member Nanko/Yeager** – Asked where the \$30,000 for the tree mitigated fund would go?*

***Building Official/Zoning Admin Weck** – That would be a new fund, this is the first time the city has encountered this.*

***City Engineer Erichson** – That fund usually goes towards planting of trees or water improvements.*

***Council Member Nanko/Yeager** – Asked about crossings so residents in the development have the ability to access parks. Would we have crossings on Wyoming Trail or East Viking Blvd? Believes it is a dangerous situation and does not want to see a child hit by a car.*

***City Engineer Erichson** – In regards to County Road 22, he has not had conversation about crosswalks mid-intersection. We could talk to the county to see if they would allow a crosswalk.*

We could look into where we could put crossings in our city to provide access to the parks.

Council Member Nanko/Yeager – *Questioned if the developer would be charged under new fees (2016) or old fees (2015)?*

Building Official/Zoning Admin Weck – *The 2015 fee schedule was used as they applied in 2015.*

Council Member Nanko/Yeager – *Any public comment from the public hearing?*

Building Official/Zoning Admin Weck – *There was no comments from the public. The one item that came up was looking at the plat you will see that 3 or 4 of the lots do not have road frontage. The concern was that the curve might have been too sharp, the engineer verified it was not and does not affect the drainage plan.*

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER LUGER TO APPROVE RESOLUTION 16-02-16 A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR “KENNEDY ESTATES” AT PROPERTY IDENTIFICATION NUMBER 21.00077.00

Voting Aye: Peterson, Iverson, Nanko/Yeager, Zerwas and Luger

Voting Nay:

Abstain: None

8. To consider the Wyoming police department eliminating two part time police officers and replacing them with a full time police officer effective July 1st, 2016

Public Safety Director Hoppe – *This topic has been in our budget since the workshop last summer. We have been watching our trending for police call service and are looking at a 28% increase in our call volume. We look more closely into what type of calls we are receiving. We use a staffing model out of northwest command school. It looks at how long a call should last and when broken down into categories it looks at how many man hours we need to handle those calls. We look at the amount of obligated time our employees have vs. our unobligated time. We use the records from our record management system. We use our time card system that shows how much time off, sick time and on call time we put into that. Unobligated time is the time that officers are not taking calls, running stationary radar, spending time doing snowmobile enforcement and general patrolling. Unobligated time are the activities that don't generate calls. To be proactive, we like to have 25 minutes, we use 20 minutes for our department. We are looking to increase the amount of officers on patrol to 8, the model is calling for 9. In addition, we are looking at changes in the hiring and communities are back filling employees. Communities are looking for people with part time employees. When we started this program we kept a part time employee 16 months now we are looking to keep them for 9 to 12 months. It takes 3 months of training at a cost of \$8,000 to \$9,000 per part-time officer.*

Council Member Zerwas – *will this increase the 2016 budget?*

Public Safety Director Hoppe – *It was already budgeted for in 2016. We want to give the two part timers ample time to find other employment if one of them is not hired*

Council Member Zerwas – *Believes it is dangerous for officers to work alone late at night.*

Public Safety Director Hoppe - *If we have one officer on at jail and we get a call in Wyoming, we have no one here. We would like to have two officers on until about 4am.*

Mayor Peterson – *Adding the full time and removing the two part timers would not really change a lot of the dollars. The two part timers equal about 1400 hours on the road and we spend 700 hours training them. With a full time officer we receive the 2080 hours of road hours.*

Council Member Iverson – Do other departments reach out to our department to ask about our employees?

Public Safety Director Hoppe – We **our are** solicited informally by other departments

Council Member Iverson – Asked how long have we been using the police staffing module

Public Safety Director Hoppe – Since 2009, the module is specific to our community.

Council Member Iverson – Do you, or the investigator, or reserves do patrol?

Public Safety Director Hoppe – No I do not, the investigator does not, the reserve hours just go and patrol, they cannot take calls, and they cannot arrest.

