

**MINUTES
WYOMING PARK & RECREATION BOARD
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 7, 2014
7:00 PM**

CALL TO ORDER:

Tammy Liljedahl called the Regular Meeting of the Wyoming Park & Recreation Board for July 7, 2014 to order at 7:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park & Recreation Board were present: Members Carol Hiens, Tammy Liljedahl, Bob Beynon, Claire Luger, Roger Elmore, Park Board Liaison

ABSENT: Frank Storm

Also Present: Robb Linwood, Assistant City Administrator, Dave Torma, Public Works and Diane Krinkie, Administrative Assistant

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the Park & Recreation Board on items not on the current Agenda. Items requiring Park & Recreation Board action maybe deferred to staff for research and future Park & Recreation Board Agendas if appropriate.”

Presentation:

Officer Scott Boecker introduced the idea of holding a small contest at the Skate Park for skateboarders, scooters and bikes for local area kids during Stagecoach Days. Officer Boecker suggested charging participants a \$5.00 entry fee to help with prizes and discussed the possibility of receiving prize donations from local businesses and skate shops. At the close of the event, pizza and beverages would be provided to the contestants. Officer Boecker will be contacting the local pizza establishment for these donations. Skaters would be required to complete a waiver form and wear helmets to participate in the event and will be contacting Polaris Industries to request donating bike helmets for the event. During the National Night Out event on Tuesday, August 5th there will be a Skate demo held for the community by a group of local skaters. Officer Boecker believes these events would help to encourage a positive atmosphere at the skate park and a sense of ownership by skaters.

The advertising, registration and waiver forms for the event would be placed on the Police Departments Facebook page and the Stagecoach Days website.

If the Park Board makes a decision to move forward with the event, the next step in the process would be for Officer Boecker to work with Jason VanTassel at the Fire Relief Association to determine a date and time for the event and begin identifying sponsors. Officer Boecker requested that the Park Board also consider promoting various hours during the week and/or

Saturday or Sunday mornings from 9:00 a.m. to Noon for children 12 years and younger to use the park and post signage indicating these times and ages at the park.

Roger Elmore stated he would present the event to the Stagecoach Days committee during their meeting on Thursday, July 10th and report back to the Park Board. He suggested the Park Board provide a donation to kick-off the planning of the event.

APPROVAL OF MINUTES:

- 1. A MOTION WAS MADE BY MEMBER BEYNON, SECONDED BY MEMBER LUGER TO APPROVE THE PARK & RECREATION MINUTES FROM THE JUNE 2, 2014 MEETING.**

Voting Aye: Heins, Liljedahl, Beynon, Luger

Voting Nay: None

Abstain: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

COMMUNICATIONS:

2. Clarification of Funds for Park & Recreation Board
Robb Linwood, Assistant City Administrator reviewed current balances in the funds on the Park Revenues and Expenditures report.

OLD BUSINESS:

3. Comprehensive Plan
Tabled to August meeting
4. Development of Park Board Capital Improvement Program (CIP)
Tabled to August meeting

NEW BUSINESS:

5. Park Survey Questions
Park survey questions were approved and will be compiled into an online survey to be posted on the City's website. An ad encouraging residents to participate in the survey will be placed in the Forest Lake Times. Prior to posting the survey, a notice will be mailed to residents encouraging their participation and will instruct residents who do not have computer access to contact City Hall to obtain a hard copy of the survey.

When the survey is complete and ready to be posted, Roger Elmore will make an announcement at the City Council meeting so the survey information will be included in the council summary report in the Forest Lake Times.

6. Park Tour – Prioritize Projects
Roger Elmore suggested approaching the park projects this year on a project scale by identifying projects that can be completed with minimum expense until a Capital Improvement Plan is established. He suggested removing the playground equipment at Verges and replacing it with benches and adding benches around the Skate Park. The larger scale park

projects could be incorporated into the Capital Improvement Program.

Member Liljedahl suggested compiling the total number of benches and tables that would be replaced throughout the parks and contact Xccent to provide a bulk price for the Park Board.

Robb Linwood will contact Xccent to determine replacement costs for the benches and tables and report back to the Park Board at the August meeting.

After further discussion, it was determined that the Tennis courts would need to be resurfaced prior to lining them for pickle ball courts. Roger Elmore suggested the project be considered next year after the courts are resurfaced and encouraged the Board to involve Don Gibson to assist with promoting the sport of Pickle Ball to local area residents.

Staff will compile a park projects list by categories: Maintenance; Projects; CIP and email it to the Park Board prior to the August meeting.

Member Benyon stated the volleyball court at Verges Memorial Park was utilized when it was maintained as part of the City's maintenance contract and suggested that it may be beneficial to incorporate its maintenance back into the contract.

ADJOURN

A MOTION WAS MADE BY MEMBER BEYNON SECONDED BY MEMBER LUGER TO ADJOURN THE JULY 7, 2014 "REGULAR MEETING" OF THE WYOMING PARK & RECREATION BOARD AT 8:00PM

Voting Aye: Heins, Liljedahl, Beynon, Luger

Voting Nay: None

Abstain: None