

**MINUTES  
WYOMING PARK & RECREATION BOARD  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
SEPTEMBER 8, 2014  
7:00 PM**

**CALL TO ORDER:**

*Frank Strom called the Regular Meeting of the Wyoming Park & Recreation Board for September 8, 2014 to order at 700 P.M.*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Park & Recreation Board were present: Members Frank Storm, Carol Hiens, Bob Beynon, Claire Luger, Tammy Liljedahl, Roger Elmore, Park Board Liaison*

*ABSENT: None*

*Also Present: Dave Torma, Public Works and Diane Krinkie, Administrative Assistant*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the Park & Recreation Board on items not on the current Agenda. Items requiring Park & Recreation Board action maybe deferred to staff for research and future Park & Recreation Board Agendas if appropriate."*

**APPROVAL OF MINUTES:**

- 1. A MOTION WAS MADE BY MEMBER LUGER, SECONDED BY MEMBER HIENS TO APPROVE THE PARK & RECREATION MINUTES FROM THE AUGUST 4, 2014 MEETING.**

*Voting Aye: Storm, Hiens, Beynon, Luger, Liljedahl*

*Voting Nay: None*

*Abstain: None*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA: NONE**

*Items under the "Consent Agenda" will be adopted with one motion; however, members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**COMMUNICATIONS:**

1. Park Survey Responses

Chair Storm reviewed the comments provide by residents from the park survey. He

suggested developing a follow up survey using the residents' comments to provide clearer clarification as to the locations these improvements should be made. In response to a comment to eliminate the smaller neighborhood parks, Storm explained the City's Comprehensive Plan encourages the role of parks in the community design that states: "Locate and design parks and greenways to enhance the quality of residential neighborhoods and commercial districts, reflect Wyoming's cultural heritage and honor civic life."

Storm asked members to review the residents' comments and provide suggestions for a follow up survey questions at the October meeting.

Chair Storm explained he believes the Parks section on the City's website should be updated to include a map of the parks, current pictures and a description of the parks amenities and directions.

## 2. Skate Park Event

Staff reported that Officer Boecker is working on establishing start times for each class of the event and continues to explore options for additional donations and/or prizes. He is working on compiling event rules and regulations. Participants can register for the event on either the City's website or the Stagecoach Days website and the day of the event. Applicants must complete a waiver and release form to participant. Participants can bring their own music for their event and must wear a helmet at all times while on the Skate Park during the contest. Officer Boecker is in need of two additional judges for the event.

Members Liljedahl and Luger volunteered to judge the event.

Dave Torma reported that on September 3<sup>rd</sup> staff poured concrete on the backsides of the pennies at the skate park and relocated the irrigation heads from the area that was concreted.

## **OLD BUSINESS:**

### 3. Verges – Playground Equipment

Dave Torma reported that staff removed the old playground equipment from little Verges Park and will be placing a bench or picnic table at the park for resident use.

### 4. Verges Memorial Park – Volleyball Court

Member Beynon reported the volleyball court is being maintained and looks in much better shape and hopes this will encourage residents to use the volleyball court.

### 5. Comprehensive Plan

Chair Storm provided a copy of the Parks, Trails, and Open Space document to members and explained that on page 4 he added a paragraph relating to Naming of Park and Facilities. He asked members to review the document for discussion at the October meeting.

Storm reported that the City Council approved the Park Boards recommendation to officially rename Neil Gatzow Park to the original name Railroad Park at their meeting held on

Tuesday, September 2<sup>nd</sup>. He explained that Railroad Park is at the entrance to the City and believes the board should look at development options for the park in 2015.

6. Development of Park Board Capital Improvement Program (CIP)

Chair Storm provided members with the Capital Improvement Plan outlining the strategy, projects, finances and timetables. He explained that park board projects will be reviewed on a month by month basis due to budget limitations and that at this time a 5 year plan design would not be feasible. He further explained that the Park Board receives revenue from the Gambling Fund and he will prepare a letter to submit to the Administrator and Mayor requesting Tax Levy Funds of \$5,000 to cover expenses related to park activities and request that a separate account be established for the Park Usage Fees.

**NEW BUSINESS: NONE**

**ADJOURN**

**A MOTION WAS MADE BY MEMBER LILJEDAHL SECONDED BY MEMBER STORM TO ADJOURN THE SEPTEMBER 8, 2014 "REGULAR MEETING" OF THE WYOMING PARK & RECREATION BOARD AT 7:33 PM**

*Voting Aye: Storm, Hiens, Beynon, Luger, Liljedahl*  
*Voting Nay: None*  
*Abstain: None*

**NEXT MEETING**  
**OCTOBER 6, 2014**  
**7:00 PM**