Council Member Iverson – Can we use the Investigator for Patrol?

Public Safety Director Hoppe – We have, but he is completely swamped and sometimes we will pull officers in to help get the investigator get caught up.

Council Member Iverson – Asked about checked businesses and checks on parks

Public Safety Director Hoppe – We do account for park checks, residence checks, businesses checks, because it accounts for our officer's time.

Council Member Iverson – What will that full time officer cost in 2017 vs. having the 2016 part time?

Public Safety Director Hoppe - Approximately \$37,000 for part timer vs. approximately \$57,000 for the full time officer in 2017.

Council Member Iverson – Have part timers been helping us save overtime on full time officers?

Public Safety Director Hoppe – We have used part timers in 2015 when we were over in overtime hours and part time hours due to FLMA issues. With the 2 part timers we are at the mercy of their schedule because they have other jobs. The full time employee give us the ability to flex our schedules.

Council Member Iverson – Can you guarantee that you won't ask for part time officers again?

Public Safety Director Hoppe – We watch trending closely and try not to react too quickly. Trending seems to go with the economy and crime rates. We anticipate not asking for a part time police officer in 2017 or 2018.

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER ZERWAS TO APPROVE THE WYOMING POLICE DEPARTMENT ELIMINATING TWO PART TIME POLICE OFFICERS AND REPLACING THEM WITH A FULL TIME POLICE OFFICER EFFECTIVE JULY 1ST, 2016

Voting Aye: Peterson, Zerwas, Iverson and Luger

Voting Nay: Nanko/Yeager

Abstain: None

9. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of JANUARY 6, 2015 through JANUARY 19, 2016

Council Member Nanko/Yeager – Asked who owns the 2000 Chevy Truck?

Public Safety Director Hoppe – We use it for a ghost car for the department

Council Member Nanko/Yeager – Questioned the meals for the fire department at a gas leak

Public Safety Director Hoppe – When we have firefighters on a call for 6 or 7 hours we will bring the firefighters food.

A MOTION WAS MADE BY COUNCIL MEMBER ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER AUTHORIZING PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF JANUARY 20, 2016 THROUGH FEBRUARY 2, 2016.

Voting Aye: Nanko/Yeager, Peterson, Luger, Zerwas and Iverson

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER – **Attended Rush Line** – pre-project development study committee meeting. Reviewed the conceptual station location service plan and defined the route for the BLD generally on White Bear Ave. A route was defined by White Bear Avenue and that a parallel route be ~~perused~~ **pursued** and follow Hwy 61. Two Forums for public outreach, one for developers, business associations and major employers. More neighborhood meetings planned in April.

Attended Task Force meeting – Received updates, approved 2016 work plan and budget. Bus service 275 to St Paul, ridership has increased since 2010. Some discussion about providing mid-day service to Columbus.

Attended Sewer Commission – Flushable wipes attorney asked for info from plant. Ammonia levels have been good. We came out ahead on budget and we continue to look at solar panels. Lack of hard numbers on the solar panels at this time but we anticipate, apex and solar stone may give presentations to the commission. We discussed the big arrays of solar panels in North Branch and Lent Township

COUNCILMEMBER J. ZERWAS – Attended Sewer meeting – Board decided to contract with Abdo Eick and Myers for a cost of \$13,200 dollars

COUNCILMEMBER LUGER – Attended Park Board Meeting last night, established meeting dates, and talked to fire relief about Liberty Ponds Park.

COUNCILMEMBER IVERSON – Stated she liked the Police Department's Twitter account, thanked staff on the new council chamber lights, and thanked Robb for the upgrade in the city outlook mail program.

MAYOR PETERSON – No report

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS SECONDED BY COUNCILMEMBER LUGER TO ADJOURN THE FEBRUARY 2, 2016 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:53PM

Voting Aye: Nanko/Yeager, Peterson, Zerwas, Luger and Iverson

Voting Nay: None

Abstain: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
FEBRUARY 16, 2016
7:00PM