

**APPROVED MINUTES
PLANNING COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 28, 2011
7:00 PM**

CALL TO ORDER:

Planning Commission Chairman Frank Storm called the Regular Meeting of the Wyoming Planning Commission of June 28, 2011 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Judy Coughlin, Mark Lobermeier, and Frank Storm

Members Absent: Sean Wagner and Ken Meyers.

Also Present: Zoning Administrator Fred Weck, Council Liaison Roger Elmore.

DETERMINATION OF A QUORUM:

Chairman Storm determined a quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate."

No members of the public spoke.

APPROVAL OF MINUTES:

1 Consider approving the minutes of the Regular Meeting of the Wyoming, Minnesota Planning Commission for May 24 2011.

Commissioner Coughlin noted that the motion to approve the Final Plat of "Delmonico Park" did not have the motion makers name (Chairman Storm)

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER COUGHLIN, TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR MAY 24, 2011 AS CORRECTED.

Voting Aye: Coughlin, Lobermeier, and Storm.

Voting Nay: None

Abstain: None

NEW BUSINESS

2 City Engineer presentation on the City's Stormwater Comprehensive Plan.

City Engineer Mark Erichson began the presentation by introducing Todd Hubmer, P.E. and Jacob Newhall, P.E. from WSB's Stormwater Resources Group. Todd Hubmer explained to the Commission that the draft City of Wyoming Stormwater Comprehensive Plan was developed after public meetings and meetings with a citizen advisory committee to determine concerns and

problem areas within the city. He also explained that with the new census data the city will be an MS4 city and will be required to have a stormwater plan in place.

At 7:15 Commission Wagner arrived at the meeting.

Hubmer explained to the Commission that the plan will require buffer areas between waterbodies, rivers, and wetlands, and newly developing areas, the buffer zones will not apply to existing development.

He further explained that the City is the permitting authority for wetland impacts throughout the city but that the Comfort Lake / Forest Lake Watershed District also has permitting authority for stormwater projects in the southern third of the city. After the plan is reviewed and approved by the Watershed District and adopted by the City Council, the city has the option to take over permitting in the Watershed District area. By having the City take over it will make the process less complicated for permit applicants. Commissioner Wagner stated that he would prefer the city not establish two classes within the city and have the permitting done by the city.

Commissioner Wagner asked if items listed in the Capital Improvement Projects section of the plan have been prioritized. Newhall responded that they had consulted with the Watershed and that for example the first two items listed are priorities for the Watershed and could be cost shared with the City and the Watershed. Hubmer also added that typically the highest priority items will be for areas that are subject to flooding and damaging property and public infrastructure then followed by water quality issues. He also said that the city must also be able to take on projects when an opportunity presents itself through cost sharing or grants for example.

Other concerns expressed by the Commission included:

1. There should be a statement on how the plan is to be used to aid decision makers.
2. The plan should list projects based on specific needs.
3. Ranking of projects needs to be based on the benefit to the city as a whole rather than projects that benefit a small area.
4. The plan should address private drainage systems as well as public.

Following discussion Hubmer asked whether the Commission would was ready to adopt a resolution in support of the draft plan. The Commission replied that they would like to review the revisions to the plan before they recommend it to the City Council.

Hubmer next presented suggested stormwater utility fee rate schedules with comparisons to other communities including the city's current rates. The Commission declined to make any recommendations because that is the City Council's duty. The Commission commented that since the former township residents are not currently paying stormwater fees that during the public hearing the city will need to show the residents the benefit to them of the fees.

It was decided that the revised plan would be presented back to the Commission at their regular meeting on August 23, 2011, and that the utility fee rate schedules be presented to the City Council during a work session prior to presenting the plan.

A MOTION WAS MADE BY PLANNING COMMISSION MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER COUGHLIN, TO ADJOURN THE REGULAR MEETING OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JUNE 28, 2011 AT 9:31 P.M.

Voting Aye: Coughlin, Lobermeier, and Storm.

Voting Nay: None

Abstain: None