

**APPROVED MINUTES  
PLANNING COMMISSION  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
JANUARY 12, 2016  
7:00 PM**

**CALL TO ORDER:**

Planning Commission Chairman Frank Storm called the Regular Meeting of the Wyoming Planning Commission of January 12, 2016 to order at 7:00 P.M.

**CALL OF ROLL:**

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Judy Coughlin, Mathew Engstrom, Mark Lobermeier, Ken Meyers, and Frank Storm.

Members Absent: None.

Also Present: Council Liaison Mayor Eric Peterson and Zoning Administrator Fred Weck.

**DETERMINATION OF A QUORUM:**

Chairman Storm determined a quorum was present.

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the Planning Commission on items not on the current Agenda. Items requiring Planning Commission action maybe deferred to staff for research and future Planning Commission Agendas if appropriate.”*

No members of the public spoke.

**APPROVAL OF MINUTES:**

1. **Consider approving the minutes of the Regular Meeting of the Wyoming, Minnesota Planning Commission for November 10, 2015.**

**A MOTION WAS MADE BY PLANNING MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER ENGSTROM, TO APPROVE THE “REGULAR MEETING” MINUTES OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR NOVEMBER 10, 2015.**

*Voting Aye: Coughlin, Engstrom, Lobermeier, Meyers, and Storm.*

*Voting Nay: None*

*Abstain: None*

2. **Planning Commission Reorganization**

- a. **Chair**

Commissioner Coughlin nominated Commissioner Storm to be the Planning Commission Chair, Commissioner Meyers seconded the nomination; there were no other nominations.

*Voting Aye: Coughlin, Engstrom, Lobermeier, Meyers, and Storm.*

*Voting Nay: None*

*Abstain: None*

- b. **Vice-Chair**

Commissioner Coughlin nominated Commissioner Lobermeier to be the Planning Commission Vice-Chair. Commissioner Lobermeier declined the nomination. Commissioner Meyers nominated

Commissioner Coughlin to be the Planning Commission Vice-Chair. Commissioner Coughlin declined the nomination. Commissioner Lobermeier nominated Commissioner Engstrom to be the Planning Commission Vice-Chair, Commissioner Meyers seconded the nomination; there were no other nominations.

*Voting Aye: Coughlin, Engstrom, Lobermeier, Meyers, and Storm.*

*Voting Nay: None*

*Abstain: None*

**c. Joint Park Planning Board**

Commissioner Meyers and Commissioner Engstrom volunteered to serve as representatives on the Joint Park Planning Board.

**SCHEDULED PUBLIC HEARINGS:**

**3. None.**

**NEW BUSINESS:**

**4. None.**

**OLD BUSINESS**

**5. D-15-003 Preliminary Plat Approval of “Kennedy Estates”.  
PID 21.00077.00; Danner Family L.P.**

Zoning Administrator Weck discussed the revised sketch for Kennedy Estates with the Commission. He requested the Commission review the new plans and make a recommendation for approval to the City Council. The applicant Jesse Moxness reviewed a new set of drawings for his project from Pioneer Engineering with the Planning Commission. Commissioner Coughlin questioned when the project would begin and trees would be removed. Mr. Moxness hoped to begin work this spring after further cost analysis work was complete. Commissioner Coughlin cautioned the applicant from removing trees this spring to avoid the spread of oak wilt. Mr. Moxness understood this concern. Commissioner Engstrom thanked staff for the detailed staff report and conditions for approval.

**A MOTION WAS MADE BY PLANNING COMMISSION MEMBER LOBERMEIER, SECONDED BY PLANNING COMMISSION MEMBER ENGSTROM, TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF THE REQUESTED PRELIMINARY PLAT WITH THE FOLLOWING CONDITIONS:**

1. Revised Preliminary Plat drawings showing correct easement dimensions.
2. Revised Preliminary Plat drawings meeting minimum lot road frontage requirements.
3. The City Engineers approval of the street, utility, grading, and drainage construction plans.
4. That after the City Engineer has approved the construction plans and specifications; new Preliminary Plat drawings and construction plans that reflect the approved revisions are submitted to the City (three full size and two reduced sets).
5. That all required local, state and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
6. All By-laws, Property Owner’s Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
7. A Development Agreement, the terms and provisions of which must be approved by the City Attorney, between the property owner, the developer and the City, must be executed prior to construction beginning on the improvements in the development.
8. A surety in the form of a cash deposit or performance bond guaranteeing to complete the work is substantial compliance with the approved street, utility, grading and drainage plans. The surety must remain in place until the site work is complete and approved by the City.

The City Engineer must approve the surety amount and the City Attorney must approve the bond terms if a performance bond is used.

*Voting Aye: Coughlin, Engstrom, Lobermeier, Meyers, and Storm.*

*Voting Nay: None*

*Abstain: None*

**COMMUNICATIONS:**

**6. Greenwood Golf Course**

Zoning Administrator Weck reported he had been in contact with Ken Roessler with Paxmar, to discuss the future of the Greenwood Golf Course. He reported that the developer is also talking to a hotel about being a part of the development.

**A MOTION WAS MADE BY PLANNING COMMISSION MEMBER COUGHLIN, SECONDED BY PLANNING COMMISSION MEMBER MEYERS, TO ADJOURN THE REGULAR MEETING OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JANUARY 12, 2016 AT 7:14 P.M.**

*Voting Aye: Coughlin, Engstrom, Lobermeier, Meyers, and Storm.*

*Voting Nay: None*

*Abstain: None*