

**APPROVED MINUTES
CITY COUNCIL
ANNUAL & REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 9, 2013
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Annual Meeting of the Wyoming City Council for January 9, 2013 to order at 7:03 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Roger Elmore, Linda Nanko/Yeager, Joe Zerwas and Steve Zerwas.

Absent: None

Also Present: Andy Pratt,– Eckberg Lammers, Mark Erichson-City Engineer-WSB, Fred Weck-Building Official, Jason Windingstad-Public Works Superintendant, Craig Mattson-City Administrator, Nicole Miller-Administrative Assistant.

DETERMINATION OF A QUORUM:

The Mayor determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

SWEARING IN OF ELECTED MAYOR AND COUNCILMEMBERS

ANNUAL MEETING

1 Designate Official Newspaper for 2013 – Forest Lake Times – Resolution 13-01-01

A MOTION WAS MADE BY COUNCILMEMBER J.ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO ADOPT RESOLUTION 13-01-01 A RESOLUTION DESIGNATING THE FOREST LAKE TIMES AS THE OFFICIAL NEWSPAPER FOR 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

2 Designate Official Depository for City Funds for 2013 – Resolution 13-01-02

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE, TO ADOPT RESOLUTION 13-01-02 A RESOLUTION DESIGNATING OFFICIAL DEPOSITORY FOR CITY FUNDS FOR 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

3 Elect an Acting Mayor to serve in absence of Mayor during 2013 – (Minn. Stat. 412.121)

A MOTION WAS MADE BY COUNCILMEMBER S.ZERWAS, SECONDED BY COUNCILMEMBER J.ZERWAS, TO APPOINT COUNCILMEMBER ELMORE TO SERVE IN ABSENCE OF THE MAYOR AS ACTING MAYOR FOR 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

4 Appoint Wyoming Board and Commission Members for 2013 – Resolution 13-01-03

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER J.ZERWAS TO ADOPT RESOLUTION 13-01-03 A RESOLUTION APPOINTING WYOMING BOARD AND COMMISSION MEMBERS FOR 2013

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

5 Review Council Appointments to Boards, Commissions, Committees and Board of Trustees of Fire Department Volunteer Relief Association – Resolution 13-01-04

A MOTION WAS MADE BY COUNCILMEMBER S.ZERWAS, SECONDED BY COUNCILMEMBER ELMORE TO ADOPT RESOLUTION 13-01-04 A RESOLUTION REVIEWING APPOINTMENTS TO BOARDS, COMMISSIONS, COMMITTEES AND BOARD OF TRUSTEES OF FIRE DEPARTMENT VOLUNTEER RELIEF ASSOCIATION.

Councilmember S.Zerwas- would like to be added to the Highway Task Force.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

6 Appoint Wyoming Firefighters for 2013 – Resolution 13-01-05

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS TO ADOPT RESOLUTION 13-01-05 A RESOLUTION APPOINTING WYOMING FIREFIGHTERS FOR 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

7 Set Annual Fees for City Services for 2013 – Resolution 13-01-06

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER S.ZERWAS TO ADOPT RESOLUTION 13-01-06 A RESOLUTION SETTING ANNUAL FEES FOR CITY SERVICES FOR 2013.

Administrative Assistant Miller explained changes made to the 2013 Fee schedule. Discussion regarding the changes with dog licensing took place and will continue when the Director of Public Safety is present.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None
Abstain: None

REGULAR MEETING

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

Ben Monzka-Chisago County Commissioner-Congratulated re-elected Wyoming Councilmembers and Mayor. Commissioner Montzka distributed Rush line bus schedules, explained that Chisago County is looking at ways to reduce budget and provided updates on upcoming construction projects.

APPROVAL OF MINUTES:

- 8 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for December 18, 2012.**

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER S.ZERWAS TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR DECEMBER 18, 2012.

*Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas
Voting Nay: None
Abstain: None*

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 9 To consider adopting Resolution No. 13-01-07 a resolution **approving the issuance of a 2013 Waste Haulers License to Waste Management.****
- 10 To consider adopting Resolution No. 13-01-08 a resolution approving the “**Final Construction pay voucher for Total Control Systems, Inc.**” in the amount of **\$24,204.00** for **upgrades to the electrical panel at the 264th street lift station.****
- 11 To consider approving payment to Chisago County in the amount of **\$26,400.00** for **2012 Communication Subscriber Costs for Wyoming Police and Fire Department.****
- 12 To consider adopting Resolution No. 13-01-09 a resolution **appointing Brian Bergstrom and Aaron Anderson to the Police Reserve Program.****
- 13 To consider adopting Resolution No. 13-01-10 a resolution **appointing Wyoming****

Volunteer Firefighters to Probationary Status for 2013 – Jacob Grindeland, Joseph Tener, Jake Woinarowicz, Zachery Fecteau.

