

**UNAPPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 7, 2014
7:00 PM**

CALL TO ORDER:

Mayor Eric Peterson called the Regular Meeting of the Wyoming City Council for January 7, 2014 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Eric Peterson, Linda Nanko/Yeager, Roger Elmore, Steve Zerwas and Joe Zerwas

ABSENT: NONE

Also Present: Mark Vierling - Eckberg Lammers, Mark Erichson-City Engineer-WSB, Jason Windingstad, Public works Superintendent, Robb Linwood-Assistant City Administrator, Craig Mattson-City Administrator, Fred Weck, Building Official, and Paul Hoppe, Public Safety Director

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

ANNUAL MEETING

1 Designate Official Newspaper for 2014 – Forest Lake Times – Resolution 14-01-01

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE, TO ADOPT RESOLUTION 14-01-01 A RESOLUTION DESIGNATING THE FOREST LAKE TIMES AS THE OFFICIAL NEWSPAPER FOR 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

2 Designate Official Depository for City Funds for 2014 – Resolution 14-01-02

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER SECONDED BY COUNCILMEMBER J. ZERWAS, TO ADOPT RESOLUTION 14-01-02 A RESOLUTION DESIGNATING OFFICIAL DEPOSITORY FOR CITY FUNDS FOR 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

3 Elect an Acting Mayor to serve in absence of Mayor during 2014 – (Minn. Stat. 412.121)

A MOTION WAS MADE BY COUNCILMEMBER PETERSON, SECONDED BY COUNCILMEMBER S. ZERWAS, TO APPOINT COUNCILMEMBER ELMORE TO SERVE IN ABSENCE OF THE MAYOR AS ACTING MAYOR FOR 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

4 Appoint Wyoming Board and Commission Members for 2014 – Resolution 14-01-03

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS, SECONDED BY COUNCILMEMBER S ZERWAS TO ADOPT RESOLUTION 14-01-03 A RESOLUTION APPOINTING WYOMING BOARD AND COMMISSION MEMBERS FOR 2014

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

5 Review Council Appointments to Boards, Commissions, Committees and Board of Trustees of Fire Department Volunteer Relief Association – Resolution 14-01-04

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS, SECONDED BY COUNCILMEMBER ELMORE TO ADOPT RESOLUTION 14-01-04 A RESOLUTION REVIEWING APPOINTMENTS TO BOARDS, COMMISSIONS, COMMITTEES AND BOARD OF TRUSTEES OF FIRE DEPARTMENT VOLUNTEER RELIEF ASSOCIATION.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

6 Set Annual Fees for City Services for 2014 – Resolution 14-01-05

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS, SECONDED BY COUNCILMEMBER J. ZERWAS TO ADOPT RESOLUTION 14-01-05 A RESOLUTION SETTING ANNUAL FEES FOR CITY SERVICES FOR 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

REGULAR MEETING

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to two (2) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak”.

Scott Watters – 24405 Fallbrook Ave N. – Was recently given trespassing notice for snowmobiling in ditch. Now he is told that he must ride on the side of the road. Young kids cannot ride on the side of the road.

Public Safety Director Hoppe - The police department took a complaint about a snowmobile pulling a box spring – according to our ordinance snowmobile should be on the street. The only thing that differs is a county road or state aid highway. A municipal street it is on the side of the road. The police department dealt with the call and asked him to stop riding through the ditch.

Building Official Weck – Would like to have planning commission review this item and invite Mr. Watters and PSD Hoppe

Public Safety Director Hoppe – These roads are municipal roads and the city has the ability to regulate snowmobiles on a city street.

Mayor Peterson – Thinks that the planning commission should look into this.

City Administrator Mattson – at some point you have to take into consideration that this is a city. We need to make a stance one way or another whether we are a city or not a city and how we enforce things.

APPROVAL OF MINUTES:

7 Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for December 17, 2013.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR DECEMBER 17, 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

8 Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for December 17, 2013.

A MOTION WAS MADE BY COUNCILMEMBER NANKO/YEAGER, SECONDED BY COUNCILMEMBER ELMORE TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR DECEMBER 17, 2013.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 9** To consider adopting **Resolution No. 14-01-06** a resolution declaring certain vehicles as surplus property for disposal and authorizing the police department to dispose of vehicles through online auction
- 10** To consider adopting **Resolution No. 14-01-07** a resolution declaring the 1999 Dodge 3500 as surplus City Property and to authorize the sale of the vehicle to the City of Braham "as is" for \$5,000.00

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

- 11** Report of the Public Safety Director, Paul Hoppe for January 2, 2014
- 12** Report of City Building Official, Fred Weck, IV for January 2, 2014.
- 13** Report of City Attorney Mark Vierling for January 2, 2014
- 14** Report of City Engineer Mark Erichson, WSB for January 2, 2014
- 15** Report of Wyoming Public Works Supt., Jason Windingstad for January 2, 2014

Item #12 pulled for further consideration by Councilmember Steve Zerwas.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEMS #9 THROUGH #11 AND #13 THROUGH #15 AS PRESENTED.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

RECONSIDER ITEM #12

Report of City Building Official, Fred Weck, IV for January 2, 2014.

