

**MINUTES
WYOMING PARK & RECREATION BOARD
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 4, 2014
7:00 PM**

CALL TO ORDER:

Frank Strom called the Regular Meeting of the Wyoming Park & Recreation Board for August 4, 2014 to order at 700 P.M.

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Park & Recreation Board were present: Members Frank Storm, Carol Hiens, Bob Beynon, Claire Luger
ABSENT: Member Tammy Liljedahl, Roger Elmore, Park Board Liaison, Robb Linwood, Assistant City Administrator*

Also Present: Dave Torma, Public Works and Diane Krinkie, Administrative Assistant

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park & Recreation Board on items not on the current Agenda. Items requiring Park & Recreation Board action maybe deferred to staff for research and future Park & Recreation Board Agendas if appropriate."

Presentation:

Officer Scott Boecker encouraged the Park Board to attend the National Night Out event on Tuesday, August 5th and to attend the skate demo at 6:00 p.m. at the skate park held by a group of local skaters. The skate demo will be similar to the event planned for Stagecoach Days in September. Officer Boecker provided an update and review of the upcoming September skate event that includes competition for skateboarders, scooters and bikers for local area kids.

Member Hiens asked Officer Boecker if there should be signage posted at the skate park to allow children 12 years and younger to use the park at various hours during the week and/or Saturday or Sunday mornings.

Officer Boecker stated from his observation at this time he does not believe there needs to be separate times posted for younger children.

Member Beynon asked Officer Boecker if he could provide the Park Board with a dollar amount they could consider donating to support the skate event and the planning process.

Officer Boecker reported he had not yet contacted local businesses for donations but believes a donation of \$300.00 to \$500.00 from the Park Board would be extremely helpful in supporting the event.

APPROVAL OF MINUTES:

- 1. A MOTION WAS MADE BY MEMBER BEYNON, SECONDED BY MEMBER LUGER TO APPROVE THE PARK & RECREATION MINUTES FROM THE JULY 7, 2014 MEETING.**

Voting Aye: Storm, Heins, Luger, Beynon,

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

COMMUNICATIONS:

- 1. Survey Monkey Update**

City staff reported that to date, 17 survey responses were received. The Park Survey was posted on the City website, Giese Library, 2nd quarter utility billing statement and advertised in the Forest Lake Times. There were posters placed at Goodview Park during National Night Out on Tuesday, August 5th. The survey closes on Friday, August 15th at which time staff will compile the results and provide them to the Park Board in the September 8th meeting packet.

- 2. Replacement costs for Park Benches/Table from Xccent**

Staff distributed a price list from Xccent reflecting replacement costs for current park benches and picnic tables. Xccent has agreed to provide the City with a 20% discount for any items ordered. Dave Torma will compile an inventory list of the number of existing benches and picnic tables needing replacement including the additional benches to be installed at the Skate Park and report back to the Park Board.

OLD BUSINESS:

- 3. Donation from Park Board for Skate Park Event at Stagecoach Days**

A MOTION WAS MADE BY MEMBER BEYNON, SECONDED BY MEMBER LUGER TO MAKE A RECOMMENDATION TO THE CITY COUNCIL TO SUPPORT THE PARK BOARDS DONATION OF \$500.00 FROM THE GAMBLING FUND TO SUPPORT THE "SKATE PARK EVENT" ON SATURDAY, SEPTEMBER 13, 2014 FOR LOCAL AREA KIDS.

Voting Aye: Storm, Heins, Luger, Beynon,

Voting Nay: None

Abstain: None

Chair Storm will prepare a memorandum to the City Council requesting approval of the \$500.00 donation from the Park Board to be placed on the August 19th City Council agenda.

- 4. Park Tour - Prioritize Projects**

The Park Board reviewed the parks project list and determined the projects column would be eliminated and items moved to the appropriate Maintenance/CIP columns. Staff will revise the listing and email the revised list to the Park Board.