- 14 To consider accepting the **Resignation of Park and Recreation Board member Tim Patterson.**

Item #14 pulled by councilmember Elmore for further consideration.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 15 Report of the Public Safety Director, Paul Hoppe for January 4, 2013
16 Report of City Building Official, Fred Weck, IV for January 2, 2013.
17 Report of City Attorney Mark Vierling for January 3, 2013
18 Report of City Engineer Mark Erichson, WSB for December 28, 2012
19 Report of Wyoming Public Works Supt., Jason Windingstad for January 3, 2013

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER J.ZERWAS TO APPROVE CONSENT AGENDA ITEMS #9 THROUGH #13, AND #15 through #19 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

RECONSIDER ITEM #14

To consider accepting the **Resignation of Park and Recreation Board member Tim Patterson.**

Councilmember Elmore thanked Tim Patterson for his time and dedication spent serving the residents of Wyoming as a member of the Park and Recreation Board.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEM #14 THE RESIGNATION OF PARK AND RECREATION BOARD MEMBER TIM PATTERSON.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 20 To Consider **approving The Park and Recreation Board's fee schedule for pavilion and field rentals.**

Bob Beynon and Jeff Allen-Wyoming Park and Recreation Board-Introduced a fee schedule for reserving the sports fields and park pavilions. The Park Board surveyed surrounding communities regarding fees and determined that the City of Wyoming should charge for field and pavilion use to help with the costs of maintenance.

Councilmember Nanko/Yeager-Inquired as to what surrounding cities had been surveyed and what they are charging for field

and pavilion rental. Discussion took place regarding how reservations and fees would be collected administratively.

A MOTION WAS MADE BY COUNCILMEMBER S.ZERWAS, SECONDED BY COUNCILMEMBER ELMORE TO APPROVE THE PARK AND RECREATION BOARD'S FEE SCHEDULE FOR PAVILION AND FIELD RENTALS.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

21 To consider adopting Resolution No. 13-01-11 a resolution approving the purchase of a Caterpillar 924K in the amount of \$141,380 for the Public Works Department including the trade-in of current 1969 Caterpillar 930 SN 41K963 for \$15,050 and five year financing at 2.95% (payments of \$29,493.62 per year).

Jason Windingstad-Public Works Superintendent-The Public Works Department has a 1969 Caterpillar that is due to be replaced and will be used as a trade in towards the purchase of a Caterpillar 924K. The new front end loader will be used by the Public Works Department for hanging lights, flag maintenance, lifting and for mixing salt sand. The new Caterpillar will also provide additional safety for the Public Works employees.

Andy Pratt-Eckberg, Lammers-A new resolution will be drafted to meet the requirements needed for debt obligation. New resolution will be drafted and brought back at next meeting.

Councilmember S.Zerwas-Inquired as to the maintenance costs that have been incurred on 1969 Caterpillar. Public Works Superintendent Windingstad-Maintenance costs have been high and therefore the machine is being underutilized due to potential repair costs.

A MOTION WAS MADE BY COUNCILMEMBER S.ZERWAS, SECONDED BY COUNCILMEMBER J.ZERWAS TO APPROVE THE PURCHASE OF A CATERPILLAR 924K IN THE AMOUNT OF \$141,380 FOR THE PUBLIC WORKS DEPARTMENT INCLUDING THE TRADE-IN OF CURRENT 1969 CATERPILLAR 930 SN 41K963 FOR \$15,050 AND FIVE YEAR FINANCING AT 2.95% (PAYMENTS OF \$29,493.62 PER YEAR).

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

CLAIMS:

22 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of December 19, 2012 through January 9, 2013.

A MOTION WAS MADE BY COUNCILMEMBER J.ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF DECEMBER 19, 2012 THROUGH JANUARY 9, 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER

No report

COUNCILMEMBER J.ZERWAS

No report

COUNCILMEMBER ELMORE

No report

COUNCILMEMBER S.ZERWAS

No report

MAYOR PETERSON

No report

ADJOURN

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER NANKO/YEAGER, TO ADJOURN THE JANUARY 9, 2013 “ANNUAL MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:59 P.M.

Voting Aye: Elmore, Nanko/Yeager, Peterson, J. Zerwas and S. Zerwas

Voting Nay: None

Abstain: None

Respectfully Submitted

Nicole Miller, Administrative Assistant