Council Member Steve Zerwas – Wanted to point out the year end for building permits, we had 22 new homes built in 2013. This is more than 2009 to 2012 combined. Hoping this is an upward trend, happy to see this.

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE CONSENT AGENDA ITEM NUMBER #12.

Voting Aye: Nanko/Yeager, Peterson, Elmore S. Zerwas and J. Zerwas,

Voting Nay: None

Abstain: None

COMMUNICATIONS: NONE

OLD BUSINESS:

- 16** To consider extending a conditional employment offer to Lyndsey Hicken as a Part-Time Police Officer in the Wyoming Police Department

Public Safety Director - We have two top candidates for the part time employees at \$18.00 dollars and hour.

Council Member Joe Zerwas – Has either had any prior experience?

Public Safety Director Hoppe – Aaron Anderson reserve for the Wyoming Police Department and Bayport Police Department and Lyndsey Hicken is a CSO for Prior Lake Police Department and works for a security service in Anoka County

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS, SECONDED BY COUNCILMEMBER ELMORE TO EXTEND A CONDITIONAL EMPLOYMENT OFFER TO LINDSEY HICKEN AS A PART-TIME POLICE OFFICER IN THE WYOMING POLICE DEPARTMENT

*Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas
Voting Nay: None
Abstain: None*

- 17** To consider extending a conditional employment offer to Aaron Anderson as a Part-Time Police Officer in the Wyoming Police Department

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS, SECONDED BY COUNCILMEMBER J. ZERWAS TO EXTEND A CONDITIONAL EMPLOYMENT OFFER TO AARON ANDERSON AS A PART-TIME POLICE OFFICER IN THE WYOMING POLICE DEPARTMENT

*Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas
Voting Nay: None
Abstain: None*

NEW BUSINESS:

- 18** To consider adopting **Resolution 14-01-08** a resolution approving the six-month probationary period of Eric Rydeen as the Street Lead Worker effective January 7th, 2014

Public Works Superintendent Windingstad – Both employees have done an outstanding job, more than happy with their performance.

A MOTION WAS MADE BY COUNCILMEMBER S. ZERWAS, SECONDED BY COUNCILMEMBER J. ZERWAS TO APPROVE **RESOLUTION 14-01-08 A RESOLUTION APPROVING THE SIX-MONTH PROBATIONARY PERIOD OF ERIC RYDEEN AS THE STREET LEAD WORKER EFFECTIVE JANUARY 7TH, 2014**

*Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas
Voting Nay: None
Abstain: None*

19 To consider adopting **Resolution 14-01-09** a resolution approving the six-month probationary period of Josh Smith as Maintenance Worker I effective January 7th, 2014

A MOTION WAS MADE BY COUNCILMEMBER ELMORE, SECONDED BY COUNCILMEMBER NANKO/YEAGER TO APPROVE RESOLUTION 14-01-09 A RESOLUTION APPROVING THE SIX-MONTH PROBATIONARY PERIOD OF JOSH SMITH AS THE STREET LEAD WORKER EFFECTIVE JANUARY 7TH, 2014

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

20 To consider adopting **Resolution 14-01-10** the purchase of a Server Backup Solution in the event of a server failure from CW Technology in the amount of \$6,982.14

David Manion CW Technology – David Manion spoke about the backup solution in detail.

A MOTION WAS MADE BY COUNCILMEMBER ELMORE SECONDED BY COUNCILMEMBER S. ZERWAS TO APPROVE RESOLUTION 14-01-10 THE PURCHASE OF A SERVER BACKUP SOLUTION IN THE EVENT OF A SERVER FAILURE FROM CW TECHNOLOGY IN THE AMOUNT OF \$6,982.14

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

CLAIMS:

21 Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of December 18, 2013 through January 7, 2014.

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS, SECONDED BY COUNCILMEMBER NANKO/YEAGER TO AUTHORIZE PAYMENT OF RECOMMENDED BILLS, PAYROLL AND JOURNAL ENTRIES FOR THE PERIOD OF DECEMBER 18, 2013 THROUGH JANUARY 7, 2014.

Voting Aye: Elmore, Nanko/Yeager, Peterson, Zerwas and Zerwas

Voting Nay: None

Abstain: None

COUNCIL REPORTS:

COUNCILMEMBER NANKO/YEAGER –

Asked to have work session for roads and assessment policy – Council agreed to January 21st – 3:00pm

COUNCILMEMBER J.ZERWAS –

No Report

COUNCILMEMBER ELMORE

No Report

COUNCILMEMBER S.ZERWAS

No Report

MAYOR PETERSON

No Report

A MOTION WAS MADE BY COUNCILMEMBER J. ZERWAS SECONDED BY COUNCILMEMBER ELMORE TO ADJOURN THE JANUARY 7, 2014 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL AT 7:39PM

Voting Aye: Nanko/Yeager, Peterson, Elmore, S. Zerwas and J. Zerwas

Voting Nay: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT
REGULAR MEETING
JANUARY 21, 2014
7:00 PM