

Minutes
WYOMING PARK & RECREATION BOARD
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 14, 2015
6:00 PM

CALL TO ORDER:

Chair Storm called the Regular Meeting of the Wyoming Park & Recreation Board for September 14, 2015 to order at 6:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park & Recreation Board were present: Members Frank Storm, Tammy Liljedahl, Bob Beynon, Carol Hiens, Roger Elmore, Claire Luger, Park Board Liaison

Also Present: Diane Krinkie, Administrative Assistant, Dave Torma, Public Works, Fire Chief JJ Hastings

ABSENT: None

DETERMINATION OF A QUORUM:

APPROVAL OF MINUTES:

A MOTION WAS MADE BY MEMBER LILJEDAHL, SECONDED BY MEMBER BEYNON TO APPROVE THE PARK & RECREATION MINUTES FROM THE AUGUST 3, 2015 MEETING AS PRESENTED.

Voting Aye: Storm, Liljedahl, Hiens, Beynon

Voting Nay: None

Abstain: None

COMMUNICATIONS:

1. Updates

➤ ***Verges Memorial Park – Port-a-pottie / Dave Torma***

Dave Torma reported a port-a-pottie was moved from Banta Park to Verges Memorial Park. Currently, the City has a total of eight Jimmy Johnnies throughout the parks that are serviced weekly and one additional port-a-pottie that was donated to the City. To add additional port-a-potties in the future, the cost would be \$60.00 a month which includes weekly service.

Member Beynon reported there is no port-a-pottie at Verges Memorial Park. Dave will make sure one is placed at Verges.

Dave explained that the port-a-potties are removed from the parks by the end of October. Chair Storm asked Dave Torma to look at the current number of port-a-potties and assess if there would be a need to add additional ones in 2016.

➤ ***Frisbee Golf – Comfort Lake – Dave Torma***

Dave reported he spoke with Jerry Headley regarding the previous design for the Frisbee Golf Course at Comfort Lake. A nine hole Frisbee golf course would cost approximately \$3,600.00 this would include locking mounts, heavy duty baskets and shipping. There would be additional costs for concrete anchors, and numbers for each hole.

A MOTION WAS MADE BY MEMBER LILJEDAHL, SECONDED BY MEMBER HIENS TO MOVE FORWARD WITH THE FRISBEE GOLF COURSE AT COMFORT LAKE AND HAVE THE PROJECT PLACED ON THE PUBLIC WORKS SCHEDULE TO BE COMPLETED IN 2015.

Voting Aye: Storm, Liljedahl, Hiens, Beynon, Elmore

Voting Nay: None

Abstain: None

➤ ***Park Signs / Member Elmore***

Member Elmore reported that he spoke with the representative from MN State Industries. They will provide an actual size park sign prototype for the Park Board to examine at the October 5th meeting. They discussed the durability over a five year period and MN State Industries believes the way the signs are constructed there should be no problems. The current estimate is \$12,060.00 however, due to the various sizes of park signs there may be a decrease in cost. Once the Park Board has the opportunity to consider the prototype, an updated estimate will be provided.

➤ ***Fire Relief Association – Liberty Ponds Park / Member Elmore***

Member Elmore reviewed the majority of the work needed at Liberty Ponds Park which includes landscaping, clear cutting and leveling of some areas that are not accessible. He had an earlier discussion with Jason VanTassel of the Fire Relief Association regarding the possibility of building a picnic shelter with barbeque grills as gas, water and electric are already available. Member Elmore introduced Chief Hastings to explain the functions of the Fire Relief Association and the City of Wyoming Fire Department.

Chief Hastings introduced himself and explained he was attending on behalf of Jason VanTassel. Chief Hastings clarified that the Fire Department is under the direction of the City Council, City Administrator, Public Safety Director and the Fire Chief and is responsible for responding to medical emergencies, emergency preparedness, and emergency management.

The Fire Relief Association is a non-governmental body and its members are made up of firefighters. Chief Hastings explained that he sits on the Board of Trustees with the Mayor, President and Vice-President of the Fire Relief Association and the Trustees at large. According to State Statute the Fire Relief Association is intended to do two things: Manage the retirement of the firefighters and anything else they want to do for fun.

For past and future city projects the Fire Relief Association has and would be used. He explained that the Fire Relief Association votes and raises money. The Fire Department does not raise money or vote on policies and procedures. The Fire Relief Association is more of a democratic organization whereas the Fire Department is more authoritarian.

Our last project was funded through the Fire Relief Association it assisted homeowners who lost their homes in a house fire and allowed them to stay in a hotel, and have their immediate 48 hour needs met including; clothing, food and gas cards. The financial aspect of these efforts is managed through the Fire Relief Association.

Chief Hastings explained that he has spoken with members of the fire department regarding working with community members to help develop a park in Liberty Ponds. There was an overwhelming response as members believe it would be a great way to pay homage to those who have done the job before them and a way to give back to the community. Chief Hastings clarified the Fire Relief Association will be doing fundraising for the Liberty Ponds Park project and is not proposing to fund the entire project. The Fire Relief Association's primary goal by State Statute is to manage the firefighter's

pension. The Fire Relief Association will do fundraising for the Liberty Ponds Park project which will include marketing materials such as posters, flyers etc.. The fundraiser will include manpower, equipment and securing companies that will loan equipment or donate rocks, landscaping supplies. The Fire Relief Association will partner with the Park Board and Public Works in the design and development of Liberty Ponds Park. The Park Board will be financially involved in the development and the general maintenance will be handled by the Public Works Department.

➤ Expression Swing Information – *Diane Krinkie*

Diane reported she received a quote for the cost of the Expression Swing from Minnesota-Wisconsin Playground. The quote however did not provide a clear breakdown for the pricing of the equipment pieces needed i.e., top rails, belt seats (adult seat). Diane will request a revised quote showing the breakdown and pricing for each piece of equipment and request that the representative visit the city parks with Dave Torma to better determine equipment needed. The board discussed adding the Expression Swing at Goodview and Tolzmann parks.

OLD BUSINESS:

2. Five-Ten year Development Program for City Parks

Chair Strom reported he will update the Capital Improvement Plan worksheet and send it to members for review. The spread sheet shows estimated costs of improving the parks and new projects for recreation facilities in the City of Wyoming for the years 2015 to 2018. Members were asked to review the worksheet for discussion at the November meeting for presentation to the City Council in 2016.

NEW BUSINESS: NONE

ADJOURN

A MOTION WAS MADE BY MEMBER LILJEDAHL, SECONDED BY MEMBER STORM TO ADJOURN THE SEPTEMBER 14, 2015 MEETING OF THE WYOMING, PARK & RECREATION BOARD AT 6:55 PM

Voting Aye: Storm, Liljedahl, Beynon, Hiens, Elmore
Voting Nay: None
Abstain: None

NEXT MEETING
OCTOBER 5, 2015
6:00 PM