5. Development of Park Board Capital Improvement Program (CIP)
Chair Storm reported the CIP list is started however, the projects need to be categorized under three categories: New, Replacement and Repair. Financing and pricing for each project needs to be determined prior to moving forward with the development of the CIP.

6. **Update on Snowmobilers riding in the ditch on Pioneer Trail.**

Staff reported that Chief Hoppe conveyed that the current ordinance states snowmobiles are not allowed to ride in the ditch on Pioneer Trail. They can however ride on the road to gain access to marked trails or the ditch on the nearest County Road or State Highway which would be Wyoming Trail or Hwy 8. Staff was asked to forward the City Ordinance to Member Heins.

Chair Storm reported that Paul Hoppe, Director of Public Safety will be providing an updated snowmobile map indicating where snowmobilers can ride and defining snowmobile trails.

7. **Comprehensive Plan**

Chair Storm explained that he made some word changes to the Comprehensive Plan and asked members to review the plan prior to the September meeting and forward any changes/additions to him. In addition to word changes the Snowmobile Trail map, ATV map and cross-country trails will be added to the plan. Chair Storm will forward his changes to staff so a redlined working copy can be distributed to the Park Board. The Comprehensive Plan will be placed on the September agenda to review updates.

8. **Renaming of Gatzow Park to Railroad Park**

Member Beynon provided a brief overview of the history of Railroad Parks name change.

Chair Storm referenced the following guidelines for naming Parks and Facilities from the Chisago County Parks Department Policy and Procedures:

Naming of Parks and Facilities:

“County park areas and facilities within parks shall be named for a geographic, natural, or historic feature of that park, local folk usage, historic events, to commemorate people who have made outstanding contributions to the County or persons of local historic or outstanding civic service.”

Chair Storm will prepare a memorandum to the City Council requesting the Council approve the Park Boards recommendation to officially rename Gatzow Park back to Railroad Park. This will be placed on the September 2nd City Council agenda.

A MOTION WAS MADE BY MEMBER BEYNON, SECONDED BY CHAIR STORM TO MAKE A RECOMMENDATION TO THE CITY COUNCIL TO SUPPORT THE RENAMING OF GATZOW PARK TO RAILROAD PARK.

Voting Aye: Storm, Heins, Luger, Beynon,

Voting Nay: None

Abstain: None

Chair Storm reported that the Chisago County Park Board would be hosting the second open house/public informational meeting regarding the Comprehensive Parks and Trails update on Thursday, August 14 from 6:00 – 8:30 p.m. The meeting will be held at the Chisago Lakes Area Chamber of Commerce in Lindstrom MN, members were encouraged to attend if available.

Diane Krinkie introduced the "Adopt a Park" program to be reviewed and considered by the Park Board. The "Adopt a Park" program helps to engage residents and promote the use of the parks. Staff will gather additional information on the program and email to the board.

Chair Storm reviewed Park Board funds and suggested that the Park Board provide the City Council with a 5 year Budget and Capital Improvement Plan beginning 2015.

Member Benyon reported on Saturday mornings at Goodview Park at 9:30 a.m. Mackensie Piper Kosloski holds workout/fitness classes. They talked about adding workout equipment in the park (chin-up bars, ellipses, etc.).

Chair Storm stated if Ms. Piper-Kosloski is being paid to teach the classes at Goodview Park she would need to obtain a permit from the City and asked staff for follow-up.

NEW BUSINESS: NONE

ADJOURN

A MOTION WAS MADE BY MEMBER STORM SECONDED BY MEMBER HIENS TO ADJOURN THE AUGUST 4, 2014 "REGULAR MEETING" OF THE WYOMING PARK & RECREATION BOARD AT 8:25 PM

Voting Aye: Storm, Heins, Luger, Beynon

Voting Nay: None

Abstain: None

NEXT MEETING
SEPTEMBER 8, 2014
7:00 PM